



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

December 19, 2017

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:05 a.m. by Chairperson Beth Friend at the 897 Parsons Road, Traverse City, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Beth Friend, East Bay

Chuck Korn, Garfield

Jay Zollinger, Acme

Darryl Nelson, Acme Alternate

Glen Lile, East Bay

Lanie McManus, Garfield

Paul Scott, Acme (excused)

ATTENDANCE:

Pat Parker, Chief

Steve Apostal, Asst. Chief/OPS

Brian Belcher, Asst. Chief-Fire Marshal/FP

PUBLIC COMMENT: None

APPROVAL OF AGENDA: Add --Atty Haider Kazim attend the Metro board meetings-- under “Old Business” on the agenda. **Motion** by Nelson, supported by Lile, to approve the agenda as modified. All ayes. Motion carried.

CONFLICT OF INTEREST: Korn said that his stepson works for Metro.

APPROVAL OF MINUTES: **Motion** by Nelson, supported by Lile, to approve the regular November 28, 2017 and Special December 14, 2017 minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

Budget Amendments: **Motion** by Korn, supported by Zollinger, to approve the budget amendments as presented. Roll call: Lile, yes; Zollinger, yes; Korn, yes; Nelson, yes; McManus, yes; Friend, yes. All ayes. Motion carried. Discussion on creating resolutions for budget amendments and adopting a formal policy.

CLAIMS: **Motion** by Zollinger, supported by Nelson, to approve the prepays in the amount of \$10,517.92 (check#14710-14725 with no voided checks); and the regular claims (with no voided checks) distributed with the Board packet in the amount of \$84,446.33 (check #14726-14781) and the claims added after the packet distribution of \$10,576.22 (check #14782-14799) for a Grand Total Regular Claims in the amount of \$95,022.55 (check #14726-14799). Roll call: Zollinger, yes; Korn, yes; Nelson, yes; McManus, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE:

See the Cost Recovery Report for November 2017.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief-OPS Report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

OLD BUSINESS:

Adoption of Revised Plan Review, Permit and Inspection Fee Schedule: Belcher reported that the only change in the fee schedule was that he deleted Traverse City from the schedule, and that it takes effect January 1, 2018. **Motion** by Korn, supported by Lile, to adopt the fee schedule as presented. All ayes. Motion carried.

Metro Atty Haider Kazim Attend Metro Board Meetings: Discussion on having Metro's attorney attend the 2018 Metro board meetings. **Motion** by Lile, supported by Zollinger, to have Attorney Kazim attend the Metro 2018 board meetings as needed. This need will be determined by the Chairman and the Chief when reviewing the agenda, and/or if any board member contacts the Chairman or Chief if they see a need. All ayes. Motion carried.

NEW BUSINESS: None

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

PUBLIC COMMENT: None

There being no objections, meeting was declared adjourned by Chairperson Beth Friend at 10:04 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind