



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

May 27, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Chairperson Beth Friend at 897 Parsons Road, Traverse City, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Bob Featherstone, Garfield

Beth Friend, East Bay

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Robin Ehardt, Accountant

Meredith Hawes, Pub Ed

Mark Shaul, Capt.

Gary Francisco, Lt.

Adam Drewery, Lt.

Janis Adams, SHRR Atty.

Larry Mueller, City Fire Lt.

PUBLIC COMMENT: Paul Scott reported that the Corrections Division of the Sheriff Dept is having a benefit softball game against the KLT team for a coworker whose 15 year old son was recently injured playing rugby. When they took him in for testing they found out that he has a brain tumor. The benefit will be held on June 8th at the Field of Dreams in Interlochen.

Beth Friend said she was at the Veterans Memorial on Monday. She had a personal family emergency while there and she wanted to give appreciation and recognition to the emergency responders/EMT's for the excellent care they received.

APPROVAL OF AGENDA: **Motion** by Korn, supported by Scott, to approve the agenda as emailed. All ayes. Motion carried.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: **Motion** by Featherstone, supported by Lile, to approve the April 22, 2014, minutes as e-mailed. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented. Ehardt reported that the online banks don't offer CD's to public entities so she will look locally. She also reported that at the June meeting the preliminary budget will be presented. Zollinger reported that Acme did receive the CGAP funds and they will forward those funds to Metro.



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CLAIMS: **Motion** by Korn, supported by Zollinger, to approve the prepays in the amount of \$50,999.29 (check #10427-10464 with no voided checks), and the regular claims in the amount of \$41,679.16 (check #10465-10534 with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Featherstone, yes; Friend, yes. All ayes. Motion carried.

CORRESPONDENCE: See thank you letter from Tim Wrede, RTC Training Coordinator, dated 4/18/14 for the donation to the graduation ceremony.

See the Record-Eagle letter-to-the editor article dated 5/24/14.

REPORTS

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report and June training schedule.

ASST. CHIEF/FIRE PREVENTION: See Asst. Chief/Fire Prevention Report

PUBLIC EDUCATOR: See Fire & Life Safety Public Education report.

OLD BUSINESS:

Consulting Project Update: Friend reported that June 16th is the target date for the release of the consultant's report. The report will go out at that time to all of the Metro Board members and will be an agenda item for the June Metro board meeting. A time will then be scheduled for the consultant to present the report to the joint ad hoc committees and the public. The board secretary will contact the consultant to find out when they are available and then Doodle the board members to set the date and time.

NEW BUSINESS:

Disposition of E-13: Parker reported that the new truck will be here next Friday and they have a 1995 Pierce E-1 Engine that will be surplus. It has a two cycle engine in it, which is old technology, that will make it harder to get rid of. In the Fire Trader if it was a 4 cycle it would run for about \$15,000-\$17,000. Scrap value will be about \$3,000 from Rifkin. Lake Superior State University sent a letter of interest for the donation of the fire truck. This truck would be used for their four-year Fire Science Program. The letter was requested by the Board Chairperson Friend so there would be no conflict of interest since Parker sits on the LSSU advisory board. Discussion. The board said to try to sell it for about \$6,000 and if it doesn't sell, then donate it to Lake Superior State University. Parker will bring this back to the next board meeting.

Open Burning Discussion: Belcher reported that there is some confusion over what is allowed and what is not allowed to burn if property is zoned AG. There was a misconception that if you were zoned AG that you could burn anything and have brush pile fires and things like that. The ordinance says that you have to have a permit for recognized silvicultural, bonfire, etc (see copy of Acme Twp Fire Prevention Ordinance No. 2011-02).



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There is a permit process currently in place for those. You can have a recreational fire without a permit. Belcher asked if there was a desire by the Board in the next ordinance to include AG since it does not currently fall under the ordinance. That would allow anybody zoned AG to burn with a permit. Discussion.

Special Events Discussion: Belcher reported that the only thing that gets us involved in special events is the size of the tents being used. The three Townships' Zoning and Planning Departments generally sends any special events our way. Belcher would like to propose in the next ordinance that we add some other things to enable us to get involved, for example: a person limit. Friend said to let the Board members and Metro think about these issues and to see what would work the best for Metro and the Townships and then bring back in the next month or two and revisit this issue.

Personnel Policy Updates: Motion by Zollinger, supported by Lile, to go into closed session under attorney/client privilege to discuss personnel policies at 10:56 a.m. Roll call: Zollinger, yes; Korn, yes; Scott, yes; Featherstone, yes; Lile, yes; Friend, yes. All ayes. Motion carried.

Returned from closed session at 11:53.

Meeting was closed at 11:53 a.m. due to loss of quorum (Both reps from Garfield left during closed session).

Chairperson Beth Friend

Assistant Secretary Marcia Schwind