



# GT METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road – Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 – Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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April 22, 2014

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:23 a.m. by Chairperson Beth Friend at Metro Station 9, 110 High Lake Road, Traverse City, MI.

## **PLEDGE OF ALLEGIANCE** - recited

Roll call – 6 members, a quorum

Chuck Korn, Garfield

Glen Lile, East Bay

Jay Zollinger, Acme (late)

Bob Featherstone, Garfield

Beth Friend, East Bay

Paul Scott, Acme

## **ATTENDANCE:**

Terry Flynn, Asst. Chief/OPS

Robin Ehardt, Accountant

Meredith Hawes, Pub Ed

Mark Shaul, Capt.

Brian Bloom, Capt.

Adam Drewery, Lt

Daren Mansfield, FF

Dr. Stalsonburg, Medical Director

Steven Kirinovic, Auditor

## **PUBLIC COMMENT:** None

**APPROVAL OF AGENDA:** **Motion** by Lile, supported by Scott, to approve the agenda as emailed. All ayes. Motion carried.

## **CONFLICT OF INTEREST:** None

**APPROVAL OF MINUTES:** **Motion** by Featherstone, supported by Scott, to approve the March 25, 2014, minutes as e-mailed. All ayes. Motion carried.

**FINANCIAL REPORT:** Ehardt introduced Steven Kirinovic, Auditor from Abraham and Gaffney. Kirinovic presented the auditor's report.

Financial report as presented. Ehardt asked for the Board's opinion about putting some of Metro's money into a five year CD at 2% interest with an online bank. Discussion. The Board asked Ehardt to do an analysis showing what we would be getting and the potential earnings for 2-3 year CDs.

**CLAIMS:** **Motion** by Scott, supported by Featherstone, to approve the prepays in the amount of \$24,785.51 (check #10340-10366 with no voided checks), and the regular claims in the amount of \$115,955.99 (check #10367-10426 with no voided checks). Roll call: Lile, yes; Korn, yes; Scott, yes; Featherstone, yes; Friend, yes. All ayes. Motion carried.

## **CORRESPONDENCE:** None



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## REPORTS

**CHIEF:** See Chief Report.

**ASST. CHIEF/OPS-TRAINING:** See Asst. Chief/OPS Report and May training schedule.

**Zollinger arrived 9:39 a.m.**

**ASST. CHIEF/FIRE PREVENTION:** See Asst. Chief/Fire Prevention Report

**PUBLIC EDUCATOR:** See Fire & Life Safety Public Education report.

### **OLD BUSINESS:**

***Consulting Project Update:*** See memo from Lane Wintermute, ESCI, dated April 18, 2014 regarding the status of the project.

### **NEW BUSINESS:**

***Station 8 – Site work/architectural:*** Parker was absent but wanted direction from the Board on the architect and civil engineer as to whether they could hire Advantage Design and Gourdie Frasier or do they need to go out for bids. (See Station 8 Acme Architectural & Civil Expenditures). Discussion. The Board said to get the civil engineer started first. Zollinger said they are looking into the possibility of building a township hall and fire station at the same site. Acme Twp is currently using Gosling Czubak and that Metro could use them also for the initial site work and they could do some cost sharing. **Motion** by Scott, supported by Featherstone, to approve Metro (Parker/Flynn) to work with Zollinger (Acme Twp) to get the initial engineering study done and any architectural services, if needed, spending up to \$20,000. Roll call: Zollinger, yes; Korn, yes; Scott, yes; Featherstone, yes; Lile, yes; Friend, yes. All ayes. Motion carried.

***Open Burning Discussion:*** Since Belcher was absent this item was tabled until next meeting.

***Personnel Committee Discussion:*** Discussion on creating a personnel committee and the functions of this committee. There are a couple of policies that have been reviewed and changed by the Attorney and will be brought back to the Board for approval.

**ANY SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:** None

**PUBLIC COMMENT:** None

**EQUIPMENT DEMO:** Dr. Stalsonburg did a demo after the meeting of Metro's rehab unit that is used to prevent injury and line of duty death.

**Motion** by Scott to adjourn the meeting at 10:45 a.m. There being no objections, Chairperson Friend declared the meeting adjourned.

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Chairperson Beth Friend

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Assistant Secretary Marcia Schwind