



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

April 28, 2015

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chairperson Beth Friend at Metro Station 9, 110 High Lake Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeanne Blood Law, Garfield Alt.

Bob Featherstone, Garfield (absent)

Beth Friend, East Bay

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief/FP

Robin Ehardt, Accountant

Mark Shaul, Captain

Gary Francisco, Lt.

Adam Drewery, Lt.

Steven Kirinovic, Abraham & Gaffney

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Lile, supported by Zollinger, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES – Regular and Special: Under “Old Business” Chairman Friend said to strike “The committee narrowed them down to...” and replace with “Staff selected 4 firms to...” **Motion** by Korn, supported by Lile, to approve the March 24, 2015 regular minutes with above change and the March 19, March 24th and March 25th special minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Ehardt introduced Steven Kirinovic, Auditor from Abraham and Gaffney. Kirinovic presented the auditor’s report. Financial report as presented.

CLAIMS: **Motion** by Korn, supported by Zollinger, to approve the prepays in the amount of \$499,764.69 (check #11559-11595 – with voided check #11592- class was free to members) and the regular claims in the amount of \$86,368.19 (check #11596-11674 – with no voided checks) and check #11558 was approved separately at the March 24th board meeting to purchase a CD. Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood Law, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE: See 2015 Grand Traverse County CEV report.
See flyer for the Pancake Breakfast being held on Sunday, May 3rd.

REPORTS

CHIEF: See Chief Report

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal and Fire Prevention Bureau Report. Belcher reported they are still working on the Fire Prevention ordinances with Karrie Zeits and Chuck Judson (Attorneys from SHRR) since they are in the middle of this issue. A draft ordinance was not available for this meeting because of difficulties with correspondence with the DNR on how AG farmers are exempt from any and all rules. Zeits is researching this to see how it applies to our ordinance, and they hope to bring the draft to the next meeting. Belcher reported that we received 24 applications for the Public Educator position, and they were narrowed down to 13 to interview. Five interviews were held yesterday afternoon (Monday, April 27th), four will be this afternoon and four will be tomorrow afternoon. A job description and pay scale was provided in the board packet as requested by the Board at the last meeting.

PUBLIC EDUCATOR: In the process of hiring a new Public Educator.

OLD BUSINESS:

Station 8 Architectural: (See GT Metro Architectural RFP-Station 8 Acme Township February 2015 spreadsheet). Parker reported that on February 10th the bids were opened up. Eleven firms applied and it was narrowed down to four to interview. On April 25th, after the interviews, it was narrowed down to Cornerstone. Parker called them and put them on contract (per the Board last month). He will be meeting with them on Monday to work on a timeline. They are still working on the purchase of land and site selection. Discussion on owner's rep.

Replacement of Public Education Position: Discussed under the Assistant Chief/Fire Marshal report.

New Proposed Fire Prevention Ordinance: Discussed under the Assistant Chief/Fire Marshal report.

NEW BUSINESS: None



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ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

PUBLIC COMMENT: Lile said that the DPW has an overlay of maps that shows the infrastructure and that the hydrants were added to it. The hydrants were in the correct spots but the pipes were not. He said that the person who did the hydrants did a very good job and it was very obvious. Parker said that Dave Lather did the work on adding the hydrants. Ernie, County GIS, would like to fly our area again and do the obliques but would like \$10,000 from each township and Metro to help pay for this. If he can get more Townships on board, then he could get that price down to \$4,000.

EQUIPMENT DEMO: Lt. Doornbos did a demo on Confined Space Rescue Equipment after the meeting was adjourned.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:25 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind