



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.qtmetrofire.org](http://www.qtmetrofire.org) Email: [Info@qtmetrofire.org](mailto:Info@qtmetrofire.org)

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November 28, 2023

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Glen Lile, Vice-Chairperson, at Garfield Township Hall located at 3848 Veterans Drive, Traverse City, MI 49685.

## **PLEDGE OF ALLEGIANCE – recited.**

Roll call – 6 members, a quorum.

Beth Friend, East Bay	Doug White, Acme (EXCUSED)
Glen Lile, East Bay	Chuck Korn, Garfield
Dale Stevens, Acme (9:10)	Chris Barsheff, Garfield
Paul Scott, Acme	

## **ATTENDANCE:**

Pat Parker, Fire Chief	Tony Posey, Assistant Chief of Operations
Kim McCann, Accountant	Brian Belcher, Assistant Chief/Fire Marshal
Stacey Bird, Human Resources Director	

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
5. **FINANCIAL REPORT:**
  - a. Approve of cash transfers.  
**Motion** by Chuck Korn, supported by Chris Barsheff, to approve cash transfers of \$554,000.00. Roll call: Korn, yes; Barsheff, yes; Scott, yes; Friend, yes; Stevens, absent; Lile, yes. Five ayes, one absent. Motion carried.
6. **APPROVAL CLAIMS:**  
**Motion** by Paul Scott, supported by Chris Barsheff, to approve the prepay and regular claims in the amount of \$113,548.50 (check #21240-21313 & 1183); Plus, Electronic Funds Transfers (EFT) in the amount of \$381,873.43 and Retiree Health Care Payments \$2,997.88 for a Grand Total Claims and EFT of \$498,419.81. Roll call: Scott, yes; Barsheff, yes; Friend, yes; Korn, yes; Stevens, absent; Lile, yes. Five ayes, one absent. Motion carried.



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## 7. CORRESPONDENCE:

- a. Cost Recovery Report.
- b. MI Par Plan Risk Reduction Grant
- c. Save the Date –Metro Holiday Party, December 22
- d. Save the Date – Employee Recognition, January 16

## 8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.
- d. HUMAN RESOURCES DIRECTOR See Human Resources Director's Report.

## 9. OLD BUSINESS: None.

## 10. NEW BUSINESS:

- a. 2023 Strategic Annual Plan – Discussion.
- b. 2024 Strategic Annual Plan – Discussion.
- c. Consider 3.5% Wage Market Adjustment.  
**Motion** by Beth Friend, supported by Chuck Korn, to approve the 3.5% wage increase/market adjustment as presented. Roll call: Friend, yes; Korn, yes; Scott, yes; Barsheff, yes; Stevens, yes; Lile, yes. All ayes. Motion Carried.
- d. Consider the sale of Water Supply Truck.  
**Motion** by Beth Friend, supported by Chris Barsheff, to approve the sale of the water supply truck to Blair Township as presented. Roll call: Friend, yes; Barsheff, yes; Scott, yes; Korn, yes; Stevens, yes; Lile, yes. All ayes. Motion Carried.
- e. \*\* CLOSED SESSION under 15.268 section 8(d) of Open Meetings Act for consideration of purchase or lease of real property for a potential fire station in the township of Acme. \*\*

**Motion** by Chris Barsheff, supported by Paul Scott, at 10:30 am to go into closed session under 15.268 section 8(d) of Open Meetings Act for consideration of purchase or lease of real property for a potential fire station in the township of Acme. Roll call: Barsheff, yes; Scott, yes; Friend, yes; Korn, yes; Stevens, yes; Lile, yes. All ayes. Motion Carried.

**Motion** by Chris Barsheff, supported by Paul Scott, at 11:13 am to come out from closed session under 15.268 section 8(d) of Open Meetings Act for consideration of purchase or lease of real property for a potential fire station in the township of Acme. Roll call: Barsheff, yes; Scott, yes; Friend, yes; Korn, no; Stevens, yes; Lile, yes. Five ayes, one nay. Motion Carried.



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**Any Suggested Agenda Items for Future Board Meetings:** None.

**PUBLIC COMMENT:** None.

There being no objections, the meeting was declared adjourned by Vice-Chairperson Glen Lile at 11:14 a.m.

  
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Vice-Chairperson Glen Lile

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Board Secretary Chris Barsheff