



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

February 20, 2024

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 2:00 p.m. by Beth Friend, Chairperson at Metro Station 12 located at 2025 East Silver Lake Road, Traverse City, MI 49685.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 5 members, a quorum.

Beth Friend, East Bay	Doug White, Acme (2:23 pm)
Glen Lile, East Bay	Chuck Korn, Garfield
Dale Stevens, Acme (Excused)	Chris Barsheff, Garfield

ATTENDANCE:

Pat Parker, Fire Chief	Tony Posey, Assistant Chief of Operations
Brian Belcher, Asst. Chief/Fire Marshal-FP	Kim McCann, Accountant

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
 - a. Approval of January 31 special board meeting minutes. No changes. Stand approved.
5. **FINANCIAL REPORT:**
 - a. Approve of cash transfers.
Motion by Chris Barsheff, supported by Doug White, to approve cash transfers of \$1,889,000.00. All ayes. Motion carried.
 - b. Approval of Prepaid Expenditure List and ACH Transactions.
Motion by Chris Barsheff Korn, supported by Glen Lile, to approve Prepaid Expenditure List and ACH Transactions. All ayes. Motion carried.
6. **APPROVAL CLAIMS:**
Motion by Beth Friend, supported by Chris Barsheff, to approve the prepay and regular claims in the amount of \$126,839.50 (checks #21505-21576 and checks #1184 – 1187 PIFF); Plus, Electronic Funds Transfers (EFTs) in the amount of \$473,495.85 and Retiree Health Care Payments \$337.00 for a Grand Total Claims & EFTs of \$600,672.35. Roll call: Friend, yes; Barsheff, yes; Stevens, absent; White, yes; Korn, yes; Lile, yes. All ayes. Motion carried.



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7. CORRESPONDENCE:

- a. Cost Recovery Report
- b. Chief Parker's Retirement Party
- c. Letter from Grand Traverse Band of Ottawa and Chippewa Indians re: Second Half 2023 2% Cycle

8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief of Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS:

10. NEW BUSINESS:

- a. Annual review of GTMESA's Bylaws and Articles of Incorporation reviewed.
- b. 2023 Annual Report presented.
- c. Consider Fire Chief Job Description.
Motion by Chuck Korn, supported by Christ Barsheff, to approve Fire Chief Job Description as presented. All ayes. Motion carried.
- d. Consider Employment Agreement - Fire Chief.
Motion by Chris Barsheff, supported by Glen Lile, to approve Fire Chief Employment Agreement as presented. Roll call: Barsheff, yes; Lile, yes; Stevens, absent; White, yes; Korn, yes; Friend, yes. All ayes. Motion carried.

11. SWEARING IN CEREMONY:

- a. Lieutenant Austin Miner
- b. Firefighter David Mudd
- c. Firefighter Christian Riddle

Any Suggested Agenda Items for Future Board Meetings: None.

PUBLIC COMMENT: None.

There being no objections, the meeting was declared adjourned by Chairperson Beth Friend at 3:16 p.m.



Chairperson Beth Friend



Board Secretary Chuck Korn