



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

April 23, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Jay Zollinger at Metro Station 11, 3000 Albany, Traverse City, MI.

PLEDGE OF ALLEGIANCE – recited

Roll call – 6 members, a quorum
Beth Friend, East Bay
Jay Zollinger, Acme
Chuck Korn, Garfield

Glen Lile, East Bay
Darryl Nelson, Acme
Steve Duell, Garfield

ATTENDANCE:

Steve Apostal, Asst. Chief-OPS
Robin Ehardt, Accountant

Brian Belcher, Asst. Chief/Fire Marshal-FP
Molly Agostinelli, Garfield Trustee

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Friend, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: Lile reported that he sits on the Board of Directors and the committee for the Par Plan Grants.

APPROVAL OF MINUTES – Regular March 26 and Special April 9, 2019, minutes stand approved unless there are any changes: Add Atty Haider Kazim as he attended the April 9, 2019 special study session. Change all 50% and 75% in the April 9th minutes to .50% and .75%. **Motion** by Lile, supported by Duell, to approve the March 26 and corrected April 9th minutes. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented. Ehardt reported that the Auditors came in the first week of April and everything went well. The Auditors told us they will have to do an actuarial evaluation of our retiree health care plan due to the new GASB 75. This is the first year that we are implementing it and the Auditors are saying that the calculation that she has been doing for the past several years does not comply with the new GASB. It is expected to run 4-6 hours at \$225 per hour, so we will be getting an additional bill. They plan on presenting at the May board meeting. **Motion** by Nelson, supported by Friend, to approve as presented. All ayes. Motion carried.



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CLAIMS: **Motion** by Friend, supported by Lile, to approve the prepays in the amount of \$16,348.54 (check #16254-16270 with no voided checks); and regular claims distributed with the Board packet in the amount of \$51,482.45 (check #16271-16323 with no voided checks) and the claims added after the packet distribution of \$10,568.88 (check #16324-16335); for a Grand Total Regular Claims in the amount of \$62,051.33; for a Total Prepay and Regular Claims in the amount of \$78,399.87 (check #16254-16335); and Payroll ACH's of \$210,637.53 for Total Claims in the amount of \$289,037.40. Roll call: Korn, yes; Nelson, yes; Duell, yes, Friend, yes; Lile, yes; Zollinger, yes. All ayes. Motion carried.

CORRESPONDENCE:

See the Cost Recovery Report for March 2019.

R E P O R T S

CHIEF: See Chief Report. Chief Apostol gave report since Chief Parker was on vacation.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- FPB Report and Fire & Life Safety Report.

OLD BUSINESS:

Study Session/Work Activities: Zollinger reported that Atty Haider Kazim is working on a draft of the Articles of Incorporation with the changes that the Board agreed to. He asked the Board if they wanted to have a special work session to review it or wait until the next regular board meeting. The Board wanted to wait until the next regular board meeting but wanted the Attorney's draft sent to them ahead of the meeting so they could have ample time to review it. Friend said they talked about putting a clause in the leases that when Metro upgrades any of the stations, a depreciation factor needs to be added.

Zollinger talked about starting to work on the Bylaws. The Board agreed to have the (3) three Township Supervisors be on the committee to work on the Bylaws.

Station 9 Remodel Update: Belcher reported on the Station 9 remodel overruns (see Station 9 Remodel Update - April 2019 Board meeting and attached summary). **Motion** by Friend, supported by Duell, to pay the additional cost of \$8,506 which is split between East Bay Township and Metro. Roll call: Korn, yes; Nelson, yes; Lile, yes; Friend, yes; Duell, yes; Zollinger, yes. All ayes. Motion carried.



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NEW BUSINESS:

Approval of Par Plan Grant Resolution: See Metro Authority Board – April 23, 2019 Agenda Item – Par Plan Resolution. **Motion** by Friend, supported by Korn to approve the 2019-02 Par Plan Resolution. Lile refrained from voting. All ayes. Motion carried.

Any Suggested Agenda Items for Future Board Meetings: Runs, Articles of Incorporation, and long-term strategic planning committee.

PUBLIC COMMENT: None

EQUIPMENT DEMO - New Kubota Wildfire Unit. Kyle Clute did the equipment demo after the Board meeting.

There being no objections, meeting was declared adjourned by Chairman Zollinger at 9:56 a.m.

Zollinger reported that the Board meeting for May will be held at the old laundromat near Ace Hardware at 3593 Bunker Hill Road instead of Acme Township due to remodeling.

Chairman Jay Zollinger

Assistant Secretary Marcia Schwind