



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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March 25, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairperson Beth Friend at 6042 Acme Road, Williamsburg, MI.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Jeane Blood, Garfield Alternate

Beth Friend, East Bay

Paul Scott, Acme

## **ATTENDANCE:**

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Robin Ehardt, Accountant

Meredith Hawes, Pub Ed

Mark Shaul, Capt.

Adam Mervau, Lt

Rob Harvey, FF

Mike Courson, FF

Rick Osburn

**PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Korn, supported by Lile, to approve the agenda as emailed. All ayes. Motion carried.

**CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** **Motion** by Zollinger, supported by Lile, to approve the February 25, 2014, minutes as e-mailed. All ayes. Motion carried.

**FINANCIAL REPORT:** As presented.

Ehardt reported that the wire transfer to Fifth Third Bank for \$386,293.29 that was approved at the last board meeting was \$108.67 higher than approved due to interest for a couple of days.

**Motion** by Scott, supported by Lile, to approve the additional wire transfer amount of \$108.67.

Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Blood, yes; Friend, yes. All ayes.

Motion carried.

**Approval of Budget Amendments:** **Motion** by Lile, supported by Zollinger, to approve the budget amendments. Roll call: Zollinger, yes; Korn, yes; Scott, yes; Blood, yes; Lile, yes;

Friend, yes. All ayes. Motion carried.

**CLAIMS:** **Motion** by Lile, supported by Scott, to approve the prepays in the amount of \$62,879.49 (check #10239-10278 with no voided checks), and the regular claims in the amount of \$72,947.02 (check #10279-10339 with no voided checks). Roll call: Korn, yes; Scott, yes; Blood, yes; Lile, yes; Zollinger, yes; Friend, yes. All ayes. Motion carried.



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**CORRESPONDENCE:** None

## **R E P O R T S**

**CHIEF:** See Chief Report.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS Report and April training schedule. The Board would like to see a YTD, 12 month comparison by month, report for the next board meeting.

**ASST. CHIEF/FIRE PREVENTION:** See Asst. Chief/Fire Prevention Report

**PUBLIC EDUCATOR:** See Fire & Life Safety Public Education report.

### **OLD BUSINESS:**

***Consulting Project Update:*** Ongoing. We are still expecting a May delivery date for the report.

***Calls to the Assisted Living Homes:*** See report dated March 24, 2014. Flynn reported on the problems Metro is having with Assisted Living Homes and the calls for lift assists only. Discussion. The Board said to hold a meeting with the Assisted Living Homes, research for a policy, and track the data. The data should be tracked from the time they meet with the facilities to 2-3 months out in order to get several months of data to bring back to the Board.

**NEW BUSINESS:** None

**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** None

**PUBLIC COMMENT:** Capt. Shaul reported that Station 8 received a Lucas machine used for CPR if anyone wanted to stay after the Board meeting to see a demonstration.

**Motion** by Zollinger, supported by Lile, to adjourn the meeting at 10:13 a.m. There being no objections, Chairperson Friend declared the meeting adjourned.

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Chairperson Beth Friend

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Assistant Secretary Marcia Schwind