



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

June 28, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairperson Beth Friend at Station 12, 2025 E. Silver Lake Road, Traverse City, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood-Law, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Robin Ehardt, Accountant

Troy Holiday, Capt.

Dr. Stalsonburg

Nick Lemcool, Lt.

Jacob DellaPia, FF

Curt Holliday

Dick Jacobs

PUBLIC COMMENT: Dick Jacobs, a former firefighter with Metro, spoke to the Board.

APPROVAL OF AGENDA: **Motion** by Lile, supported by Korn, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: Chairman Friend requested the words “put it on the agenda for next month” under the Chief report be stricken out. **Motion** by Zollinger, supported by Blood-Law, to approve the May 24, 2016, minutes with amendment as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

CLAIMS: **Motion** by Zollinger, supported by Scott, to approve the prepays in the amount of \$52,505.24 (check #12927-12956 – with no voided checks) and the regular claims in the amount of \$80,491.83 (check #12957-13024 – with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood-Law, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE: See the article from the Michigan Public Policy Survey dated June 2016 – “Firefighting services in Michigan: challenges and approaches among local governments.”

See the letter from Michigan Township Participating Plan (MTPP) regarding the dividend distribution.



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REPORTS

CHIEF: See Chief Report. Parker reported on the EMS study. Chairman Friend wants a preliminary meeting with the EMS subcommittee to take place within the next few weeks.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire and Life Safety Report.

OLD BUSINESS:

Meeting time/place/televised: Parker reported he met with Kim McNeil at UpNorth TV. See the “Agenda Item Meeting - Time/Place/Televised” synopsis. Discussion. The three options are: 1) Status quo, 2) Hold meetings at East Bay or Garfield, or 3) Status quo but use mobile televising. The Board was in agreement that if they went to televising they would do the web access as opposed to the Public Access channel. Another option would be to put the taped minutes on the web. Discussion. This issue will be brought back to the Board with the following information: The ease and availability to put the audio on the website and track that and 2) information on the mobile equipment (what would be used, cost, personnel with the current schedule). This issue will be put on the July agenda. The Board asked Marcia to investigate the ease of putting the audio on the website.

Strategic Plan: Parker reported on Metro’s annual strategic plan. The 3-5 year plan will be completed after the new Assistant Chief-Ops is hired. The Board questioned why there is no data for 2013 under response time. The Chief will check into this.

NEW BUSINESS:

2017 Preliminary Budget: Ehardt went over the timeline and assumptions for the 2017 preliminary budget. A budget workshop was scheduled for Monday, July 18th at 10:00 a.m. at the Admin Office.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

EQUIPMENT DEMO: Captain Holliday gave a Powerpoint presentation on the many computer programs that Metro utilizes.

PUBLIC COMMENT: None

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 11:04 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind