



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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January 27, 2025

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Chief Paul Mackin at Grand Traverse Metro Fire Department Station 12 located at 2025 E. Silver Lake Road, Traverse City, MI 49685.

## **PLEDGE OF ALLEGIANCE** – recited.

Roll call – 5 members, a quorum.

Beth Friend, East Bay

Doug White, Acme (ABSENT)

Glen Lile, East Bay

Joe McManus, Garfield

Dale Stevens, Acme

Chuck Korn, Garfield

## **ATTENDANCE:**

Paul Mackin, Fire Chief

Tony Posey, Assistant Chief of Operations

Kim McCann, Accountant

Chloe Macomber, Garfield

Tracey Bartlett, East Bay

## **1. ELECTION OF 2025 GTMESA BOARD OFFICERS:**

**Chairperson:** Chief Mackin opened the nominations for Chairperson. Dale Stevens nominated Beth Friend. Chuck Korn nominated Joe McManus. Beth Friend supported. No other nominations. Nominations closed. Friend accepted nomination for Chair. Joe McManus accepted nomination for Chair. Discussion regarding term limits and current standing. Motion of Beth Friend for 05 Chairperson All ayes. Motion carried and it was unanimous for Beth Friend as Chairperson for second term.

*Friend, as elected Chairperson for 2025, took over the meeting.*

**Vice-Chairperson:** Beth Friend nominated Dale Stevens for Vice-Chairperson. Chuck Korn seconded. No other nominations. Nominations closed. Stevens accepted nomination for Vice-Chairperson. All ayes. Motion carried and it was unanimous for Dale Stevens as Vice-Chairperson for second term.

**Board Secretary:** Joe McManus nominated Chuck Korn as Board Secretary. Dale Stevens seconded. No other nominations. Nominations closed. Korn accepted nomination for Board Secretary. All ayes. Motion carried and it was unanimous for Chuck Korn as Board Secretary for second term.

**Treasurer:** Beth Friend nominated Kim McCann as Treasurer. Joe McManus seconded. No other nominations. Nominations closed. McCann accepted nomination for Treasurer. All ayes. Motion carried and it was unanimous for Kim McCann as Treasurer.

## **Appointments:**

- a. Assistant Board Secretary – Chuck Korn nominated Stacey Bird as Assistant Board Secretary. Glen Lile seconded. Stacey Bird appointed as Assistant Board Secretary.



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- b. Personnel Committee – Glen Lile nominated Friend, White, and Korn for Personnel Committee. Chuck Korn seconded. All ayes. Motion carried and it was unanimous to appoint Friend, White, and Korn to Personnel Committee.
- c. Finance Committee – Joe McManus nominated McManus, Stevens, and Lile for Finance Committee. Chuck Korn seconded. All ayes. Motion carried it was unanimous to appoint McManus, Stevens, and Lile to Finance Committee.

2. **APPROVAL OF AGENDA:** No changes. Stand Approved.

3. **PUBLIC COMMENT:** None.

4. **CONFLICT OF INTEREST:** None.

5. **APPROVAL OF MINUTES:** No changes. Stand approved.

6. **FINANCIAL REPORT:**

- a. Approve of cash transfers.

**Motion** by Dale Stevens, supported by Glen Lile, to approve cash transfers of \$30,000.00. All ayes. Motion carried.

7. **APPROVAL CLAIMS:**

**Motion** by Joe McManus supported by Glen Lile, to approve the prepay and regular claims in the amount of \$478,728.60 (check #23242-23348); Plus, Electronic Funds Transfers (EFTs) in the amount of \$448,345.55 and Retiree Health Care Payments \$1,000.00 for a Grand Total Claims & EFTs of \$928,074.15. Roll call: McManus, yes; Lile, yes; Stevens, yes; White, absent; Korn, yes; Friend, yes. All ayes. Motion carried.

8. **CORRESPONDENCE:**

- a. Cost Recovery Report.

9. **REPORTS**

- a. **CHIEF:** See Chief Report.
- b. **ASST. CHIEF OPERATIONS:** See Assistant Chief of Operations Report.
- c. **ASST. CHIEF/FIRE MARSHAL:** See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

10. **OLD BUSINESS:**

11. **NEW BUSINESS:**

- a. Annual review of GTMESA's Bylaws and Amended Articles of Incorporation Reviewed. Board is satisfied with Bylaws and running annual elections as in the past.



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**Any Suggested Agenda Items for Future Board Meetings:** Cost Recovery in the next 1 – 3 meetings.

**PUBLIC COMMENT:** None.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:05 a.m.

A handwritten signature in blue ink, appearing to read "Beth Friend", is written over a horizontal line.

Chairperson Beth Friend

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Board Secretary Chuck Korn