



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

January 22, 2019

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:05 a.m. by Chairman Jay Zollinger at East Bay Township Hall, 1965 Three Mile Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE – recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Jay Zollinger, Acme

Chuck Korn, Garfield

Glen Lile, East Bay

Darryl Nelson, Acme

Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief

Steve Apostal, Asst. Chief-OPS

Tracey Bartlett, East Bay

Molly Agostinelli, Garfield

Robin Ehardt, Accountant

Brian Belcher, Asst. Chief/Fire Marshal-FP

Sue Courtade, East Bay

Leah Hornacek, Central Dispatch

Zollinger turned over the meeting to Chief Parker for the Election of Officers.

ELECTION OF 2019 MESA BOARD OFFICERS:

- 1) ***Chairman/Chairperson:*** Parker opened the nominations for Chairman. Friend asked Zollinger, as the current Chair, if he was available to continue Chair for a subsequent year. Zollinger said he would be willing. Friend nominated Jay Zollinger as Chairperson, Nelson seconded. Friend nominated Chuck Korn as Chairperson, Duell seconded. No other nominations. Nominations closed. Both accepted nomination for Chair. Roll call vote for the first nominee--Jay Zollinger. Korn, yes; Friend, yes; Nelson, yes; Lile, yes; Duell, yes; Zollinger refrained. All ayes. Motion carried.

Zollinger as elected Chairman for 2019 took over the meeting.

- 2) ***Vice Chairman/Chairperson:*** Friend nominated Chuck Korn for Vice Chair, Lile seconded. No other nominations. Nominations closed. It was unanimous for Chuck Korn as Vice Chair.
- 3) ***Board Secretary:*** Zollinger nominated Glen Lile as Board Secretary, Friend seconded. No other nominations. Nominations closed. It was unanimous for Glen Lile as Board Secretary.
- 4) ***Treasurer:*** Nelson nominated Robin Ehardt as Treasurer, supported by Duell. No other nominations. Nominations closed. It was unanimous for Robin Ehardt as Treasurer.



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PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Korn, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: The December 18, 2018 minutes stand approved as presented with no changes.

FINANCIAL REPORT: Financial report as presented. Ehardt reported that the Auditors will be here the first week of April.

CLAIMS: **Motion** by Korn, supported by Nelson, to approve the prepaids and regular claims (with no voided checks) in the total amount of \$113,702.55 (check #15956-16044). Roll call: Friend, yes; Nelson, yes; Lile, yes; Duell, yes; Korn, yes; Zollinger, yes. All ayes. Motion carried.

CORRESPONDENCE:

See the Cost Recovery Report for December 2018

See the letter, dated 1/11/19, from the State of Michigan Fire Marshal Kevin Sehlmeier regarding the fatal fire Metro had on January 1, 2019.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

OLD BUSINESS:

Study Session Status on Articles of Incorporation: Zollinger reported that the list of Attorneys for mediation from each Township needs to go to Marcia Schwind along with their Resolutions (sample Resolution was emailed to them).



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NEW BUSINESS:

Proximity Dispatch Presentation—GT 911: Parker reported that GT 911 are planning on keeping the first Box Alarm the same as it currently is. For the second Box Alarm, they are thinking about trying Proximity Dispatching. He reported that we don't have as much resources as we used to; the surrounding Townships have more staffing now; and we need to look at mutual aid. He introduced Leah Hornacek from Central Dispatch who gave a presentation on Proximity Dispatching. Parker recommended that they do a 3-4-month trial basis with suspended billing, and he will come back at the end of that period with a status report. At the end of 4 months they have the option of opting out and can start billing again. Central Dispatch is ready to go live with this now. Korn and Duell questioned whether they should take this back to their Township Board for their input before they commit since it is a trial basis without billing. Zollinger asked Leah Hornacek what the downfall would be if they waited for a month. Hornacek said the downfall about waiting is delayed response times and not having enough personnel. Discussion.

Motion by Friend, supported by Korn to support the first alarm box call with proximity dispatch system and suspend mutual aid billing for a period of (4) months once that becomes active with Central Dispatch. Roll call: Nelson, yes; Lile, yes; Duell, yes; Korn, yes; Friend, yes; Zollinger, yes. All ayes. Motion carried.

Board Orientation: We have a new Metro Board member and some Township Board members that may not have gone through Metro orientation yet. Schwind to send an invitation out to all Township Board members.

Any Suggested Agenda Items for Future Board Meetings: None

PUBLIC COMMENT: None

There being no objections, meeting was declared adjourned by Chairman Zollinger at 11:32 a.m.

Chairman Jay Zollinger

Assistant Secretary Marcia Schwind