



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

September 26, 2023

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Doug White, Chairperson, at Metro Station 1 located at 843 Industrial Circle, Traverse City, MI 49686.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay	Doug White, Acme
Glen Lile, East Bay	Chuck Korn, Garfield (9:06)
Dale Stevens, Acme	Chris Barsheff, Garfield
Denise Schmuckal, Garfield (excused 9:06)	

ATTENDANCE:

Pat Parker, Fire Chief	Stacey Bird, Human Resources Director
Kim McCann, Accountant	

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
 - a. APPROVAL OF FINANCE COMMITTEE MINTUES September 18, 2023 - *minutes stand approved unless there are changes.*
 - b. APPROVAL OF PERSONNEL COMMITTEE MINTUES September 19, 2023 - *minutes stand approved unless there are changes.*
5. **FINANCIAL REPORT:**
 - a. Approve of cash transfers.
Motion by Chuck Korn, supported by Chris Barsheff, to approve cash transfers of \$277,190.00. Roll call: Korn, yes; Barsheff, yes; Lile, yes; Friend, yes; Stevens, yes; White, yes. All ayes. Motion carried.
 - b. Consider **Resolution 2023-08 Budget Amendment #2**
Motion by Beth Friend supported by Chris Barsheff, to approve **Resolution 2023-08 Budget Amendment #2**. Roll call: Friend, yes; Barsheff, yes; Lile, yes; Korn, yes; Stevens, yes; White, yes. All ayes. Motion carried.



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6. APPROVAL CLAIMS:

Motion by Beth Friend, supported by Dale Stevens, to approve the prepay and regular claims in the amount of \$64,699.19 (check #21084-21177; Plus, Electronic Funds Transfers (EFT) in the amount of \$332,778.96 and Retiree Health Care Payments \$1,865.71 for a Grand Total Claims and EFT of \$399,343.86. Roll call: Friend, yes; Stevens, yes; Lile, yes; Barsheff, yes; Korn, yes; White, yes. All ayes. Motion carried.

7. CORRESPONDENCE:

- Cost Recovery Report.
- Open House Flyer.
- Citizen Thank You Letter.
- Harassment, Discrimination and Retaliation Prevention Training.

8. REPORTS

- CHIEF: See Chief Report.
- ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS: None.

10. NEW BUSINESS:

- Consider GTMESA Fire Chief Evaluation Procedure.
- Consider GTMESA Fire Chief Evaluation.
Motion by Chuck Korn, supported by Beth Friend, to approve Fire Chief Evaluation Procedure and Evaluation as presented. All ayes. Motion Carried.
- Fire Chief Hiring Process – Discussion.
- Consider purchase of Public Education Vehicle.
Motion by Beth Friend supported by Chris Barsheff, to approve purchase of Public Education Vehicle not to exceed \$40,000.00. **Roll call: Friend, yes; Barsheff, yes; Lile, yes; Korn, yes; Stevens, yes; White, yes.** All ayes. Motion carried.

Any Suggested Agenda Items for Future Board Meetings: DRAFT 2024 GTMESA Board Meeting Calendar will be presented at October's meeting.

PUBLIC COMMENT: None.

There being no objections, the meeting was declared adjourned by Chairperson Doug White at 10:47 a.m.


Chairperson Doug White


Board Secretary Chris Barsheff