



GRAND TRAVERSE METRO FIRE DEPARTMENT FIRE PREVENTION BUREAU

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SITE PLAN REVIEW APPLICATION

DATE: _____ (FOR OFFICE USE ONLY) ID# _____

APPLICANT/ COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBERS: BUSINESS _____ CELL _____

EMAIL: _____

DEVELOPMENT/ BUSINESS NAME: _____

SITE ADDRESS: _____ TOWNSHIP: _____

CITY: _____ STATE: _____ ZIP: _____

SPECIFIC USE OF BUILDING: _____

BUILDING SIZE (LxWxH): _____ NUMBER of STORIES: _____

CONSTRUCTION TYPE _____ SITE SERVICED BY MUNICIPAL WATER YES NO

Complete civil engineering drawings shall be submitted with this application including the following: submit 2 sets of hard copy and one electronic on flash drive or cd of all documents.

Plans drawn to scale showing property boundaries, building locations, topography, water supply main sizes and hydrant locations, all roads/designated fire lanes/ property access/egress points with dimensions and turning radius, building construction type, use group and presence of automatic fire protection systems.

Site Plan Review -available in district only (Acme, East Bay & Garfield Twps.)

\$75.00 Includes 2 reviews

Additional reviews charged at \$75.00 per hour, minimum charge 1 hour

**** All fees shall be paid before permit can be issued, requests for inspections, or approvals for occupancy.**

APPLICANT SIGNATURE: _____