



GT METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

August 26, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:03 a.m. by Chairperson Beth Friend at Station 1, 843 Industrial Circle, Traverse City, MI.

PLEDGE OF ALLEGIANCE - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme

Bob Featherstone, Garfield

Beth Friend, East Bay

Paul Scott, Acme

ATTENDANCE:

Pat Parker, Chief

Terry Flynn, Asst. Chief/OPS

Brian Belcher, Asst. Chief/FP

Robin Ehardt, Accountant

Meredith Hawes, Pub Ed

Jean Aukerman, Acme Twp Trustee

Mark Shaul, Capt.

Adam Drewery, LT

Adam Mervau, LT

Tim Wrede, Firefighter

PUBLIC COMMENT: None

APPROVAL OF AGENDA: Chairman wanted Station 8 put under “Old Business.” **Motion** by Scott, supported by Lile, to approve the agenda with the above addition. All ayes. Motion carried. A special Metro board meeting was scheduled for Monday, August 4th at 9:00 a.m. at the Admin Office.

CONFLICT OF INTEREST: None

APPROVAL OF MINUTES: The Board wanted the minutes under “New Business – 2015 Budget” amended to change “budget” to “millage.” **Motion** by Featherstone, supported by Zollinger, to approve the board minutes of July 22, 2014, with the correction of the minutes from “budget” to “millage” under 2015 Budget. All ayes. Motion carried.

FINANCIAL REPORT: Financial report as presented.

Budget Adjustments: **Motion** by Zollinger, supported by Korn, to approve the budget amendments. All ayes. Motion carried.

HRIS/Payroll System: Ehardt reported on the financial costs and benefits of getting a payroll/HR system (see payroll systems analysis dated 8/21/14). Metro will be switching to Infinisource iSolved for their payroll needs. The Board asked for some documentation of our data security if we use their website.

CLAIMS: **Motion** by Featherstone, supported by Scott, to approve thee prepays in the amount of \$68,669.43 (check #10715-10766 with one voided check – check lost by employee-voided check #9762), and the regular claims in the amount of \$49,228.59 (check #10767-10821 with no voided checks). Roll call: Lile, yes; Zollinger, yes; Korn, yes; Scott, yes; Featherstone, yes; Friend, yes. All ayes. Motion carried.



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CORRESPONDENCE:

See letter from the Michigan Township Participating Plan Risk Reduction Grant Program dated 8/1/2014.

See letter from the Grand Traverse Band of Ottawa and Chippewa Indians dated 8/4/2014 regarding the 2% grant for the Lucas Chest Compression System for Station 12.

See the House Bill No. 5706 document regarding not being able to bill individuals for cost recovery.

R E P O R T S

CHIEF: See Chief Report.

ASST. CHIEF/OPS-TRAINING: See Asst. Chief/OPS Report and September training schedule.

ASST. CHIEF/FIRE MARSHAL: See Asst. Chief/Fire Marshal Report.

PUBLIC EDUCATOR: See Fire & Life Safety Public Education report.

OLD BUSINESS:

Station 8: Jean Aukerman, Acme Twp Board Trustee, gave a report on the Station 8 project (see Acme Study Team Draft Progress Report dated 6/18/14). Discussion on the feasibility of a joint building for the Township and Metro or building them separately. The Board said to pick a site that would be best for Metro and bring the decision back to the Metro Board.

Consulting Project Update: Discussion on closing out the contract. Due to time constraints, this agenda item was tabled and a special meeting will be set up for further discussion.

Disposition of Engine 13: Metro had two options – to donate the truck or put on public auction. The truck sold for \$16,600 to a volunteer fire department in Lancaster, Pennsylvania.

Budget Discussion: Parker reported that they will be going to all three townships for approval in September. All three townships will be holding public hearings in September.

NEW BUSINESS:

9-11 Memorial: Parker reported that on Thursday, September 11th, Metro will be holding a memorial again. Metro has been working on Phase II of the project and has \$8,300 in the bank from the sale of the brick pavers. The total cost of the bricks is \$17,400. He is asking the Board for approval for the Authority to loan the memorial \$9,000 to finish the project and then get reimbursed when the remainder of the 160 bricks are sold. **Motion** by Scott, supported by Featherstone, to approve the request of a \$9,000 loan to the memorial through a budget adjustment, with the Board getting quarterly reports. All ayes. Motion carried.



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Proposal 1: Michigan Personal Property Tax Reform Proposal 1 was approved by the voters (see article from Plante Moran). Parker asked the Townships if they could get money under this proposal to fund the fire department.

ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS: Schwind will “Doodle” the board members for the special board meeting to discuss the consulting project. Korn asked for an update on the ACA (Affordable Care Act) for the next board meeting.

PUBLIC COMMENT: None

EQUIPMENT DEMO: None

There being no objections, Chairperson Friend declared the meeting adjourned at 11:39 a.m.

Chairperson Beth Friend

Assistant Secretary Marcia Schwind