



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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August 22, 2017

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Vice-Chair Jay Zollinger at Metro Station 9, 110 High Lake Road, Traverse City, Michigan.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum  
Beth Friend, East Bay (excused)  
Chuck Korn, Garfield  
Jay Zollinger, Acme  
Darryl Nelson, Acme Alternate

Glen Lile, East Bay  
Lanie McManus, Garfield  
Paul Scott, Acme (excused)  
Bryan Marrow, East Bay Alternate

## **ATTENDANCE:**

Pat Parker, Chief  
Steve Apostal, Asst. Chief/OPS

Brian Belcher, Asst. Chief-Fire Marshal/FP  
Robin Ehardt, Accountant

**PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Lile, supported by Korn, to approve the agenda as emailed. All ayes. Motion carried.

**CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** There being no questions or comments the minutes stand approved.

**FINANCIAL REPORT:** Financial report as presented.

**CLAIMS:** **Motion** by Nelson, supported by Marrow, to approve the prepaids in the amount of \$28,460.09 (check#14326-14346 - with no voided checks) and the regular claims distributed with the Board packet in the amount of \$44,046.56 (check #14347-14382) and the claims added after the packet distribution of \$28,956.64 (check #14383-14405) for a Grand Total Regular Claims in the amount of \$73,003.20 (check #14347-14405). Roll call: Lile, yes; Korn, yes; Nelson, yes; McManus, yes; Marrow, yes; Zollinger, yes. All ayes. Motion carried.

## **CORRESPONDENCE:**

Parker reported Metro received a thank-you card from the Judson family for the flowers sent. See the Cost Recovery Report for July 2017.  
See letter from 4Front, dated August 4, 2017, regarding the credit card dispute being closed.  
See the tentative agenda for the September 11, 2017 memorial ceremony.



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## REPORTS

**CHIEF:** See Chief Report.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief-OPS Report.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire & Life Safety Report.

### **OLD BUSINESS:**

*Station Leases – Model Leases:* Zollinger reported that Acme had some wording questions on the main lease and it is being looked at. They updated the attachment and took the snowplowing issue out and split the snowplowing bill 50/50. Parker reported that East Bay's lease is in and approved by Atty. Haider. Metro received a letter from East Bay Twp's attorney, Peter Wendling, dated August 16, 2017, that gives official notice to Metro that the Lease Agreement entered into with East Bay Charter Township on May 12, 2008 will be terminated as of December 31, 2017. This termination notice is provided for the purpose of entering into a new lease, which has been approved by East Bay and Metro's attorneys and is waiting for approval of the Metro Board. Korn reported that Garfield's lease is still under review and assumes it will be ready for the next board meeting.

### **NEW BUSINESS:**

*Budget calculation – taxable value (see Judson's memo for discussion purposes):* Discussion on which taxable value should be used as a basis for determining the Townships' contribution to Metro. Ehardt asked about the wording on the proposed Budget Resolutions for the Townships. The Board said regarding the Resolution it should be reversed from what was in the motion at the last board meeting which will be to take the dollar amount out and leave in the millage rate. **Motion** by Korn, supported by McManus, to adopt the value based on the L4029 form used for winter taxes as the taxable value of the townships. Roll call: Korn, yes, Nelson, yes; McManus, yes; Marrow, yes; Lile, yes; Zollinger, yes. All ayes. Motion carried.

**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** None

**PUBLIC COMMENT:** None

**STATION PRESENTATION – Bunkhouse Tour:** Tour to be done after the Board meeting.

**Motion** by Korn, supported by Lile, to adjourn at 10:02 a.m.

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Vice-Chair Jay Zollinger

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Assistant Secretary Marcia Schwind