



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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February 23, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:05 a.m. by Chairperson Beth Friend at 843 Industrial Circle, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield (excused)

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood-Law, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme

## **ATTENDANCE:**

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief-Fire Marshal/FP

Robin Ehardt, Accountant

Mark Shaul, Capt.

Adam Drewery, Lt

Tim Newton, Lt.

Mike Winter, FF

Jeane Blood-Law introduced Lanie McManus, Garfield Township Clerk.

## **PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Zollinger, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

## **CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** Correction on January 26, 2016, minutes under “Financial Report” was to relist the Rescue 13 on both sites (Craigslit and Public Surplus). **Motion** by Zollinger, supported by Blood-Law, to approve the January 26, 2016, minutes, with the above change, as emailed. All ayes. Motion carried.

**FINANCIAL REPORT:** Financial report as presented.

*Budget Amendments:* **Motion** by Scott, supported by Blood-Law, to approve the budget amendments. Roll call: Lile, yes; Zollinger, yes; Blood-Law, yes; Scott, yes; Friend, yes. All ayes. Motion carried.

**CLAIMS:** **Motion** by Scott, supported by Lile, to approve the prepays in the amount of \$631,492.71 (check #12540-12569 – with no voided checks) and the regular claims (amended to include additional regular claims) in the amount of \$71,198.79 (check #12570-12638 – with no voided checks). Discussion on the cleaning supplies from Nichols. Parker to have a background on how Nichols was chosen at the next meeting. Roll call: Zollinger, yes; Blood-Law, yes; Scott, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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**CORRESPONDENCE:** See the audit letter from Abraham & Gaffney, P.C. dated February 5, 2016.  
See the letter from Chris Clark, GT County Sheriff's Department, dated February 1, 2016.  
See the denial letter from the Michigan Township Participating Plan Risk Reduction Grant Program dated February 5, 2016.

## REPORTS

**CHIEF:** See Chief Report. There will be a special board meeting on March 17<sup>th</sup> at East Bay Township Hall to discuss the EMS Transport Study. Discussion.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS Report.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** Public Communication (branding package on Metro).

**PUBLIC COMMENT:** None

**EQUIPMENT DEMO:** A demo of the Special OPS Trailer will be done after the meeting.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:24 a.m.

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Chairperson Beth Friend

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Assistant Secretary Marcia Schwind