



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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May 24, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairperson Beth Friend at 897 Parsons Road, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood-Law, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme

## **ATTENDANCE:**

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Robin Ehardt, Accountant

Tony Posey, Capt.

Adam Drewery, Lt.

Gary Francisco, Lt.

Steve Meek, Lt.

Karen Rosa, Long Lk Twp Supervisor

**PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Zollinger, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

**CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** **Motion** by Blood-Law, supported by Lile, to approve the April 26, 2016, minutes as emailed. All ayes. Motion carried.

**FINANCIAL REPORT:** Financial report as presented.

**CLAIMS:** **Motion** by Zollinger, supported by Blood-Law, to approve the prepays in the amount of \$39,014.41 (check #12830-12857 – with no voided checks) and the regular claims (amended to include additional claims) in the amount of \$53,857.54 (check #12858-12926 – with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood-Law, yes; Friend, yes. All ayes. Motion carried.

**CORRESPONDENCE:** See picture of the 2016 Fire School graduating class.

See email from Karen Rosa, dated 5/11/16, for clarification regarding the billing of a mutual aid call. Discussion. Parker and Flynn will respond in writing to Karen Rosa so she can take it to her board and also review the terminology in the fee schedule.

See flyer regarding the spaghetti dinner at Station 8 on Saturday, May 21st.

See the Record-Eagle article on the Peninsula Township.



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## REPORTS

**CHIEF:** See Chief Report. Parker reported on the televising of the Authority Board meetings and the costs. Chairman Friend recommended to keep the information and bring it back at the November board meeting for a December decision and to put it on the agenda for next month. Parker passed out the strategic plan. Chairman Friend said to put the strategic plan on the agenda for next month and to send the electronic version to the Board members. Parker reported on the succession planning for the Assistant Chief-Ops position. The job posting will be going out this week with an anticipated mid-July hiring.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS Report.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire and Life Safety Board Report.

### **OLD BUSINESS:**

*Continuing Education for Paramedics – Definition of Part-Time Employees:* Per the request of the Board from the Motion at the last meeting, the definition of a part-time employee was addressed in Policy 60.0 Employee Classifications.

### **NEW BUSINESS:**

***Purchase of Specialty Boat for Station 12:*** See the “Background and Recommendation Agenda Item Purchase of Specialty Boat for Station 12.” Discussion. **Motion** by Friend, supported by Scott, to purchase the SeaWolf Inflatable Rescue Boat and Trailer for \$13,914.29 and a motor for up to \$8,000 from Michigan Rescue Concepts, with the revenue from the sale of Rescue 13 and to be taken out of Line Item 977.000 Machinery and Equipment. And at the next meeting bring back the updated schedule with the reimbursement fee for going to other stations with the boat. Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood-Law, yes; Friend, yes. All ayes. Motion carried.

***Request for a Resolution Supporting Metro’s Grant Request for the Par Plan Risk Reduction Grant Program:*** Parker reported on the grant request for 5 cameras for \$5,000 (\$900 each installed). **Motion** by Zollinger, supported by Korn, to approve Resolution 2016-01 – A Resolution to Approve Submitting a Grant Application to the Michigan Township Participating Plan Risk Reduction Grant Program. All ayes. Motion carried.



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**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** Meeting topic and strategic plan.

**PUBLIC COMMENT:** None

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:35 a.m.

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Chairperson Beth Friend

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Assistant Secretary Marcia Schwind