



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

May 28, 2024

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:02 a.m. by Beth Friend, Chairperson at Metro Fire Station One, 843 Industrial Circle, Traverse City, MI 49686.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 5 members, a quorum.

Beth Friend, East Bay
Glen Lile, East Bay
Dale Stevens, Acme

Doug White, Acme
Chuck Korn, Garfield (ABSENT)
Chris Barsheff, Garfield

ATTENDANCE:

Paul Mackin, Fire Chief
Brian Belcher, Asst. Chief/Fire Marshal-FP

Tony Posey, Assistant Chief of Operations
Kim McCann, Accountant

1. **APPROVAL OF AGENDA:** By Board action, the following two items were added under new business: Fire Chief performance evaluation and contract; and discussion of East Bay Ambulance and Metro Station One.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
5. **FINANCIAL REPORT:**
 - a. Approve of cash transfers.
Motion by Chris Barsheff, supported by Dale Stevens, to approve cash transfers of \$71,067.00. All ayes. Motion carried.
 - b. 2023 State of Michigan Form 5572
6. **APPROVAL CLAIMS:**
Motion by Glen Lile, supported by Chris Barsheff, to approve the prepay and regular claims in the amount of \$26,051.39 (checks #21765-21819); Plus, Electronic Funds Transfers (EFTs) in the amount of \$386,914.68 and Retiree Health Care Payments \$1,250.00 for a Grand Total Claims & EFTs of \$414,216.07. Roll call: Lile, yes; Barsheff, yes; Stevens, yes; White, yes; Friend, yes. All ayes. Motion carried.



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7. CORRESPONDENCE:

- a. Cost Recovery Report

8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS:

- a. Station 8 – Discussion. Update provided.

10. NEW BUSINESS:

- a. GTMESA Fee Schedule – Discussion was had and recommendations were provided for presentation at a future board meeting.
- b. Fire Chief evaluation and contract.
Motion by Dale Stevens, supported by Doug White, to approve adhering to the contract and providing a \$5,000 increase to the Fire Chief's annual salary. All ayes. Motion carried.
- c. East Bay Ambulance and Metro Station One - East Bay Ambulance will add a second ambulance in the summer months to be housed at Metro Station One for 12-hour shifts during the daytime hours.

Any Suggested Agenda Items for Future Board Meetings: Updated fee schedule based on feedback provided today.

PUBLIC COMMENT: None.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 10:24 a.m.

Chairperson Beth Friend

Board Secretary Chuck Korn