



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

November 26, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Chairman Darryl Nelson at Garfield Township, 3848 Veterans Drive, Traverse City, MI.

PLEDGE OF ALLEGIANCE – recited (led by Adam Drewery)

Roll call – 6 members, a quorum

Beth Friend, East Bay

Glen Lile, East Bay

Darryl Nelson, Acme

Molly Agostinelli, Garfield Alternate

Doug White, Acme

Chuck Korn, Garfield (excused)

Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Brian Belcher, Asst. Chief/Fire Marshal-FP

Robin Ehardt, Accountant

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Agostinelli, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: – *October 22, 2019 reg minutes and October 29, 2019 special mins.*

Duell said on the October 29th minutes to add his first name (Steve) before his last name. **Motion** by Duell, supported by White, to approve the October 22nd regular minutes and October 29, 2019 special minutes as amended. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

Approve Resolution 2019-07---2019 Budget Amendment #3: **Motion** by Friend, supported by Agostinelli, to approve Resolution 2019-07---2019 Budget Amendment #3. Roll call: Friend, yes, Agostinelli, yes; Lile, yes; Duell, yes; White, yes; Nelson, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Friend, supported by Agostinelli, to approve the claims as presented. Roll call: Duell, yes; Lile, yes; Friend, yes; Agostinelli, yes; White, yes; Nelson, yes. All ayes. Motion carried.

CORRESPONDENCE:

See Retirement Health Care Waiver Letter dated 10/24/19. Ehardt reported the State waived it again this year. Duell said we should start working on a plan now in case the State does not approve it next year.

See the Cost Recovery Report for October 2019.



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

MESA MINS/Page 2

November 26, 2019

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

OLD BUSINESS:

5-yr Strategic Planning Session Discussion: The Board will review the preliminary notes before the next meeting that were received from Linda Racine, Facilitator, from the October 29th strategic planning meeting. Schwind to send out a “Doodle” with dates/times for the Board to meet after January 6, 2020.

Metro Bylaws Discussion: Schwind explained all of the documents in the Bylaw packet. (See Bylaws, Board Code of Conduct, Atty. Kazim’s letters, Conflict of Interest Policy Resolution 2009-04, Email to the Board sent Nov 8, 2019, “Draft” Bylaws, and the corrected Board Code of Conduct). Since the last Board meeting, the Conflict of Interest Policy Resolution 2009-04 was found that was created by SHRR and adopted by the Board in 2009. Discussion. The Board agreed to take the “draft” Bylaws that are at the end of the packet to the next Board meeting for approval with the following changes: Using the suggested language for **#N. Conflict of Interest** to be more consistent with **#M. Ethics Guide** and under **#L. Compensation of Metro Board Members** (1) leave out the dollar amount, and (2) insert: the per diem amount will be set by the Board and will be paid quarterly.

Station Leases Discussion: Nelson reported that the leases went back to the Township Boards for review. The leases are not ready for approval but one of the suggestions that came back was from East Bay Twp. Friend reported on her email dated November 18, 2019 that was passed out at the Board meeting regarding #7 - Capital Expenditure and her calculation sheet which was for discussion/clarification only. Discussion. Friend will recheck her calculations and send the calculation sheet discussed above to the Board and suggested having Steve Peacock look at it.

NEW BUSINESS:

Approval of 2020 Meeting Calendar (change April mtg date-MTA conf): Due to the April meeting falling on the week of the MTA Conference, the Board changed April 28th meeting date to Tuesday, April 21, 2020. **Motion** by Duell, supported by Lile, to approve the 2020 meeting calendar with the meeting of April 28th being moved to April 21st. All ayes. Motion carried.



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

MESA MINS/Page 3

November 26, 2019

COLA Adjustments: Parker reported on the wage increase for 2020. See 2019 COLA Analysis for 2020 Budget dated 11/21/2019. They budgeted for it and are proposing a 2.5% COLA Adjustment in the 2020 budget. Discussion. **Motion** by Lile to increase the COLA to 3% for 2020. No second. Motion failed. Friend asked Ehardt to bring back a figure for an additional .5 COLA increase to the December meeting.

Motion by Duell, supported by White, to increase by 2.5% for the 2020 COLA. Roll call: Agostinelli, yes; Friend, yes; Lile, yes; Duell, yes; White, yes; Nelson, yes. All ayes. Motion carried.

New Engine Purchase Discussion: Parker reported that Metro is in bad need of a ladder truck. There is ½ year payment in the next year budget. The cost for the truck is estimated at \$650,000. Trucks are out 14 months right now if we buy a brand new one. They will be checking out the spec trucks that are coming off the line right now that will meet our specs and hopefully get delivery in February or March of next year. Ehardt will talk to the banks on creative financing. Discussion.

Any Suggested Agenda Items for Future Board Meetings: Bylaws, Leases, Roll call order.

PUBLIC COMMENT: None

Nelson reported that Steve Duell's father passed away this past weekend, and the Board and the Department sends condolences and would like to pay respects to the Duell family.

At 11:00 a.m. Metro is going to recognize 9 firefighters with a swearing in and badge pinning ceremony for anyone who can attend.

There being no objections, meeting was declared adjourned by Chairman Nelson at 10:31 a.m.

Chairman Darryl Nelson

Assistant Secretary Marcia Schwind