



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: info@gtmetrofire.org

September 23, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairperson Beth Friend at 897 Parsons Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Cathy Dye, Acme Alternate

Bob Featherstone, Garfield

Beth Friend, East Bay

Paul Scott, Acme (excused)

ATTENDANCE:

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Meredith Hawes, Pub Ed

Mark Shaul, Capt.

Tony Posey, Capt.

Adam Drewery, Lt.

Nick Lemcool, Lt.

PUBLIC COMMENT: None

APPROVAL OF AGENDA: Motion by Lile, supported by Zollinger, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES – Regular mins of Aug 26, Special & Closed mins of Aug 21st, & Special mins of Sept 8th: Motion by Korn, supported by Featherstone, to approve the special and closed session board minutes of August 21st, the special board minutes of Sept 8th, and the regular board minutes of August 26, 2014. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

CLAIMS: Motion by Lile, supported by Zollinger, to approve the prepaids in the amount of \$61,483.24 (check #10822-10856 ---with check #10734- fraud check –voided in GL 08/2014. Check was altered and cashed on 08/14 fraudulently. 5/3rd refunded the money to Metro on 09/03/14), and the regular claims in the amount of \$31,990.21 (check #10857-10914 with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Dye, yes; Featherstone, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE: At the last meeting the Board asked for documentation of Infinisource's data security if we use their website for our payroll (see Infinisource Infrastructure and Security).

See Record-Eagle article on "Merging city, county parks departments worth a try."

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report and October training schedule.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal and Fire Prevention Bureau Report.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education report.

OLD BUSINESS:

Consulting Project Conclusion: Discussion. The Board directed Parker to ask ESCI to look at mutual aid billing and patient transport. They also wanted to get the Ad Hoc Committees together and discuss 3-5 areas on how they could work together. Chairperson Friend will reach out to the City Mayor.

Approve 2015 Budget: Discussion. All three township public hearings on the budget went well. East Bay and Acme set the millage rate at 2.1 mils and Garfield set the millage rate at 2.2 mils. Any expenses over approved amount and up to 2.35 will get billed directly to the Townships at the last quarter of the year based on actual costs. **Motion** by Lile, supported by Zollinger, to approve the 2015 budget with the gap funding to be paid at the last quarter of the year based on actual costs if needed. Roll call: Zollinger, yes; Korn, yes; Dye, yes; Featherstone, yes; Lile, yes; Friend, yes. All ayes. Motion carried.

NEW BUSINESS:

Mutual Aid Billing: See Cost Recovery Analysis 2013 dated 9/17/14. Discussion. Staff will refine the costs and bring back to the next Board meeting. Chairman Friend said to send this analysis to ESCI.

ACA Report: Parker reported on the ACA (see Affordable Care talking points dated 9/17/14). At the last meeting the Board asked for an update on the ACA for this meeting. Ehardt



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contacted Atty. Kate Flewelling, SHRR (Smith, Haughey, Rice, and Roegge), who specializes in the ACA, to give us some guidance on this law regarding the counting of employees to determine if we are a large or small employer. We are currently at 48 full-time equivalents which makes us currently a small employer.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: None

PUBLIC COMMENT: None

There being no objections, Chairperson Friend declared the meeting adjourned at 10:56 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind