



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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November 26, 2024

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Beth Friend, Chairperson at Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684.

## PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay

Glen Lile, East Bay

Dale Stevens, Acme

Molly Agostinelli, Garfield

Doug White, Acme

Chuck Korn, Garfield (ABSENT)

Chris Barsheff, Garfield (ABSENT)

Denise Schmuckal, Garfield

## ATTENDANCE:

Paul Mackin, Fire Chief

Brian Belcher, Asst. Chief/Fire Marshal-FP

Tracey Bartlett, East Bay

Tony Posey, Assistant Chief of Operations

Kim McCann, Accountant

1. **APPROVAL OF AGENDA:** No changes. Stands approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
5. **FINANCIAL REPORT:**
  - a. Approve of cash transfers.  
**Motion** by Denise Schmuckal, supported by Dale Stevens, to approve cash transfers of \$465,594.00. All ayes. Motion carried.
  - b. Consider **Resolution 2024-06 Budget Amendment #2.**  
**Motion** by Dale Stevens, supported by Doug White, to approve **Resolution 2024-06 Budget Amendment #2.** All ayes. Motion carried.
  - c. Consider **Resolution 2024-07 Form 5584 Application of Waiver and Plan; Retirement Health Systems.**  
**Motion** by Denise Schmuckal, supported by Molly Agostinelli, to approve **Resolution 2024-07 Form 5584 Application of Waiver and Plan; Retirement Health Systems.** Roll call: Schmuckal, yes; Agostinelli, yes; Stevens, yes; White, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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## 6. APPROVAL CLAIMS:

**Motion** by Doug White, supported by Denise Schmuckal, to approve the prepay and regular claims in the amount of \$107,832.71 (checks #23079-23166; Plus, Electronic Funds Transfers (EFTs) in the amount of \$422,141.61 and Retiree Health Care Payments \$1,099.00 for a Grand Total Claims & EFTs of \$548,423.59. Roll call: White, yes; Schmuckal, yes; Stevens, yes; Agostinelli, yes; Lile, yes; Friend, yes. All ayes. Motion carried.

## 7. CORRESPONDENCE:

- a. Cost Recovery Report
- b. Minutes from 2024 Fiduciary meeting
- c. Admin Holiday Party
- d. Save the Date – Awards Banquet

## 8. REPORTS

- a. CHIEF: See Chief Report.
- b. OPERATIONS CHIEF: See Operations Chief Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal - Fire Prevention Bureau Report.

## 9. OLD BUSINESS: None.

## 10. NEW BUSINESS:

- a. Consider Rescission of Conflict of Interest Resolution 2009-04.  
**Motion** by Dale Stevens, supported by Denise Schmuckal, to approve Rescission of Conflict of Interest Resolution 2009-04. Roll call: Stevens, yes; Schmuckal, yes; White, yes; Agostinelli, yes; Lile, yes; Friend, yes. All ayes. Motion carried.
- b. Consider Adopting Conflict of Interest Policy.  
**Motion** by Denise Schmuckal, supported by Glen Lile, to approve adopting Conflict of Interest Policy. Roll call: Schmuckal, yes; Lile, yes; Stevens, yes; White, yes; Agostinelli, yes; Friend, yes. All ayes. Motion carried.
- c. Consider Revisions to GTMESA Bylaws regarding *Code of Conduct* and *Conflict of Interest*.  
**Motion** by Doug White, supported by Dale Stevens, to approve Revisions to GTMESA Bylaws regarding *Code of Conduct* and *Conflict of Interest*. Roll call: White, yes; Stevens, yes; Agostinelli, yes; Schmuckal, yes; Lile, yes; Friend, yes. All ayes. Motion carried.



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**Any Suggested Agenda Items for Future Board Meetings:** None:

**PUBLIC COMMENT:** None.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 9:49 a.m.

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Chairperson Beth Friend

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Assistant Board Secretary Stacey Bird

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