



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

March 26, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Jay Zollinger at East Bay Township Hall, 1965 Three Mile Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE – recited

Roll call – 6 members, a quorum
Beth Friend, East Bay (excused)
Jay Zollinger, Acme
Chuck Korn, Garfield
Sue Courtade, East Bay Alternate

Glen Lile, East Bay
Darryl Nelson, Acme (excused)
Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief
Steve Apostal, Asst. Chief-OPS
Tracy Bartlett, East Bay Trustee

Robin Ehardt, Accountant
Molly Agostinelli, Garfield Trustee

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Duell, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES – February 26, 2019, minutes stand approved unless there are any changes: February 26, 2019 minutes stand approved as presented with no changes.

FINANCIAL REPORT: Financial report as presented. Ehardt reported that the Auditors will be here next week.

CLAIMS: **Motion** by Courtade, supported by Duell, to approve the prepaids in the amount of \$50,177.23 (check #16150-16181 with no voided checks); and regular claims distributed with the Board packet in the amount of \$147,105.90 (check #16182-16244 with voided checks #16245-16246 due to new printer testing) and the claims added after the packet distribution of \$32,062.14 (check #16247-16253); for a Grand Total Regular Claims in the amount of \$179,168.04; for a Total Prepay and Regular Claims in the amount of \$229,345.27 (check #16150-16253); and Payroll ACH's of \$191,235.09 for Total Claims in the amount of \$420,580.36. All ayes. Motion carried.



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CORRESPONDENCE:

See the Cost Recovery Report for February 2019.

See the Compliance Bulletin on the Michigan Paid Medical Leave Act Effective March 29, 2019.

See the Required Poster on the Michigan Paid Medical Leave Act.

R E P O R T S

CHIEF: See Chief Report. The Chief reported the final 2018 Annual Report is done and he will present it to the Township Boards if they want him to.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

OLD BUSINESS:

Study Session/Mediation Status: Zollinger reported a study session was held yesterday, March 25th, and they made good progress. Parker passed out a summary from yesterday's meeting.

NEW BUSINESS:

Results of ISO Survey: Parker reported on the results of the ISO Survey (see ISO letter dated 2/19/19). The ISO score improved from a 5/6 to a 4/5. The goal was to become a 3/5. After reviewing the information, Metro felt that it should have been scored a 3 in the hydrant area. Parker sent a letter to Mr. Eric Abbott, ISO Field Rep, asking for clarification (see letter dated 3/15/19).

Fire Response to Medical Calls: See Agenda Item – Fire Response to Medical Calls packet. Parker reported that all the statistics in this report covers East Bay EMS and NorthFlight together. In 2009, we upgraded our service from MFR to BLS non-transport. In the packet is the Public Health Code Act 368 of 1978 which states that a non-transport prehospital life support operation needs to have people available 24 hrs per day and also to respond to all emergencies originating within its bounds. Parker talked with Dr. Smith about this the other day. Dr. Smith said that this excerpt out of Public Health Code Act 368 is in the process of being changed. On April 9th, the Medical Control Authority will be taking this subject up.



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Discussion. Zollinger asked the Board if there was some guidance in what data they would like from the Chief in the future. Their suggestions were a breakdown by Townships; and out of the 3871 runs, how many are lift assists/nursing homes (Priority 3's).

The Board would like Dr. Smith to attend a future meeting to further discuss this issue with the Board.

Any Suggested Agenda Items for Future Board Meetings: Dr. Smith attend next Board Meeting.

PUBLIC COMMENT: None

There being no objections, meeting was declared adjourned by Chairman Zollinger at 10:13 a.m.

Chairman Jay Zollinger

Assistant Secretary Marcia Schwind