



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

September 26, 2017

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairperson Beth Friend at Acme Township, 6042 Acme Road, Williamsburg, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum
Beth Friend, East Bay
Chuck Korn, Garfield (excused)
Jay Zollinger, Acme
Darryl Nelson, Acme Alternate

Glen Lile, East Bay
Lanie McManus, Garfield
Paul Scott, Acme (excused)
Dan Walters, Garfield Alternate

ATTENDANCE:

Pat Parker, Chief
Steve Apostal, Asst. Chief/OPS

Brian Belcher, Asst. Chief-Fire Marshal/FP
Robin Ehardt, Accountant

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Zollinger, supported by Nelson, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: Dan Walters reported a conflict only with the payables since he has an invoice submitted for payment this month.

APPROVAL OF MINUTES: **Motion** by Nelson, supported by Lile, to approve the August 22, 2017, minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented. Ehardt reported she went out for bids for Auditors and received three bids. The Board said to bring a summary of the bids and a recommendation back to the next meeting.

Budget Amendments: **Motion** by Zollinger, supported by Friend, to approve the budget amendments as presented. Roll call: Lile, yes; Zollinger, yes; Walters, yes; Nelson, yes; McManus, yes; Friend, yes. All ayes. Motion carried.

CLAIMS: McManus requested that Metro email the Board with any additional claims that are added after the board packet is sent out. Walters agreed, and there was consensus from the remaining Board, that Walters abstain from voting on approving the invoice he had in the claims -Inv# 14459 for \$1819.13 to GT Diesel Service. **Motion** by Friend, supported by Nelson, to approve payment of Invoice #14459 to GT Diesel Service in the amount of \$1819.13.



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MESA MINS/Page 2
September 26, 2017

Roll call: Zollinger, yes; Nelson, yes; McManus, yes; Lile, yes, Friend, yes; Walters, abstained. 5 yes, 1 abstain. Motion carried.

Motion by Nelson, supported by McManus, to approve the claims (check#14406-14518 - with no voided checks) with the exclusion of check #14459 (paid in earlier motion) for a total of \$116,611.34 (excludes \$1,819.13). Roll call: Walters, yes; Nelson, yes; McManus, yes; Lile, yes; Zollinger, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE:

See the Cost Recovery Report for August 2017.

See the 2% grant award letter from the GT Band dated 8/24/17.

See the East Bay Charter Township Resolution 2017-14-Resolution Regarding Station 9 of the GT Metro Emergency Services Authority. Friend said the Resolution does not address funding for the Station remodeling. McManus would like to see what commitment East Bay is planning on making and East Bay would like to see estimates before making a commitment.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief-OPS Report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

OLD BUSINESS:

Station Leases – Model Leases: Metro Attorney Haider Kazim drafted a model lease template. East Bay Twp had their attorney look at it. The lease was approved as presented at their board meeting and it was forwarded to Metro. Acme Twp sent their lease back to Metro, Attorney Kazim looked at it, and it is ready for the Metro Board. Garfield Twp just received it back from their Attorney and they want to take it to their Board. Friend said she talked to Kazim and was told that Metro could look at each one separately. Zollinger and McManus thought they should approve them all at once.

2018 Budget Approval: **Motion** by Friend, supported by Nelson, to approve the 2018 total expenditures of \$4,464,778 which includes contributions from Acme Twp of \$722,485; East Bay Twp of \$1,219,622; and Garfield Twp of \$1,852,139. Discussion on approving the budget on dollar amount vs. 2.35 mils. Roll call: Nelson, yes; McManus, no; Lile, yes; Zollinger, no; Walters, yes; Friend, yes. 4 yes, 2 no. Motion carried. Metro to have Kazim look at the Articles of Incorporation and Chuck Judson's memo regarding the budget and give an opinion.



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MESA MINS/Page 3
September 26, 2017

NEW BUSINESS: None

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: Budget approval clarification.

Zollinger reported Green Lake had just adopted a full page of ordinances on their charges that were published in the Record-Eagle. Discussion on Metro's Ordinances related to charges. Ehardt to do a calculation/or spreadsheet for our charges and bring it to the next meeting under her financial report or correspondence.

PUBLIC COMMENT: Dan Walters reported on how trucks are getting more sophisticated now and how this comes with higher costs for maintenance.

There being no objections, meeting was declared adjourned by Chairperson Beth Friend at 10:03 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind