



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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April 26, 2016

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:01 a.m. by Chairperson Beth Friend at Station 9, 110 High Lake Road, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood-Law, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme

## **ATTENDANCE:**

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief-Fire Marshal/FP

Robin Ehardt, Accountant

Mark Shaul, Capt.

Nick Lemcool, Lt.

Tim Newton, Lt.

Lanie McManus, Garf Clerk

Matt Courtade, East Bay Trustee

Steve Kirinovic, Abraham & Gaffney

## **PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** “Disposal of Old Air Pacs” under “New Business” was tabled by Chairperson Friend. **Motion** by Zollinger, supported by Lile, to approve the agenda with the above tabled item. All ayes. Motion carried.

## **CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** **Motion** by Korn, supported by Blood-Law, to approve the March 22, 2016, regular minutes as emailed. All ayes. Motion carried.

**FINANCIAL REPORT:** Ehardt introduced Steven Kirinovic, Auditor from Abraham & Gaffney. Kirinovic presented the auditor’s report. Ehardt reported we have Abraham & Gaffney for one more year under contract.  
Financial report as presented.

**CLAIMS:** **Motion** by Scott, supported by Korn, to approve the prepaids in the amount of \$53,741.35 (check #12732-12772 – with no voided checks) and the regular claims in the amount of \$79,669.86 (check #12773-12829 – with voided check #12728 issued to wrong company).  
Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood-Law, yes; Friend, yes. All ayes.  
Motion carried.



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**CORRESPONDENCE:** None

## REPORTS

**CHIEF:** See Chief Report. Discussion on mutual aid. Chairperson Friend directed Parker to talk to Karen Rosa, Supervisor of Long Lake, to relay our concerns on on-call dispatching and the box alarms. Consensus of the Board was for Metro to continue with charging a fee for services and to move forward. Parker reported that the ISO Slayer will be coming in June.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS Report.

**ASST. CHIEF/FIRE MARSHAL:** See Asst. Chief/Fire Marshal- Fire Prevention Bureau Report and Fire and Life Safety Board Report. Belcher reported that Inspector Mike Lince is leaving at the end of this month. Belcher changed the job description so now the Inspectors will also be Investigators. There will be two Inspector/Investigators. Inspector Fordyce will be moving into the vacant Plan Reviewer position with a wage adjustment. Belcher did a comparison study on wages for the Inspectors/Investigators, like the full-time firefighters did a few years back, and there will be an adjustment to their wages. He hopes to get the posting for the Inspector/Investigator position out later this week.

**OLD BUSINESS:** EMS Study Status: There are three options: Do nothing, collaboration, or take over EMS Transport. Discussion. Parker met with the Vice President of Munson in charge of NorthFlight. A committee from the Metro Board was set up. Parker to run concerns past Attorney Haider. **Motion** by Lile, supported by Scott, for Chairperson Friend, Korn, and Zollinger to sit on the committee. All ayes. Motion carried.

### **NEW BUSINESS:**

***Discuss Meeting Times/Places of Metro Board Meetings:*** Discussion on times/places and recording of Metro meetings. Chairperson Friend said to think about it for next year and to bring this item back to the Board within the next couple of months.

***Look at Funding for Continuing Education for Paramedics:*** Parker reported that the employees, most of them part-timers, have asked for reimbursement toward the paramedic class. Parker's recommendation would be to add to policy #100.1 Tuition Reimbursement the reimbursement of \$2000 to those full-time and part-time employees who successfully complete an approved National Registry Paramedic course with a minimum grade of 3.0 on a 4.0 system and to become a State of Michigan licensed Paramedic. This would be a one-time only stipend per employee. This would start with the 2016-2017 course. Discussion.



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**Motion** by Lile, supported by Scott, to adopt the Tuition Reimbursement Policy #100.1 to include part-time employees for the paramedic class with approval of the Board with staff input on the definition of a part-time employee. All ayes. Motion carried. This will be put back on the agenda for next month with details of a part-timer.

*Look at Disposal of Old Air Pacs and Old Radios:* TABLED.

**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** Purchase specialty boat for Station 12.

EQUIPMENT DEMO: A demo of the portable extinguisher trainer will be done after the meeting.

**PUBLIC COMMENT:** None

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 11:00 a.m.

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Chairperson Beth Friend

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Assistant Secretary Marcia Schwind