



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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April 17, 2018

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairman Jay Zollinger at Metro Station 11, 3000 Albany, Traverse City, Michigan.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Jay Zollinger, Acme

Chuck Korn, Garfield

Glen Lile, East Bay

Darryl Nelson, Acme

Dan Walters, Garfield

## **ATTENDANCE:**

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Robin Ehardt, Accountant

Haider Kazim, Metro Attorney

Steve Peacock, Rehmann Auditor

Lauren Braaten, Rehmann Auditor

**PUBLIC COMMENT:** Jeane Blood Law, Garfield Twp Board Member & Metro Board Alternate, addressed the Metro Board.

**APPROVAL OF AGENDA:** **Motion** by Korn, supported by Lile, to approve the agenda as presented. All ayes. Motion carried.

**CONFLICT OF INTEREST:** None

Zollinger reported that Darryl Nelson will be Acme's Permanent Rep and Paul Scott will be Acme's Alternate starting with this meeting.

**APPROVAL OF MINUTES:** Stand approved unless there are any changes.

**FINANCIAL REPORT:** Financial report as presented.

**AUDITORS REPORT:** Ehardt introduced Steve Peacock and Lauren Braaten, Auditors from Rehmann. Peacock and Lauren presented the audit report.

**CLAIMS:** **Motion** by Walters, supported by Lile, to approve the claims as presented (Total Claims of \$136,850.97 – check #15129-15194). Roll call: Korn, yes; Walters, yes; Lile, yes; Friend, yes; Nelson, yes; Zollinger, yes. All ayes. Motion carried.

## **CORRESPONDENCE:**

See the Cost Recovery Report for March 2018.



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## REPORTS

**CHIEF:** See Chief Report. Parker reported that the Mutual Aid has been signed with Whitewater Township Fire Department. The MOU between Metro and the GTB Fire Department has not been signed. The GTB has proposed some wording changes. Kazim reported that the changes were cosmetic and explained what they were. The Board wants the before and after documents, and a copy of the MOU when signed. Parker will also get a copy of their insurance.

**ASST. CHIEF/OPS-TRAINING:** There is no report since Apostol is gone. He is at the Fire Academy for his 3<sup>rd</sup> year.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

### **OLD BUSINESS:**

***Station 9 Remodel – Budget Adjustment:*** Zollinger reported that at the last meeting they discussed the budget and doing the Station 9 remodel. The Metro Board went back to the East Bay Twp Board and asked if they would be willing to donate half of the cost of the remodel. The East Bay Twp Board's official response was no. If Metro still wants to move forward with this project, they will have to approve a budget amendment (see Resolution 2018-03 -- 2018 Budget Amendment #2). Metro will need to tap into Fund Balance in order to complete this project. Their recommendation is to take \$45,100 out of Fund Balance and put it in 970-Capital Outlay.

Parker reported that he emailed a Confidential Attorney-Client Privilege letter, dated 4/16/18, to the Board members last night. A question earlier came up about budget amendments and whether it gets passed by a simple majority or does it need to be an affirmative vote from every Township since it is a change to the Budget. It is the opinion of Metro Attorney that because our Articles of Incorporation are silent on amendments, that changing the budget would require at least one affirmative vote from every Township. Atty Kazim reported further on budget amendments. It is his opinion that the budget amendments need to go back to the Township Boards for approval. **Motion** by Friend, supported by Lile, to table the topic of Station 9 remodel budget amendment to the May agenda to 1) clarify the issue of fund balance and how it is presented to the Township Boards and 2) to have Metro staff look at any other line items within the budget that the money can come out of. Roll call: Walters, yes; Lile, yes; Friend, yes; Nelson, yes; Korn, yes; Zollinger, yes. All ayes. Motion carried.

### **NEW BUSINESS:**

***Approval of Par Plan Resolution:*** **Motion** by Nelson, supported by Korn, to approve Resolution 2018-02 A Resolution to Approve Submitting a Grand Application to the Michigan Township Participating Plan RRGP Program (Risk Reduction Grand Program) as presented. Roll call: Lile, yes; Friend, yes; Nelson, yes; Korn, yes; Walters, yes; Zollinger, yes. All ayes. Motion carried.



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Any Suggested Agenda Items for Future Board Meetings: Make changes to current leases. Articles of Incorporation (request in writing from the Township Boards to Metro Board)

Parker reported that the AFG Grant was turned down and the Station 9 pancake breakfast is scheduled for Sunday, May 6<sup>th</sup>.

Public Comment: Lanie McManus, Garfield Twp Clerk, and Steve Duell, Garfield Twp Trustee, addressed the Board.

Equipment Demo on the Lifepak to be held after the meeting.

There being no objections, meeting was declared adjourned by Chairman Jay Zollinger at 10:33 a.m.

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Chairman Jay Zollinger

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Assistant Secretary Marcia Schwind