



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

July 23, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Jay Zollinger at Acme Township Hall, 6042 Acme Street, Wmsbg, MI.

PLEDGE OF ALLEGIANCE – recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Jay Zollinger, Acme

Chuck Korn, Garfield

Glen Lile, East Bay

Darryl Nelson, Acme

Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Robin Ehardt, Accountant

Brian Belcher, Asst. Chief/Fire Marshal-FP

Sue Courtade, East Bay Alternate

Molly Agostinelli, Garfield Alternate

PUBLIC COMMENT: Tom Cash addressed the Board.

APPROVAL OF AGENDA: **Motion** by Lile, supported by Korn, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES – June 25, 2019 regular minutes and July 1, 2019 special budget workshop minutes stand approved unless there are any changes. Both minutes stand approved as presented.

FINANCIAL REPORT: Financial report as presented.

CLAIMS: **Motion** by Friend, supported by Nelson, to approve the July 23, 2019 claims with checks from 16527-16597 with total claims of \$296,944.19. Roll call: Korn, yes; Nelson, yes, Lile, yes; Duell, yes; Friend, yes; Zollinger, yes. All ayes. Motion carried.

CORRESPONDENCE:

See the Cost Recovery Report for June 2019 and the attached Fire Recovery – July 2019 YTD report.

See the 2% Grant Award letter dated July 15, 2019 from the Grand Traverse Band of Ottawa and Chippewa Indians for a new snowmobile.

See the Grant Award email dated July 2, 2019 from the Firehouse Subs Public Safety Foundation and Ironman Foundation for Three Hurst Combination Tools and Accessories.



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REPORTS

CHIEF: See Chief Report. Parker reported he met with John Dancer from Cornerstone Architect regarding Station 11 floor, floor drains, and possible remodel. They walked the entire building and Dancer is also very concerned about the humidity problem. Parker received his proposal yesterday. Cornerstone is going to have about 56 hrs into analyzing everything, drawings, and having it ready for bid. He has a not to exceed price of \$10,160 and in that amount is \$4,000 for Nealis Engineering who will be looking at the mechanical. Discussion. **Motion** by Nelson, supported by Korn, to approve the Chief signing the Cornerstone contract with funding coming from 206-970-976.001 Bldg Improvement. Roll call: Friend, yes; Lile, yes; Duell, yes; Korn, yes; Nelson, yes; Zollinger, yes. All ayes. Motion carried.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

OLD BUSINESS:

Update on USDA Loan Application Process: See USDA Rural Development Loan/Grant Program – UPDATE July 2019 Board Meeting. It was the recommendation of the Metro Staff to hold off this year from applying and to have the Board sit down and do a 5-year strategic plan.

Adopt 2020 Metro Budget – Resolution 2019-04: Ehardt reported on the 2020 Budget. She presented a 2.55 Mil budget, reduced from a 2.6 Mil budget, with changes from the budget as discussed at the earlier budget workshop. See GTMESA 2019 Fire Department Comparison dated 7/23/19 and GTMESA Staffing Plan for 24hr Shift – Current 2019. Also, see Vehicle Maintenance Costs July, 2019 Board Meeting. Discussion on reducing the budget to 2.45 Mil. **Motion** by Lile, supported by Korn, to approve the budget at 2.45 Mil. Roll call: Friend, yes; Nelson, no; Duell, no; Korn, yes; Lile, yes; Zollinger, yes. 4 yes, 2 no. Motion carried.

Budget Resolution 2019-04: **Motion** by Lile, supported by Korn, to change millage to 2.45 and the fund balance transfer to PIF will be reduced by \$176,000. Roll call: Friend, yes; Nelson, yes; Duell, yes; Korn yes; Lile, yes; Zollinger, yes. All ayes. Motion carried.

NEW BUSINESS:

Approve Retiree Health Plan Form 5572 Waiver by Resolution 2019-05: **Motion** by Friend, supported by Nelson, to approve Resolution 2019-05. All ayes. Motion carried.



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Any Suggested Agenda Items for Future Board Meetings: None

PUBLIC COMMENT: None

EQUIPMENT DEMO: None

There being no objections, meeting was declared adjourned by Chairman Zollinger at 11:12 a.m.

Chairman Jay Zollinger

Assistant Secretary Marcia Schwind