



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

June 27, 2017

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairperson Beth Friend at Metro Station 12, 2025 E. Silver Lake Road N., Traverse City, Michigan.

Friend announced that today was Brian Belcher's birthday.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Chuck Korn, Garfield

Jay Zollinger, Acme

Glen Lile, East Bay

Lanie McManus, Garfield

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Robin Ehardt, Accountant

Brian Belcher, Asst. Chief-Fire Marshal/FP

Dan Walters, Garfield Alternate

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Korn, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: Korn announced that his new stepson was working with NorthFlight, Metro Fire, and 9A.

APPROVAL OF MINUTES: **Motion** by Scott, supported by Lile to approve the May 23, 2017, minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

Budget Amendments: **Motion** by Zollinger, supported by Scott, to approve the budget amendments as presented. Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; McManus, yes; Friend, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Zollinger, supported by Lile, to approve the prepays in the amount of \$64,703.34 (check#14118-14154 - with no voided checks) and the regular claims distributed with the Board packet in the amount of \$40,599.66 (check #14155-14216) and the claims added after the packet distribution of \$32,335.91 (check #14217-14239) for a Grand Total Regular Claims in the amount of \$72,935.57 (check #14155-14239). Roll call: Zollinger, yes; Korn, yes; Scott, yes; McManus, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE:

See Cost Recovery Report for May 2017.

See letter from Michigan Township Participating Plan that stated that we received a dividend distribution check in the amount of \$3,815.07 which includes an improved loss ratio for 2011-2012 and 2012-2013.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief-OPS Report. Apostol is at the National Fire Academy and not present. McManus questioned why the Blair Fire Dept run was reported under “Mutual Aid – Received” in his report since it has never been done in the past. She also wants more information about the numbers on the last item as it relates to Priority 1, 2, & 3 calls as she believes the numbers are skewed.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and the Fire and Life Safety Report.

OLD BUSINESS:

Approval of Resolution 2017-01 – Addition of List Assists to Cost Recovery: Ehardt reported on the Cost Recovery charges where they are seeking approval of the additional charge for lift assists and the revised emergency services charges detailed on the new schedule (see Cost Recovery Incident Details 2016, dated 6/22/17). Discussion. The Board wanted “patient” be changed to “resident” and “not for residential” be deleted. **Motion** by Zollinger, supported by Korn, to approve Resolution 2017-01, Resolution of Grand Traverse Metro Emergency Services Authority Regarding the Revised Charges for Cost Recovery Incidents Under the Emergency Services Charges Ordinance with the amendment of “patient” to “resident” and the deletion of “not for residential.” Roll call: Korn, yes; Scott, yes; McManus, yes; Lile, yes; Zollinger, yes; Friend, yes. All ayes. Motion carried.

Station Leases:

- a) *Model Lease:* See Haider Kazim’s email dated 6/21/17 and the model station lease agreement. Discussion. The Board will take the Lease Agreement back to each of their Township Attorneys and bring it back to the Board meeting next month.
- b) *Waiver Discussion:* Discussion. Friend will run the model lease waiver by East Bay’s attorney to see if he has any suggestions on any terminology and if there is anything different she will bring it back to the board. Zollinger will talk to his Attorney to see if they need a waiver. Tabled until next month.



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NEW BUSINESS:

2018 Preliminary Budget – set up date for Budget Workshop: Ehardt went over the 2018 Budget Timeline. The 2018 Budget Workshop was scheduled for Monday, July 10th at 9:00 a.m. at the Metro Administrative Office.

Articles of Incorporation:

- a) #8 – Governing Board: McManus said the number of representation on the Metro Board should be proportionate to the contribution to the Metro budget and this is an issue with the Garfield Twp Board members. Also, there is an issue with an even number of board members that could end up in a tie. Discussion.

- b) #15 – Financing the Authority: Discussion on the Dr. Harvey's method.

Discussion on both issues above. The Board's consensus was that the Articles works for now and in the future any Township Board should bring a written request to the Metro Board for formal review of any sections in the Articles of Incorporation.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

PUBLIC COMMENT: Dick Jacobs, former Station 11 member, and Matt Courtade, East Bay Township, addressed the Board.

Parker reported that there will be four people that will not be able to make the meeting in July and asked if the Board wanted to hold the meeting as scheduled or to reschedule it. The July Board meeting was rescheduled to **Monday, July 31st**.

Equipment Demo – There will be a demo of Marine 12 rescue boat after the meeting.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:58 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind