



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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October 22, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Darryl Nelson at Metro Station 1, 843 Industrial Circle, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** – recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Glen Lile, East Bay

Darryl Nelson, Acme

Doug White, Acme

Chuck Korn, Garfield

Molly Agostinelli, Garfield

## **ATTENDANCE:**

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Brian Belcher, Asst. Chief/Fire Marshal-FP

Robin Ehardt, Accountant

## **PUBLIC COMMENT:** None

Lile presented a check to Metro for the 16<sup>th</sup> cycle grant from the Par Plan with everyone at the meeting being photographed in front of a fire truck for the presentation.

**APPROVAL OF AGENDA:** **Motion** by Lile, supported by White, to approve the agenda as emailed. All ayes. Motion carried.

## **CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** – September 24, 2019, minutes stand approved unless there are any changes. Motion by Agostinelli, supported by Lile, to approve the minutes as presented. All ayes. Motion carried.

**FINANCIAL REPORT:** Financial report as presented.

**CLAIMS:** **Motion** by Agostinelli, supported by Friend, to approve the claims as presented.

Roll call: Korn, yes; Lile, yes; White, yes; Friend, yes; Agostinelli, yes; Nelson, yes. All ayes. Motion carried.

## **CORRESPONDENCE:**

See the Cost Recovery Report for September 2019.



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October 22, 2019

## REPORTS

**CHIEF:** See Chief Report. Parker reported that Chief Apostal graduated on Friday with his Executive Fire Officer Certification from the National Fire Academy, and Capt. Posey will be graduating from Eastern Michigan University's Fire Staff and Command program this Friday. Lt. Meek was just accepted to the Fire Staff and Command program and will start this February.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS report.

Parker reported that at the November board meeting they will be having a swearing in ceremony for 11 firefighters and will be pinning their badges on them.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

### **OLD BUSINESS:**

***Schedule 5-yr strategic planning session:*** The strategic planning session is scheduled for next Tuesday, October 29<sup>th</sup> at 1:30 p.m. Parker reported that he is meeting with our facilitator, Linda Racine, today and they will be going over the process for the strategic planning session.

***Metro Bylaws Discussion & Approval:*** See Atty. Haider Kazim's letter dated Oct 9, 2019, with suggested changes to the ByLaws, the Code of Conduct, and the amended ByLaws with the attorney's suggested changes. The changes by the attorney were highlighted in yellow and lines were drawn through any words or phrases removed. Parker reported on the "Conflict of Interest" on Page 2 in which there were 4 options added. There were two suggestions: (1) leave it all in there but take the numbers out and make it more Bylaw friendly; and (2) take 1 remedy of Haider's conflict of Interest citing example #3. Discussion. Board would like to review the changes and bring back to the next meeting for approval. Korn said in the Board Code of Conduct - "By order of the Chief"- should be removed since it is a Board policy.

***Station Leases:*** Parker reported that #7 - Capital Expenditures on page 2 was added to the leases. See Lease – Capital Expenditures Example, dated 10/21/19 for further explanation. Discussion. Friend wants to take the lease back to her Board and have their attorney look at it. Parker reported that in Acme's lease on page 2 in paragraph 6 (Improvements and Alterations) it states, "Acme **may** choose to share..." and in paragraph #8 (Maintenance and Repairs) it states "**shall**." He states that this needs to be addressed. Schwind to call the Townships after their respective November meetings to see if there are any changes and a final document will go back to the Metro board. The Metro Board will approve them in November and then they will go back to their respective Boards for approval.



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## **NEW BUSINESS:**

***Approve Par Plan Grant – Resolution 2019-06:*** Parker reported that this grant was for a security video camera system at Station 8. **Motion** by Korn, supported by Friend, to approve Resolution 2019-06, A Resolution to Approve Submitting a Grant Application to the Michigan Township Participating Plan RRGF Program (Risk Reduction Grant Program). Roll call: Lile, yes; Agostinelli, yes; White, yes; Friend, yes; Korn, yes; Nelson, yes. All ayes. Motion carried.

***Any Suggested Agenda Items for Future Board Meetings:*** Swearing in firefighters.

**PUBLIC COMMENT:** None

**EQUIPMENT DEMO:** The equipment demo was done after the Board meeting was adjourned.

There being no objections, meeting was declared adjourned by Chairman Nelson at 9:41 a.m.

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Chairman Darryl Nelson

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Assistant Secretary Marcia Schwind