



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

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September 25, 2018

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Jay Zollinger at Acme Township Hall, 6042 Acme Street, Williamsburg, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Jay Zollinger, Acme

Chuck Korn, Garfield

Jeanne Blood-Law, Garfield Alternate

Glen Lile, East Bay

Darryl Nelson, Acme

Dan Walters, Garfield (excused)

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Sue Boyko, NorthFlight EMS Director

Robin Ehardt, Accountant

Sue Courtade, East Bay Alternate

PUBLIC COMMENT: Sue Boyko, Director of NorthFlight EMS, informed the Board of a change in their management structure at NorthFlight. Tim Newton is now the Acting Ground Manager and if he can't handle it, it will go to Paul Owens.

APPROVAL OF AGENDA: **Motion** by Korn, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: The Aug 28, 2018 reg minutes and September 17, 2018 Study Session minutes stand approved with no changes.

FINANCIAL REPORT: Financial report as presented.

Budget Amendments: Ehardt reported on the budget amendments. **Motion** by Friend, supported by Nelson, to approve Resolution 2018-07 – 2018 Budget Amendment #4. Roll call: Korn, yes; Friend, yes; Blood-Law, yes; Lile, yes; Nelson, yes; Zollinger, yes. All ayes. Motion carried.

Ehardt reported on the 2018 Truck Purchase (see 2018 Truck Purchase Update).

CLAIMS: **Motion** by Nelson, supported by Blood-Law, to approve the prepaids and regular claims in the total amount of \$113,475.75 (check #15587-15683, including check #15632 and with no voided checks). Roll call: Friend, yes; Blood-Law, yes; Lile, yes; Nelson, yes; Korn, yes; Zollinger, yes. All ayes. Motion carried.

CORRESPONDENCE:

See the Cost Recovery Report for August. Blood-Law would like a chart showing how much that has been collected to date.



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REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS report. Apostol is currently at the EMU Staff and Command Advisory Board meeting in Detroit. He wanted to make the Board aware that Metro is still struggling with staffing, especially on the weekends.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report. Belcher reported that Fire Prevention Week is the 7th through the 13th of October. The Annual Open House will be held on October 13th at Station 8 from 11:00 a.m. to 2:00 p.m. This coming weekend will be the Acme Fall Festival.

OLD BUSINESS:

Station 9 – Decision on Approval of Funds for Station 9 Renovation: Parker reported that there was some question about the 4-2 vote at the last board meeting (with Garfield voting “no”), and if the vote was legal. This vote was on the Motion to split the cost of the Station 9 remodel. See Atty. Kazim’s opinion dated September 10, 2018. In that opinion, Kazim said the vote was appropriate according to our Articles of Incorporation. The question at the last meeting was where the funds are coming out of ---206 (General Fund) or 207 (Public Improvement Fund). Discussion took place and Staff was to come back with an answer. Parker said Metro’s half could be taken out of the General Fund and not the Public Improvement Fund. Discussion. Parker reported that he and Dan Walters did a walk through at Station 9 after the last meeting to see what changes could be made that would decrease the cost of the renovation. Discussion. The Board said if there are any changes, to go back to the East Bay Board to review those changes with them.

Review Townships input on Articles of Incorporation: Another study session has been set for Monday, October 15th from 9:00 a.m. to 11:00 am.

2019 Budget: Parker reported that he presented the budget to all three Townships, and the public hearings at all three Townships have passed. The millage has been set with two Townships passing the budget, and one tabling the budget until a future meeting. According to Robin’s timeline for the budget, it was supposed to come back at the September board meeting for final approval. Discussion. Per the Board, the budget is done and was approved at the July Board Meeting with one affirmation vote from each Township. Parker reported that Supervisor Korn has asked what happens if Garfield does not pass the budget. According to the Articles of Incorporation, if an incorporating Township doesn’t pass the budget, it is giving their first year’s notice that they may withdraw, unless they waive its objection. Discussion. Zollinger and Parker will be meeting with Atty Kazim tomorrow to discuss this issue and get clarification. They would like to get an opinion tomorrow and bring back to the Board before the October 15th meeting. Garfield has only tabled the budget issue as their Board needs clarification on some issues.



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NEW BUSINESS: None

Any Suggested Agenda Items for Future Board Meetings: None

PUBLIC COMMENT: Lile reminded everyone that the Michigan Township PAR Plan Program needs to be submitted October 1st through November 30th.

Blood-Law would like to see a report for the next meeting on the number of runs to the Tribe that Metro went on.

Friend reported that Parker and Ritter, through the Fire Safety and Education Program, did a presentation for the Military Officer's Association group last week. They did an excellent job. There were many good comments offered by the members of the Association. They said they were very interested to hear about the different programs that Metro had that were pro-active programs that they were unfamiliar with. It was a great outreach and they did a nice job.

Parker said that Curtis Walters will be doing an equipment demo on a bleeding control kit at the end of the meeting.

There being no objections, meeting was declared adjourned by Chairman Jay Zollinger at 9:53 a.m.

Chairman Jay Zollinger

Assistant Secretary Marcia Schwind