



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

September 27, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:01 a.m. by Chairperson Beth Friend at 897 Parsons Road, Traverse City, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeanne Blood-Law, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Robin Ehardt, Accountant

Tony Posey, Capt.

Mark Shaul, Capt.

Steve Meek, Lt.

Adam Drewery, Lt.

Matt Courtade, EB Trustee

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Blood-Law, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: Stand as approved.

FINANCIAL REPORT: Financial report as presented.

CLAIMS: **Motion** by Lile, supported by Zollinger, to approve the prepays in the amount of \$57,271.06 (check #13194-13233 – with no voided checks) and the regular claims ***amended to include additional regular claims in the amount of \$119,580.12 (check #13234-13325 – with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood-Law, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE: None

R E P O R T S

CHIEF: See Chief Report. EMS Transport Committee (Chairperson Friend, Chuck and Jay) met with Northflight leadership (new and old) and talked about where we are going in the future and if there are partnerships and collaborations. Parker will keep the Board informed of any



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(CHIEF REPORT CON'T)

developments. The Board said to bring this topic back at the November board meeting under Old Business.

The Board asked Metro to track the Cost Recovery by percentage, month by month, to view trends.

ASST. CHIEF/OPS-TRAINING: None

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire and Life Safety Report. Belcher introduced Jennifer Ritter who was hired for our Public Educator position. They also recognized Kyle Clute for all that he did in keeping up with the duties of the public educator while doing his full-time firefighter duties before Jen started.

OLD BUSINESS:

Final Approval – 2017 Budget: **Motion** by Zollinger, supported by Scott, to authorize the budgeted expenditures for 2017 of \$3,914,990. All ayes. Motion carried. Budget passed.

Station 8 Land Purchase Update: Parker presented a powerpoint on the Acme land search. See the map on Station 8 calls. Discussion.

Station 8 & 9 Accommodations/Sleeping Quarters: Parker said that both Station 8 and Station 9 are noncompliant with the sleeping quarters. Belcher reported on Cornerstone's report and the situation at both stations. (See the Facility Review draft from Cornerstone Architects). For Station 8, Parker is going to revisit using a trailer and also checking with Grand Traverse Resort Real Estate on condo/apt rentals in the area. He would like to act on the improvements at Station 9 so we can start the residency program again. Discussion. Parker's recommendation is to come back to the Board next month with three options: (1) costs to do Station 8, (2) whether we can find a trailer, the cost of the trailer, and working with the Township on location and hook up of the trailer and (3) see if there are any rentals. Belcher would like to see us take a dual path at both stations and move quicker with this. He would like authorization to move this forward and define floor plans at Station 8 and have the architects come up with more concrete cost estimates. **Motion** by Zollinger, supported by Blood-Law, to allow staff to go back and get more information and validate numbers for Station 8 & 9, and to bring back in October. All ayes. Motion carried.

NEW BUSINESS: None



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ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: (1) EMS Transport, (2) Clarify issues on Articles of Incorporation - a) taxing issue on veterans, b) special assessment for Metro being charged to property owners that are exempt from tax (ex: churches), (3) Tax Tribunal Adjustments.

Parker to bring back information on how we got together and under what Act.

PUBLIC COMMENT: Matt Courtade addressed the Board.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 11:00 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind