



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

June 25, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Vice-Chair Chuck Korn at Metro Station 12, 2025 E. Silver Lake Road N, Traverse City, MI.

PLEDGE OF ALLEGIANCE – recited

Roll call – 5 members, a quorum

Beth Friend, East Bay

Jay Zollinger, Acme (excused)

Chuck Korn, Garfield

Glen Lile, East Bay

Darryl Nelson, Acme

Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Robin Ehardt, Accountant

Molly Agostinelli, Garfield Alternate

Sue Courtade, East Bay Alternate

PUBLIC COMMENT: None

APPROVAL OF AGENDA: Stand approved as presented.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES – May 28, 2019, minutes stand approved unless there are any changes. Minutes stand approved as presented.

FINANCIAL REPORT: Financial report as presented. See State of MI Form 5572 – 2018 Health Care (OPEB) Report – June 2019 Board Meeting regarding GT Metro’s Retiree Health Plan.

CLAIMS: Parker reported on the Scenic Trails claim. He talked with Metro’s CPA, but they cannot give legal advice. According to an opinion letter from Metro’s Atty Haider Kazim, the expense is a legal and proper expense. **Motion** by Nelson, supported by Friend, to approve the prepays in the amount of \$42,128.29 (check #16421-16445 with no voided checks); and regular claims distributed with the Board packet in the amount of \$50,925.45 (check #16446-16513 with no voided checks); Claims added after packet distribution in the amount of \$40,145.82 (check #16514-16526 with no voided checks); Grand Total Regular Claims in the amount of \$91,071.27; for a Total Prepay and Regular Claims in the amount of \$133,199.56 (check #16421-16526); and Payroll/Debt ACH’s of \$274,663.25 for Total Claims in the amount of \$407,862.81. Roll call: Lile, yes; Duell, yes; Friend, yes; Nelson, yes; Korn, yes. All ayes. Motion carried.



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CORRESPONDENCE: See the Cost Recovery Report for May 2019.

NEW BUSINESS: *Station 11 Remodel – Approval to use Cornerstone Architects:* (See Agenda Item – Station 11 Floor & Remodel). It is Parker’s recommendation to use Cornerstone Architects to produce a project ready bid package. Discussion on having an engineer look at it first. Parker was directed by the Board to talk to Cornerstone regarding an engineer.

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

OLD BUSINESS: - None

NEW BUSINESS:

Results of Meeting with USDA – Rural Development: Parker and Ehardt met with Jason Allen and Xiola from the USDA office and found out Metro did qualify for the grant. Ehardt reported on the loan/grant program. Discussion. It was the Board’s consensus to move forward and apply for the grant.

2020 Preliminary Budget – set up date for Budget Workshop. See 2020 Budget Timeline dated 6/18/19. The Budget Workshop was scheduled for Monday, July 1, 2019 at 1:30 p.m.

Any Suggested Agenda Items for Future Board Meetings: None

PUBLIC COMMENT: Matt Courtade, East Bay resident, addressed the Board.

EQUIPMENT DEMO: None

There being no objections, meeting was declared adjourned by Vice Chair Korn at 10:13 a.m.

Vice Chair Chuck Korn

Assistant Secretary Marcia Schwind