



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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December 19, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:09 a.m. by Chairman Darryl Nelson at Metro Admin Office, 897 Parsons Road, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** – recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Glen Lile, East Bay

Darryl Nelson, Acme

Doug White, Acme (late)

Chuck Korn, Garfield

Steve Duell, Garfield

## **ATTENDANCE:**

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Molly Agostinelli, Garfield Alternate

Brian Belcher, Asst. Chief/Fire Marshal-FP

Robin Ehardt, Accountant

## **PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Lile, supported by Korn, to approve the agenda as emailed. All ayes. Motion carried.

## **CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** **Motion** by Duell, supported by Friend, to approve the November 26<sup>th</sup> minutes as emailed. All ayes. Motion carried.

**FINANCIAL REPORT:** Financial report as presented.

*Approve 2019 Budget Amendment #4 – Resolution 2019-08:* **Motion** by Friend, supported by Korn, to approve Resolution 2019-08---2019 Budget Amendment #4. Roll call: Friend, yes, Korn, yes; Duell, yes; Lile, yes; Nelson, yes. All ayes. Motion carried.

**CLAIMS:** **Motion** by Duell, supported by Friend, to approve the claims as presented. Roll call: Duell, yes; Friend, yes; Korn, yes; Lile, yes; Nelson, yes. All ayes. Motion carried.

Doug White arrived 9:18 a.m.

## **CORRESPONDENCE:**

See the 2020 Board calendar that was approved last month with the April meeting change.

See the Cost Recovery Report for November 2019.

See the email from Atty. Kazim on 12/10/19 regarding the Secretary of State's Office filing of the Amended Articles of Incorporation.



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## REPORTS

**CHIEF**: See Chief Report.

**ASST. CHIEF/OPS-TRAINING**: See Asst. Chief/OPS report.

**ASST. CHIEF/FIRE MARSHAL**: See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

### **OLD BUSINESS:**

***5-yr Strategic Planning Session – Set Date***: The date for the Strategic Planning Session was set for Wednesday, January 8, 2020, at 9:00-11:30 a.m.

***Approval of Metro ByLaws: Motion*** by Lile, supported by White, to approve the Bylaws of Grand Traverse Metro Emergency Services Authority Board. Roll call: Lile, yes; Friend, yes; Korn, yes; Duell, yes; White, yes; Nelson, yes. All ayes. Motion carried. Schwind to send the approved Bylaws out to all the Board members.

***Station Leases Discussion***: Discussion. The Board would like an opinion from Atty. Haider Kazim on the following question: Do the Articles of Incorporation cover debt incurred on capital improvements to Township owned buildings? The Board would like the Attorney to create verbiage for clarification that can go in the leases that is not conflicting with the Articles. Discussed Attorney or Auditor recommending useful life of improvement. Staff to come back with a recommendation from the Attorney or Auditor on the minimum amount of capital improvement and useful life at a future meeting.

***COLA Adjustment***: See 2020 COLA Adjustment. At the last meeting the Board asked Ehardt to look at the budget for an additional .5% increase to the COLA bringing it from 2.5% to 3%. **Motion** by Friend, supported by Lile, to amend the earlier 2.5% COLA adjustment for 2020 wages to be 3% for the 2020 wages. Roll call: Friend, yes; Lile, yes; Korn, yes; Duell, yes; White, yes; Nelson, yes. All ayes. Motion carried.

***New Engine Purchase***: Parker reported that all the bids have not come in yet. Ehardt has talked to three banks. Staff will bring back more information at the January meeting.

### **NEW BUSINESS:**

***Roll Call Order***: Duell wants the roll call order done in the order of: The person who made the motion, the person who supported the motion, three other board members at random and the Chairman/Chairperson being called last. Discussion. **Motion** by Duell, supported by White, to call the



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person who made the motion, the person who supported the motion, three other members at random and the Chairman/Chairperson called last. All ayes. Motion carried.

At the January 2020 meeting elections will take place and selection of any committees.

Nelson said the Metro Board would like to extend condolences to the family and the fire department of Bret Jensen, who just recently passed away. Jensen was Captain of Gaylord Fire Department and Fire Inspector for the State of Michigan.

*Any Suggested Agenda Items for Future Board Meetings:* Station 11

**PUBLIC COMMENT:** None

**Motion** by Duell, supported by White, to adjourn at 10:33 a.m.

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Chairman Darryl Nelson

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Assistant Secretary Marcia Schwind