



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

August 22, 2023

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Doug White, Chairperson, at Metro Station 9 located at 3000 Albany, Traverse City, MI 49684.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay
Glen Lile, East Bay
Dale Stevens, Acme

Doug White, Acme
Chuck Korn, Garfield (9:02)
Chris Barsheff, Garfield

ATTENDANCE:

Pat Parker, Fire Chief
Brian Belcher, Assistant Fire Chief/Fire Marshal

Tony Posey, Assistant Chief of Operations
Kim McCann, Accountant

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
 - a. APPROVAL OF PERSONNEL COMMITTEE MINTUES August 1, 2023 - No changes. Stand approved.
 - b. APPROVAL OF PERSONNEL COMMITTEE MINTUES August 7, 2023 - No changes. Stand approved.
5. **FINANCIAL REPORT:**
 - a. Approve of cash transfers.
Motion by Chuck Korn, supported by Chris Barsheff, to approve cash transfers of \$1,436,321.00. Roll call: Korn, yes; Barsheff, yes; Lile, yes; Friend, yes; Stevens, yes; White, yes. All ayes. Motion carried.
 - b. Consider **Resolution 2023-07 Form 5584 Application of Waiver and Plan; Retirement Health Systems.**
Motion by Beth Friend supported by Chris Barsheff, to approve **Resolution 2023-07 Form 5584 Application of Waiver and Plan; Retirement Health Systems.** Roll call: Friend, yes; Barsheff, yes; Lile, yes; Korn, yes; Stevens, yes; White, yes. All ayes. Motion carried.



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6. APPROVAL CLAIMS:

Motion by Chuck Korn, supported by Chris Barsheff, to approve the prepay and regular claims in the amount of \$78,187.88 (check #21011-21083, and #1182; Plus, Electronic Funds Transfers (EFT) in the amount of \$326,997.17 and Retiree Health Care Payments \$1,501.32 for a Grand Total Claims and EFT of \$406,686.37. Roll call: Korn, yes; Barsheff, yes; Lile, yes; Friend, yes; Stevens, yes; White, yes. All ayes. Motion carried.

7. CORRESPONDENCE:

- a. Cost Recovery Report
- b. Rehmann Technology Risk Management – Summary of Findings
- c. Save the Date - 9/11 Remembrance Ceremony

8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS: None.

10. NEW BUSINESS:

- a. Consider **Resolution 2023-06 Par Plan Grant Request**.
Motion by Chuck Korn, supported by Chris Barsheff, to approve **Resolution 2023-06 Par Plan Grant Request**. Roll call: Korn, yes; Barsheff, yes; Lile, yes; Friend, yes; Stevens, yes; White, yes. All ayes. Motion carried.
- b. Purchasing Policy – Reviewed.

Any Suggested Agenda Items for Future Board Meetings: Present proposed process for performance evaluation of Fire Chief.

PUBLIC COMMENT: None.

There being no objections, the meeting was declared adjourned by Chairperson Doug White at 10:01 a.m.

Handwritten signature of Doug White in blue ink.

Chairperson Doug White

Handwritten signature of Chris Barsheff in blue ink.

Board Secretary Chris Barsheff