



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

December 20, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:06 a.m. by Chairperson Beth Friend at East Bay Township Hall, 1965 Three Mile Road, Traverse City, Michigan.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Beth Friend, East Bay

Paul Scott, Acme

Lanie McManus, Garfield

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief-Fire Marshal/FP

Steve Apostal, Asst. Chief-OPS

Robin Ehardt, Accountant

Friend introduced Jeane Blood-Law, Garfield Treasurer; Dan Walters, Garfield Alternate; Sue Courtade, East Bay Clerk.

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Scott, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Zollinger, supported by Scott, to approve the November 22, 2016 minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

Budget Amendments: **Motion** by Zollinger, supported by Korn, to approve the budget amendments as presented with the correction of the transfer to PIF of \$138,000 instead of \$160,000. This change was due to additional budget amendments brought to the board of \$22,000 of additional expense. Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; McManus, yes; Friend, yes. All ayes. Motion carried.

CLAIMS: **Motion** by Lile, supported by Zollinger, to approve the prepaids in the amount of \$29,032.87 (check #13498-13515 – with no voided checks) and the regular claims, ***amended to include additional claims, in the amount of \$182,567.89 (check #13516-13605 – with no voided checks). Roll call: Zollinger, yes; Korn, yes; Scott, yes; McManus, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE: See the November 2016 monthly report from Fire Recovery USA on the claims that have been submitted and paid.

See the letter from Captain Posey to Captain Ritter recognizing Deputy McKinley for his life saving actions on Sept 24, 2016.

See the memo stating the election of officers for the Metro Board will be held at the January 2017 board meeting instead of the December 2016 meeting.

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief-OPS Report. Apostal reported on the amount of hours the personnel are working. Apostal talked about overtime vs. hiring full-time firefighters with benefits. McManus asked for a cost analysis to see what the overtime is compared to the cost of a benefit package. We are currently at 46 full-time equivalents for ACA purposes. This will be an agenda item in the future.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and the Fire and Life Safety Report. Starting Jan 1, 2017, the City will be taking over their own plan reviews. Belcher will be modifying the contract with Construction Code. They developed a Cost Recovery billing for Youth Firesetter Counseling for non-residents of GTMESA jurisdiction which will be billed to the referring outside agency. Paul Scott would like “or a location approved by Administration” be added to the Cost Recovery document where it says “all counseling sessions to occur within a GTMESA facility.”

OLD BUSINESS:

Station 9 Accommodations/Sleeping Quarters Update: Metro would like to return to the residency program and have someone at Station 9. They went back to the Architect and asked them to create a dormitory, and Cornerstone will be doing another drawing. Metro will be going out to get prices and bring those back to the Board. McManus questioned the need for such a big dormitory and the costs involved by the Metro Fire Department. Belcher reported that the office will be converted to legal dorms and the cost will be @\$15,000-\$20,000. East Bay Township will be approached regarding their financial participation.

EMS Status: Parker went over the EMS study. Discussion. McManus said that Act 33 does not cover ambulances. Lile said that he talked to an Attorney for the State for an opinion and it does cover ambulances. McManus would like to see the opinion. This item will be put on the January agenda.



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The following individuals addressed the Board:

Dan Walters
Sue Boyko, Director of NorthFlight
Jeane Blood-Law, Garfield Treasurer
Sue Courtade, East Bay Clerk

Parker recommends moving this back to the EMS subcommittee (which consists of Korn, Zollinger, and Friend). A meeting will be scheduled before the next Metro Board meeting.

Tax Tribunal Adjustments –Legal Opinion from Metro Attorney: At the last meeting, Garfield questioned if the motion to rescind a 2011 Resolution was proper because there was not one affirmative vote from each Township and there were only five votes, not the full board. Parker contacted Attorney Chuck Judson (Metro’s former attorney) as he drafted the Articles of Incorporation. Attorney Judson said it was a proper motion with a majority of the Board voting. The votes were proper in rescinding the resolution. McManus would like to see the opinion or talk to the Attorney directly. Korn and McManus would like to get the opinion of Metro’s current attorney, Haider Kazim. Discussion. **Motion** by Korn, supported by McManus, to ask Metro’s current attorney, Haider Kazim, to provide an opinion on two questions: (1) the validity of rescinding the Resolution and (2) the validity of the Resolution at the date it was passed. Discussion. **Motion** was amended to put a limit on the amount spent on the opinion not to exceed \$1,000. Roll call: Korn, yes; Scott, yes; McManus, yes; Lile, no; Zollinger, yes; Friend, no. 4 yes, 2 no. Motion carried.

LIAA Contractor Fees for Videotaping: At the last meeting the Metro Board was ok with making the payments upfront to LIAA for videotaping of \$1,400.00. However, that fee did not include the contractor fees. See the 2017 Metro Board Meeting Estimate of Contractor Fees. The monthly fees varied depending on the location of the meeting ranging from \$40.00 to \$100.00 per meeting. The Board was all in agreement to the additional fees.

NEW BUSINESS:

Purchase of New Squad: Parker reported there was \$50,000 in the PIF budget for the replacement of a Squad. They went out for bids and those three bids received were: Grand Traverse Ford, Brown Motors, and Bill Marsh (see the GT Metro FD 2017 New Squad sheet). The recommendation was to purchase the new Squad from Brown Motors of Petoskey. **Motion** by Zollinger, supported by Korn, to accept the lowest bid from Brown Motors of \$29,826 as presented. Roll call: Scott, yes; McManus, yes; Lile, yes; Zollinger, yes; Korn, yes; Friend, yes. All ayes. Motion carried.



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Safe Kids North Shore Contract: Jen Ritter, Fire and Life Safety Public Educator, reported on the background of Safe Kids and the Coalition Agreement. **Motion** by Zollinger, supported by Korn, to enter into a contract and authorize the Chief to sign the document. All ayes. Motion carried.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:
EMS Study and Full-timers vs. overtime & numbers.

PUBLIC COMMENT: Jeane Blood-Law addressed the Board.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 11:53 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind