



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

October 28, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairperson Beth Friend at Station 11, 3000 Albany, Traverse City, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 5 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood, Garfield Alternate

Bob Featherstone, Garfield (excused)

Beth Friend, East Bay

Paul Scott, Acme (excused)

ATTENDANCE:

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Meredith Hawes, Pub Ed

Robin Ehardt, Accountant

Mark Shaul, Capt.

Troy Holliday, Capt.

Adam Drewery, Lt.

Chris Comeaux, Lt.

Jason Torrey, 911 Dispatch

PUBLIC COMMENT: None

APPROVAL OF AGENDA: **Motion** by Korn, supported by Zollinger, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Zollinger, supported by Korn, to approve the September 23, 2014, board minutes as emailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented. **Motion** by Zollinger, supported by Korn, to approve the budget amendments as presented. All ayes. Motion carried.

CLAIMS: **Motion** by Korn, supported by Blood, to approve the prepays in the amount of \$78,393.33 (check #10915-10957 –with no voided checks), and the regular claims (amended 10/27/14 to include additional claims) in the amount of \$112,416.99 (check #10958-11026 with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Blood, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE: See the article in Munson Medical Center’s newsletter “Intercom” titled “North Flight EMT Honored by Fire Department.”



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REPORTS

CHIEF: See Chief Report. Jason Torrey, 911 Dispatch, spoke on the 911 surcharge that is going before the voters this November. (See the fact sheet from Grand Traverse 911 Dispatch). Parker reported on the new Station 8 project. Metro has the building and the site, and we are working with the builder and MDOT for the curb cut on M72. We are waiting to hear from the builder to see if we are taking up too much land. We have not finalized an agreement with the developers yet. We are also meeting with our attorney on financing. Friend asked Zollinger what Acme was going to do. Zollinger said they have not determined yet what they want to do. They might still go in the Village Land and build something new. Acme Twp is analyzing keeping the building for five more year to save money and see how that impacts financing the building of a township hall.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report and November training schedule.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal and Fire Prevention Bureau Report.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education report.

OLD BUSINESS:

Consulting Project Conclusion: Friend reported that she talked with Mayor Estes. After a couple of joint Ad Hoc meetings they may start to include Rural Fire Department. Parker talked with City Manager Jered. Their Ad Hoc Committee was resolved. When they reactivate their Ad Hoc Committee, we will set up a joint Ad Hoc meeting. Friend sent a letter to Mayor Estes (see letter dated October 22, 2014).

Mutual Aid Billing: See 2013 Cost Recovery Incidents. Discussion. Staff to update the costs and to bring the 2015 costs to the November or December meeting for approval.

NEW BUSINESS:

Board Stipend: Discussion on if the board stipend extended to special meetings or just the regular board meetings. **Motion** by Zollinger, supported by Lile, to approve paying the stipend to attend the regular board meetings and special board meetings. All ayes. Motion carried.



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Service Demands/Staffing Implications: Parker reported that if we go over 50 full-time equivalents we may have to pay health care in 2016. Discussion. They will bring something back at the end of the year.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: Include the strategic plan in the November meeting and the insurance billing costs in the December meeting.

PUBLIC COMMENT: None

EQUIPMENT DEMO: Spencer Scanlon gave a demo after the board meeting on the Communication Screen that he created and is being used in all stations and the Admin office.

Motion by Zollinger to adjourn the meeting. There being no objections, Chairperson Friend declared the meeting adjourned at 11:06 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind