



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

January 24, 2017

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Beth Friend at East Bay Township Hall, 1965 Three Mile Road, Traverse City, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Chuck Korn, Garfield

Jay Zollinger, Acme

Glen Lile, East Bay

Lanie McManus, Garfield

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Steve Apostal, Asst. Chief-OPS

Robin Ehardt, Accountant

ELECTION OF 2017 MESA BOARD OFFICERS:

Motion by Lile, supported by Scott, to reappoint the 2016 Board Officers to another year (2017):

Beth Friend - Chairperson

Jay Zollinger - Vice Chair

Chuck Korn - Secretary

Robin Ehardt -Treasurer

Discussion. Roll call: Lile, yes; Zollinger, yes; Korn, no; Scott, yes; McManus, no; Friend, yes.
4 yes, 2 no. Motion carried.

Friend as newly elected Chairperson for 2017 continued to conduct the meeting.

PUBLIC COMMENT: Friend reported on the Guns & Hoses event to be held February 4, 2017.

APPROVAL OF AGENDA: **Motion** by Zollinger, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Korn, supported by Scott, to approve the December 20, 2016 minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented. Also see the Investment Schedule and Public Improvement Fund. The auditors, Abraham & Gaffney, will be here March 6th and 7th to do our 2016 audit.



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CLAIMS: **Motion** by Zollinger, supported by Lile, to approve the prepays in the amount of \$99,442.83 (check #13606-13662 – with voided checks: #13501-Training was cancelled and #13620-payment was made by Credit Card); the ACH Payments in the amount of \$48,696.16 to pay healthcare deductibles to employees HSA accounts; and the regular claims in the amount of \$75,430.63 (check #13663-13726 – with no voided checks). Roll call: Zollinger, yes; Korn, yes; Scott, yes; McManus, yes; Lile, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE: See the engagement letter from the Auditors Abraham & Gaffney dated January 9, 2017.

See the Record-Eagle article regarding Station 8 & Station 9 dated 1/14/17.

See the legal opinion from Atty. Haider Kazim regarding Video Recording devices in Fire Engines & Fiduciary Responsibilities with Regard to Retirement Plans Offered by GT Metro dated 12/8/16.

See thank-you letter to Metro Firefighters at Station 12 from Alton Tew.

See GTMESA Awards Ceremony brochure. It was held on Friday, January 13, 2017, and there were @ 70 people in attendance.

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief-OPS Report. On the “Total Calls” portion of the report the board would like to see comparison figures from last year next to the current year.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and the Fire and Life Safety Report. Belcher reported that as of January 1, 2017, the City started doing their own plan reviews. See the service agreement between Grand Traverse County Construction Code and Grand Traverse Metro Emergency Services Authority-Metro Fire Department. The County is reviewing it and when it is done, he will bring it back to the Board for signature. Belcher reported that Jen Ritter will be joining Mark Shaul and Kyle Clute with the Juvenile Firesetter Program.

OLD BUSINESS:

Legal Opinion from Metro Attorney on Resolution 2012-03: See Opinion Letter, dated 1/17/17, from Atty. Haider Kazim regarding Resolution 2012-03: Validity and Rescission. The opinion from the Attorney was that the motion was made appropriately in 2012 and the motion to rescind was appropriate.



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NEW BUSINESS:

Emergency Medical Dispatch Discussion: Parker introduced Leah Hornacek, Deputy Director of 911, who gave a demonstration on the Card Set Program. This new system allows them to get more detailed information and to set priority to the call.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

PUBLIC COMMENT: Daryl Case, Operations Manager of NorthFlight, addressed the Board.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:32 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind