



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

January 22, 2015

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Vice Chair Glen Lile at 897 Parsons Road, Traverse City, Michigan, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Bob Featherstone, Garfield

Beth Friend, East Bay (9:05 arrived/10:30 departed)

Paul Scott, Acme

ATTENDANCE:

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Robin Ehardt, Accountant

Meredith Hawes

Mark Shaul, Capt.

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Featherstone, supported by Zollinger, to approve the agenda as emailed. All ayes. Friend absent. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Zollinger, supported by Scott, to approve the December 23, 2014, minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

2015 Budget Amendments: Ehardt reported the budget was changed to reflect a new firefighter position. **Motion** by Zollinger, supported by Featherstone, to approve the budget amendments as presented. Roll call: Korn, yes; Featherstone, yes; Zollinger, yes; Scott, yes; Lile, yes; Friend, absent. All ayes. Motion carried.

Ehardt reported on the Twp budget allocations (see Township Budget Allocation dated 1/20/15).

CLAIMS: **Motion** by Featherstone, supported by Scott, to approve the prepaids in the amount of \$13,824.75 (check #11241-11256 – with no voided checks) and the regular claims in the amount of \$159,101.02 (check #11257-11334 – with no voided checks). Roll call: Korn, yes; Featherstone, yes; Zollinger, yes; Scott, yes; Lile, yes; Friend, absent. All ayes. Motion carried.

CORRESPONDENCE: See letter from Rick Snyder to the Michigan State Senate dated 1/14/15 regarding Senate Bill No. 211 Worker's Disability Compensation Act.



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

MESA MINS/Page 2
January 22, 2015

REPORTS

CHIEF: See Chief Report

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal and Fire Prevention Bureau Report.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education report.

OLD BUSINESS:

Professional Services: Schwind reported that the legal notice for Department Counsel was in the Record-Eagle for three days and the deadline to submit a proposal was Friday, January 16th. Friend and Korn said they would like to meet with Parker to review the proposals, to do any interviews, and to bring back a recommendation to the Board.

Discussion on the bids for waste services. **Motion** by Korn, supported by Featherstone, to go with American Waste for professional services. Roll call: Lile, yes; Korn, yes; Featherstone, yes; Zollinger, yes; Scott, yes; Friend, yes. All ayes. Motion carried.

2015 Staffing Model: Flynn reported on the staffing, retention, and on the SWOT analysis. (See SWOT Analysis on Combination Workforce). Discussion. The hiring procedure was also discussed.

Station 8 Architectural: Schwind reported that the legal notice for RFP on the architectural was in the Record-Eagle on January 16, 17, and 18th and are due on Friday, Feb 6th by 5:00 p.m.

NEW BUSINESS: None

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: Discuss changing the hourly rate to NorthFlight for a driver.

PUBLIC COMMENT: None

There being no objections, the meeting was declared adjourned at 10:53 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind