



**GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY  
BOARD MEETING AGENDA**

**LOCATION: STATION TWELVE**

**AGENDA—Tuesday – June 27, 2023 – 9:00 A.M.**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF AGENDA – *Agenda stands approved unless there are any changes.*
5. CONFLICT OF INTEREST
6. APPROVAL OF MINUTES –*May 23 minutes stand approved unless there are any changes.*
  - a. APPROVAL OF FINANCE COMMITTEE MINTUES June 8, 2023 - *minutes stand approved unless there are changes.*
  - b. APPROVAL OF FINANCE COMMITTEE MINTUES June 12, 2023 - *minutes stand approved unless there are changes.*
7. FINANCIAL REPORT
  - a. Approval of cash transfers
  - b. 2022 State of MI Form 5572
8. APPROVAL OF CLAIMS – **PREPAYS & REGULAR**
9. CORRESPONDENCE
  - a. Cost Recovery Report
  - b. Michigan Par Plan Dividends
10. REPORTS
  - a. CHIEF
  - b. ASSISTANT CHIEF of OPERATIONS
  - c. ASSISTANT CHIEF/FIRE MARSHAL– FIRE PREVENTION & PUB ED
11. OLD BUSINESS

**NEXT BOARD MEETING: July 25 at Metro Station 9 – High Lake Road**

**12. NEW BUSINESS**

- a. Preliminary 2024 Budget Presentation

**13. SUGGESTED AGENDA ITEMS FOR FUTURE BOARD MEETINGS:**

**14. PUBLIC COMMENT**

**15. ADJOURN**

**NEXT BOARD MEETING: July 25 at Metro Station 9 – High Lake Road**



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
 Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

May 23, 2023

The regular board meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Doug White, Chairperson, at East Bay Township Hall located at 1965 Three Mile Road, Traverse City, MI 49686.

## PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay

Glen Lile, East Bay

Dale Stevens, Acme

Molly Agostinelli, Garfield

Doug White, Acme

Chuck Korn, Garfield

Chris Barsheff, Garfield (EXCUSED)

## ATTENDANCE:

Pat Parker, Fire Chief

Kim McCann, Accountant

Tony Posey, Assistant Chief of Operations

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
5. **2022 INDEPENDENT AUDIT**– PRESENTATION BY STEVE PEACOCK
6. **FINANCIAL REPORT:**
  - a. Approve of cash transfers.  
**Motion** by Chuck Korn, supported by Glen Lile, to approve cash transfers of \$288,000.00. Roll call: Korn, yes; Lile, yes; Friend, yes; Agostinelli, yes; Stevens, yes; White, yes. All ayes. Motion carried.
  - b. Grant-Discussion
7. **APPROVAL CLAIMS:**  
**Motion** by Beth Friend, supported by Molly Agostinelli, to approve the prepay and regular claims in the amount of \$31,163.21 (check #20790-20855; Plus, Electronic Funds Transfers in the amount of \$348,602.13 and Retiree Health Care Payments \$1,250.00 for a Grand Total Claims & EFTs of \$389,348.70 Roll call: Friend, yes; Agostinelli, yes; Lile, yes; Korn, yes; Stevens, yes; White, yes. All ayes. Motion carried.



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## 8. CORRESPONDENCE:

- a. Cost Recovery Report
- b. TCFD Press Release

## 9. REPORTS

- a. **CHIEF:** See Chief Report.
- b. **ASST. CHIEF OPERATIONS:** See Assistant Chief of Operations Report.
- c. **ASST. CHIEF/FIRE MARSHAL:** See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

## 10. OLD BUSINESS: None.

## 11. NEW BUSINESS:

- a. Steve Duell – Recognition for Service
- b. Pat Parker – Recognition for MAFC Fire Chief of the Year – 2023
- c. Tony Posey – Recognition for Professional Emergency Manager (PEM) designation
- d. SWEARING IN CEREMONY
  - i. Lieutenant Cody Lipe
  - ii. Firefighter Sam Rojewski
  - iii. Firefighter Jon Williamson
- e. Performance Review Update—Authority CEO **\*\*CLOSED SESSION** per request Chief Pat Parker for consideration of performance review pursuant to MCL 15.267 8(a) of Open Meetings Act **\*\***

**Motion** by Dale Stevens, supported by Beth Friend, to go into closed session for review of Chief Parker's performance evaluation. Roll call: Stevens, yes; Friend, yes; Lile, yes; Agostinelli, yes; Korn, yes; White, yes. All ayes. Motion carried and moved into closed session at 10:32 a.m.

**Motion** by Dale Stevens, supported by Chuck Korn, to come out from closed session that was held for review of Chief Parker's performance evaluation. Roll call: Stevens, yes; Korn, yes; Lile, yes; Friend, yes; Agostinelli, yes; White, yes. All ayes. Motion carried and moved into regular session at 12:15 p.m.

**Any Suggested Agenda Items for Future Board Meetings:** None.

**PUBLIC COMMENT:** None.

There being no objections, the meeting was declared adjourned by Chairperson Doug White at 12:16 p.m.

\_\_\_\_\_  
Chairperson Doug White

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Board Secretary Chris Barsheff



# GT METRO EMERGENCY SERVICES AUTHORITY

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June 8, 2023

The Finance Committee of the Grand Traverse Metro Emergency Services Authority met at 897 Parsons Road, Traverse City, MI.

The following Board members were in attendance:

Doug White, Acme  
Chuck Korn, Garfield  
Beth Friend, East Bay

Also in attendance:

Pat Parker, Chief  
Stacey Bird, Human Resources Director

Kim McCann, Accountant

**Finance Committee:** This meeting with the Finance Committee was held for discussion of Traverse City airport (TVC) and their need for fire suppression services.

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Chairman Doug White

Assistant Secretary Stacey Bird



# GT METRO EMERGENCY SERVICES AUTHORITY

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June 12, 2023

The Finance Committee of the Grand Traverse Metro Emergency Services Authority (GTMESSA) met at 897 Parsons Road, Traverse City, MI.

The following Board members were in attendance:

Doug White, Acme  
Chuck Korn, Garfield  
Beth Friend, East Bay

Also in attendance:

Pat Parker, Chief  
Brian Belcher, Assistant Chief/Fire Marshal  
Stacey Bird, Human Resources Director  
Tony Posey, Assistant Chief  
Kim McCann, Accountant

**Finance Committee:** This meeting with the Finance Committee was held for discussion of the proposed 2024 GTMESSA budget.

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Chairman Doug White

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Assistant Secretary Stacey Bird

REVENUE/EXPENDITURE REPORT

MI/GTFX	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
For the Period: 1/1/2023 to 5/31/2023							
<b>Fund: 206 - METRO FIRE</b>							
<b>Revenues</b>							
Dept: 000							
Acct Class: 000 Revenues							
600.001 Acme Township - Cont.	1,049,947.00	1,049,947.00	1,049,947.00	0.00	0.00	0.00	100.0
600.002 East Bay Twp. Contr	1,851,951.00	1,851,951.00	1,851,951.00	0.00	0.00	0.00	100.0
600.003 Garfield Charter Twp.	2,802,160.00	2,802,160.00	2,802,160.00	224,207.39	0.00	0.00	100.0
664.000 Earned Interest	15,000.00	15,000.00	43,361.72	14,011.65	0.00	-28,361.72	289.1
668.500 Cost Recovery Revenue	55,000.00	55,000.00	32,000.36	8,568.66	0.00	22,999.64	58.2
669.000 Plan Reviews	65,000.00	65,000.00	22,046.05	5,387.75	0.00	42,953.95	33.9
669.001 Refunds and Donations	45,000.00	45,000.00	45,286.75	38,946.72	0.00	-286.75	100.6
669.002 Sale of Surplus Assets	15,000.00	15,000.00	22,099.00	0.00	0.00	-7,099.00	147.3
669.006 Misc. Grant Receipts	10,000.00	10,000.00	5,000.00	5,000.00	0.00	5,000.00	50.0
<b>Revenues</b>	<b>5,909,058.00</b>	<b>5,909,058.00</b>	<b>5,873,851.88</b>	<b>296,122.17</b>	<b>0.00</b>	<b>35,206.12</b>	<b>99.4</b>
Dept: 000							
<b>Revenues</b>	<b>5,909,058.00</b>	<b>5,909,058.00</b>	<b>5,873,851.88</b>	<b>296,122.17</b>	<b>0.00</b>	<b>35,206.12</b>	<b>99.4</b>
<b>Expenditures</b>							
Dept: 336 METRO FIRE EXPENDITURES							
Acct Class: 701 PERSONNEL SERVICES							
702.000 Wages and Salaries	2,857,520.00	2,980,520.00	1,073,099.08	223,842.98	0.00	1,907,420.92	36.0
702.001 Longevity	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	0.0
703.000 Metro Firefighters Response	50,000.00	56,000.00	24,261.40	5,058.91	0.00	31,738.60	43.3
703.200 Metro FF Wages	248,000.00	258,000.00	47,006.51	5,334.04	0.00	210,993.49	18.2
703.300 Part-time Administrative	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
705.000 Personal Day Payout	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
715.000 FICA/Medicare	47,809.00	49,482.00	15,118.25	3,349.38	0.00	34,363.75	30.6
716.000 Health/Dental/Optical Ins.	598,000.00	598,000.00	269,541.68	39,093.07	0.00	328,458.32	45.1
716.003 Life Ins./LTD/STD	27,000.00	27,000.00	13,533.85	3,685.52	0.00	13,466.15	50.1
717.001 AD&D Insurance	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
718.000 Retirement	460,488.00	477,488.00	157,908.75	32,615.27	0.00	319,579.25	33.1
719.000 Workers Comp. Insurance	91,000.00	91,000.00	78,625.00	0.00	0.00	12,375.00	86.4
<b>PERSONNEL SERVICES</b>	<b>4,502,817.00</b>	<b>4,660,490.00</b>	<b>1,679,094.52</b>	<b>312,979.17</b>	<b>0.00</b>	<b>2,981,395.48</b>	<b>36.0</b>
Acct Class: 726 SUPPLIES							
727.000 Office Supplies	13,000.00	13,000.00	6,091.93	950.06	0.00	6,908.07	46.9
729.000 Printing and Binding	6,000.00	6,000.00	1,903.07	303.34	0.00	4,096.93	31.7
730.000 Postage	3,000.00	3,000.00	1,218.50	266.85	0.00	1,781.50	40.6
743.000 Other Supplies	30,000.00	30,000.00	6,923.82	1,337.44	0.00	23,076.18	23.1
745.000 Uniforms and Accessories	28,000.00	28,000.00	8,119.56	971.77	0.00	19,880.44	29.0
745.002 Fire Gear & PPE	35,000.00	35,000.00	8,522.14	6,380.79	0.00	26,477.86	24.3
748.000 Fuel, Oil, Grease	60,000.00	60,000.00	15,529.10	3,508.31	0.00	44,470.90	25.9
760.000 Medical Supplies	27,000.00	27,000.00	7,192.73	1,936.82	0.00	19,807.27	26.6
<b>SUPPLIES</b>	<b>202,000.00</b>	<b>202,000.00</b>	<b>55,500.85</b>	<b>15,655.38</b>	<b>0.00</b>	<b>146,499.15</b>	<b>27.5</b>
Acct Class: 800 CONTRACTUAL SERVICES							
801.000 Legal Fees	25,000.00	25,000.00	892.50	262.50	0.00	24,107.50	3.6
810.000 Subscriptions	7,500.00	7,500.00	3,316.45	206.00	0.00	4,183.55	44.2
810.001 Dues	8,500.00	8,500.00	2,589.88	1,087.31	0.00	5,910.12	30.5
818.000 Contract Services	52,000.00	52,000.00	22,330.09	8,574.00	0.00	29,669.91	42.9
830.000 Fire Hydrant Maintenance	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
850.001 Telephone	46,000.00	46,000.00	17,508.21	4,139.33	0.00	28,491.79	38.1
<b>CONTRACTUAL SERVICES</b>	<b>164,000.00</b>	<b>164,000.00</b>	<b>46,637.13</b>	<b>14,269.14</b>	<b>0.00</b>	<b>117,362.87</b>	<b>28.4</b>
Acct Class: 900 OTHER SERVICES AND CHARGES							
910.000 Fleet & Liability Property Ins	68,000.00	68,000.00	74,741.00	375.00	0.00	-6,741.00	109.9
920.000 Heat Utilities	35,000.00	35,000.00	17,141.67	2,616.09	0.00	17,858.33	49.0
921.000 Electric Utilities	47,000.00	47,000.00	16,458.11	4,796.09	0.00	30,541.89	35.0
923.000 Sewer and Water Utilities	16,000.00	16,000.00	4,503.60	506.14	0.00	11,496.40	28.1
924.000 Waste Disposal	2,100.00	2,100.00	719.40	143.88	0.00	1,380.60	34.3

REVENUE/EXPENDITURE REPORT

MI/GTFX

For the Period: 1/1/2023 to 5/31/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	Bud
<b>Fund: 206 - METRO FIRE</b>							
Expenditures							
Dept: 336 METRO FIRE EXPENDITURES							
Acct Class: 900 OTHER SERVICES AND CHARGES							
930.000 Bldg. Repair and Maintenance	100,000.00	100,000.00	38,852.28	8,302.30	0.00	61,147.72	38.9
932.000 Equipment Repair & Maint.	30,000.00	30,000.00	18,666.42	4,096.18	0.00	11,333.58	62.2
932.100 SCBA Repair/Maintenance	10,000.00	10,000.00	1,283.21	0.00	0.00	8,716.79	12.8
934.000 Vehicle R&M - labor	85,000.00	85,000.00	17,201.64	1,060.35	0.00	67,798.36	20.2
934.100 Vehicle R&M - parts	65,000.00	65,000.00	15,713.02	780.71	0.00	49,286.98	24.2
935.000 Ground Care and Maintenance	36,000.00	36,000.00	18,836.38	2,256.88	0.00	17,163.62	52.3
955.000 Employee Physicals & Wellness	40,000.00	40,000.00	15,370.10	4,153.66	0.00	24,629.90	38.4
956.000 Employee Train. and Develop.	70,000.00	70,000.00	24,375.11	8,421.48	0.00	45,624.89	34.8
956.001 Computer Support	65,000.00	65,000.00	27,288.33	1,723.36	0.00	37,711.67	42.0
<b>OTHER SERVICES AND CHARGES</b>	<b>669,100.00</b>	<b>669,100.00</b>	<b>291,150.27</b>	<b>39,232.12</b>	<b>0.00</b>	<b>377,949.73</b>	<b>43.5</b>
Acct Class: 970 CAPITAL OUTLAY							
976.001 Building Improvement	115,000.00	115,000.00	34,154.50	0.00	0.00	80,845.50	29.7
977.000 Machinery and Equipment	85,000.00	85,000.00	41,782.10	0.00	0.00	43,217.90	49.2
980.100 Computer Replacement	15,000.00	15,000.00	4,870.57	0.00	0.00	10,129.43	32.5
<b>CAPITAL OUTLAY</b>	<b>215,000.00</b>	<b>215,000.00</b>	<b>80,807.17</b>	<b>0.00</b>	<b>0.00</b>	<b>134,192.83</b>	<b>37.6</b>
Acct Class: 992 CONTINGENCY							
992.000 Contingency	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
<b>CONTINGENCY</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.0</b>
Acct Class: 993 EMERGENCY CONT FUND							
992.001 Emergency Cont. Fund	200.00	200.00	0.00	0.00	0.00	200.00	0.0
<b>EMERGENCY CONT FUND</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.0</b>
Acct Class: 999 TRANSFERS OUT							
985.100 Transfer to Public Imp. Fund	300,000.00	300,000.00	300,000.00	0.00	0.00	0.00	100.0
<b>TRANSFERS OUT</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0</b>
<b>METRO FIRE EXPENDITURES</b>	<b>6,063,117.00</b>	<b>6,220,790.00</b>	<b>2,453,189.94</b>	<b>382,135.81</b>	<b>0.00</b>	<b>3,767,600.06</b>	<b>39.4</b>
Expenditures	6,063,117.00	6,220,790.00	2,453,189.94	382,135.81	0.00	3,767,600.06	39.4
<b>Net Effect for METRO FIRE</b>	<b>-154,059.00</b>	<b>-311,732.00</b>	<b>3,420,661.94</b>	<b>-86,013.64</b>	<b>0.00</b>	<b>-3,732,393.94</b>	<b>0.097.3</b>
Change in Fund Balance			3,420,661.94				



REVENUE/EXPENDITURE REPORT

MI/GTFX

For the Period: 1/1/2023 to 5/31/2023	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal%	% Bud
<b>Fund: 207 - METRO PUBLIC IMPROVEMENT FUND</b>							
<b>Revenues</b>							
Dept: 000							
Acct Class: 000 Revenues							
664.000 Earned Interest	1,000.00	1,000.00	4.51	0.00	0.00	995.49	0.5
699.100 Transfer in - Fund Balance	300,000.00	300,000.00	300,000.00	0.00	0.00	0.00	100.0
<b>Revenues</b>	<b>301,000.00</b>	<b>301,000.00</b>	<b>300,004.51</b>	<b>0.00</b>	<b>0.00</b>	<b>995.49</b>	<b>99.7</b>
Dept: 000	301,000.00	301,000.00	300,004.51	0.00	0.00	995.49	99.7
<b>Revenues</b>	<b>301,000.00</b>	<b>301,000.00</b>	<b>300,004.51</b>	<b>0.00</b>	<b>0.00</b>	<b>995.49</b>	<b>99.7</b>
<b>Expenditures</b>							
Dept: 337 PIF METRO EXPENDITURES							
Acct Class: 990 DEBT SERVICE							
990.000 Debt payment	288,289.00	288,289.00	115,875.86	20,538.69	0.00	172,413.14	40.2
990.005 Interest Expense	20,481.00	20,481.00	8,770.07	1,244.94	0.00	11,710.93	42.8
<b>DEBT SERVICE</b>	<b>308,770.00</b>	<b>308,770.00</b>	<b>124,645.93</b>	<b>21,783.63</b>	<b>0.00</b>	<b>184,124.07</b>	<b>40.4</b>
Acct Class: 992 CONTINGENCY							
992.000 Contingency	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
<b>CONTINGENCY</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0</b>
<b>PIF METRO EXPENDITURES</b>	<b>313,770.00</b>	<b>313,770.00</b>	<b>124,645.93</b>	<b>21,783.63</b>	<b>0.00</b>	<b>189,124.07</b>	<b>39.7</b>
<b>Expenditures</b>	<b>313,770.00</b>	<b>313,770.00</b>	<b>124,645.93</b>	<b>21,783.63</b>	<b>0.00</b>	<b>189,124.07</b>	<b>39.7</b>
<b>Net Effect for METRO PUBLIC IMPROVEMENT</b>	<b>-12,770.00</b>	<b>-12,770.00</b>	<b>175,358.58</b>	<b>-21,783.63</b>	<b>0.00</b>	<b>-188,128.58</b>	<b>373.2</b>
Change in Fund Balance			175,358.58				
<b>Grand Total Net Effect</b>	<b>-166,829.00</b>	<b>-324,502.00</b>	<b>3,596,020.52</b>	<b>-107,797.27</b>	<b>0.00</b>	<b>-3,920,522.52</b>	



## GT METRO EMERGENCY SERVICES AUTHORITY

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 Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

### Metro Board Meeting - June 27, 2023

### Money Transfers for May, 2023

Date	From Account	To Account	Amount
<b>General Fund:</b>			
5/24/2023	Chase Money Market	Fifth Third Checking Acct	\$ 150,000
<b>PIF:</b>			
5/24/2023	4Front Credit Union	Fifth Third PIF Checking Acct	\$ 38,000
<b>TOTAL MONEY TRANSFERS</b>			<b>\$ 188,000</b>

**Note:**

These transfers are approved by Chief Parker prior to transfer being made. Metro's auditor indicated that Chief's approval is sufficient, as long as the Board reviews and approves the transfers at their monthly meetings.



# GRAND TRAVERSE METRO FIRE DEPARTMENT MONEY TRANSFER APPROVAL FORM

DATE: 5/24/2023

AMOUNT TO BE TRANSFERRED: \$ 150,000.00

**ACCOUNTS:**

<b>TO:</b>	<b>Fifth Third Checking Account GF 206-000-002.050</b>	<b>\$</b>	<b>150,000.00</b>
<b>FROM:</b>	<b>Chase Money Market 206-000-002.830</b>	<b>\$</b>	<b>150,000.00</b>

PURPOSE: Move money to Fifth Third checking account

REQUESTED BY: 

APPROVED BY: 



# GRAND TRAVERSE METRO FIRE DEPARTMENT MONEY TRANSFER APPROVAL FORM

DATE: 5/24/2023

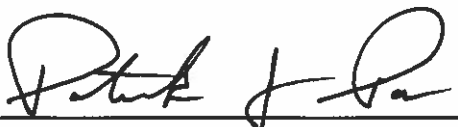
AMOUNT TO BE TRANSFERRED: \$ 38,000.00

**ACCOUNTS:**

TO:	PIF 53rd checking account 207-000-002.050	\$	38,000.00
FROM:	PIF 4Front Credit Union 207-000-002.860	\$	38,000.00

PURPOSE: Transfer cash to make debt payments in PIF.

REQUESTED BY: 

APPROVED BY: 



## GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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### **State of MI Form 5572 2022 Health Care (OPEB) Report June, 2023 Board Meeting**

Attached please find GT Metro's 2022 Form 5572 – Health Care (OPEB) Report which was recently filed with the State of Michigan. This report is required to be given to GT Metro's Board.

Once again, the report results in an “underfunded” status for GT Metro's Retiree Health Plan. In order to be properly funded, Metro would need to establish a formal trust to hold the funds (either thru MERS or an attorney) and set aside \$58,069 into the trust (40% of the liability).

Metro has received a waiver from the state the last four years of filing. We will wait to hear from the State to determine whether another request for a waiver is required.

Thank you!

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPEB) Report

Enter Local Government Name (Grand Traverse Metro Emergency Services Authority) <b>Enter PA 202 of 2017 Unit Type Authority</b>	
Unit Type Authority	287510
Fiscal Year End Month	December
Fiscal Year (four-digit year only, e.g., 2019)	2022
Contact Name (Chief Administrative Officer) (John McCann)	
CAO (or designee) Email Address (jmcann@metroesa.org)	
Contact Telephone Number (311-947-3000 x1227)	

Instructions: For a list of detailed instructions on how to complete and submit this form, visit [https://www.michigan.gov/treasury/0,4570,7-283\\_17317\\_17318\\_17319\\_17320\\_17321\\_17322\\_17323\\_17324\\_17325\\_17326\\_17327\\_17328\\_17329\\_17330\\_17331\\_17332\\_17333\\_17334\\_17335\\_17336\\_17337\\_17338\\_17339\\_17340\\_17341\\_17342\\_17343\\_17344\\_17345\\_17346\\_17347\\_17348\\_17349\\_17350\\_17351\\_17352\\_17353\\_17354\\_17355\\_17356\\_17357\\_17358\\_17359\\_17360\\_17361\\_17362\\_17363\\_17364\\_17365\\_17366\\_17367\\_17368\\_17369\\_17370\\_17371\\_17372\\_17373\\_17374\\_17375\\_17376\\_17377\\_17378\\_17379\\_17380\\_17381\\_17382\\_17383\\_17384\\_17385\\_17386\\_17387\\_17388\\_17389\\_17390\\_17391\\_17392\\_17393\\_17394\\_17395\\_17396\\_17397\\_17398\\_17399\\_17400\\_17401\\_17402\\_17403\\_17404\\_17405\\_17406\\_17407\\_17408\\_17409\\_17410\\_17411\\_17412\\_17413\\_17414\\_17415\\_17416\\_17417\\_17418\\_17419\\_17420\\_17421\\_17422\\_17423\\_17424\\_17425\\_17426\\_17427\\_17428\\_17429\\_17430\\_17431\\_17432\\_17433\\_17434\\_17435\\_17436\\_17437\\_17438\\_17439\\_17440\\_17441\\_17442\\_17443\\_17444\\_17445\\_17446\\_17447\\_17448\\_17449\\_17450\\_17451\\_17452\\_17453\\_17454\\_17455\\_17456\\_17457\\_17458\\_17459\\_17460\\_17461\\_17462\\_17463\\_17464\\_17465\\_17466\\_17467\\_17468\\_17469\\_17470\\_17471\\_17472\\_17473\\_17474\\_17475\\_17476\\_17477\\_17478\\_17479\\_17480\\_17481\\_17482\\_17483\\_17484\\_17485\\_17486\\_17487\\_17488\\_17489\\_17490\\_17491\\_17492\\_17493\\_17494\\_17495\\_17496\\_17497\\_17498\\_17499\\_17500,000](https://www.michigan.gov/treasury/0,4570,7-283_17317_17318_17319_17320_17321_17322_17323_17324_17325_17326_17327_17328_17329_17330_17331_17332_17333_17334_17335_17336_17337_17338_17339_17340_17341_17342_17343_17344_17345_17346_17347_17348_17349_17350_17351_17352_17353_17354_17355_17356_17357_17358_17359_17360_17361_17362_17363_17364_17365_17366_17367_17368_17369_17370_17371_17372_17373_17374_17375_17376_17377_17378_17379_17380_17381_17382_17383_17384_17385_17386_17387_17388_17389_17390_17391_17392_17393_17394_17395_17396_17397_17398_17399_17400_17401_17402_17403_17404_17405_17406_17407_17408_17409_17410_17411_17412_17413_17414_17415_17416_17417_17418_17419_17420_17421_17422_17423_17424_17425_17426_17427_17428_17429_17430_17431_17432_17433_17434_17435_17436_17437_17438_17439_17440_17441_17442_17443_17444_17445_17446_17447_17448_17449_17450_17451_17452_17453_17454_17455_17456_17457_17458_17459_17460_17461_17462_17463_17464_17465_17466_17467_17468_17469_17470_17471_17472_17473_17474_17475_17476_17477_17478_17479_17480_17481_17482_17483_17484_17485_17486_17487_17488_17489_17490_17491_17492_17493_17494_17495_17496_17497_17498_17499_17500,000)

Questions: For questions, please email [LocalGovernmentReporting@treasury.michigan.gov](mailto:LocalGovernmentReporting@treasury.michigan.gov). Return this original Excel file. Do not submit a scanned image or PDF.

Line	Description of Information	System 1	System 2	System 3	System 4	System 5	
1	In this unit's primary government (County, Township, City, Village)?	NO	NO	NO	NO	NO	
2	Provide the name of your retirement health care system	GT Metro Retiree Health Plans					NO
3	Enter retirement health care system's assets (system fiduciary not position ending)	Calculated from above					NO
4	Enter retirement health care system's liabilities (total OPEB liability)	Calculated					NO
5	Enter actual rate of return - prior 1-year period	44.17%					NO
6	Enter actual rate of return - prior 3-year period	0.0%					NO
7	Enter actual rate of return - prior 5-year period	21.20%					NO
8	Enter actual rate of return - prior 10-year period	YES					NO
9	Enter actual rate of return - prior 10-year period	YES					NO
10	Enter actual rate of return - prior 10-year period	0.4%					NO
11	Indicate number of active members	4					NO
12	Indicate number of inactive members						NO
13	Indicate number of retirees and beneficiaries	4					NO
14	Provide the amount of premiums paid on behalf of the retirees	21,166					NO
15	Provide the amount of premiums paid on behalf of the retirees						NO
16	Enter actual rate of return - prior 1-year period						NO
17	Enter actual rate of return - prior 3-year period						NO
18	Enter actual rate of return - prior 5-year period						NO
19	Enter actual rate of return - prior 10-year period						NO
20	Assumed rate of investment return						NO
21	Enter discount rate	3.73%					NO
22	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Dollar					NO
23	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	21					NO
24	Is each division within the system closed to new employees?	Yes					NO
25	Health care inflation assumption for the next year	7.00%					NO
26	Health care inflation assumption - Long-Term Trend Rate	4.50%					NO
27	Uniform assumption						NO
28	Enter retirement health care system's actuarial value of assets using uniform assumptions						NO
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions						NO
30	Funded ratio using uniform assumptions	Calculated					NO
31	Actuarially Determined Contribution (ADC) using uniform assumptions	Calculated					NO
32	All systems combined ADC/Governmental fund revenues	0.0%					NO
33	Sum of all systems combined ADC/Governmental fund revenues						NO
34	Did the local government pay the retiree insurance premiums for the year?	YES					NO
35	Did the local government pay the normal cost for employees hired after June 30, 2017?	N/A					NO
36	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	YES					NO

**Requirements (for your information, the following are requirements of PA 202 of 2017)**  
Local governments must post the current year report on their website or in a public place.  
The local government must electronically submit the form to its governing body.  
Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.  
Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.



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### Metro Board Meeting - June 27, 2023

<b>PREPAYS - no voided checks</b>	\$	23,666.60	check # 20856 -20897
<b>TOTAL PREPAYS</b>	<b>\$</b>	<b>23,666.60</b>	
<b>REGULAR CLAIMS</b>			
Distributed with Board packet	\$	49,418.09	check # 20898 -20930
Claims added after packet distribution			
Grand Total Regular Claims	<b>\$</b>	<b>49,418.09</b>	
<b>TOTAL PREPAYS AND REGULAR CLAIMS</b>	<b>\$</b>	<b>73,084.69</b>	check # 20856 - 20930
PLUS: Electronic Funds Transfers-on next page	\$	368,742.32	
Retiree Health Care Payments made thru Flex Administrators	\$	1,208.20	
<b>TOTAL CLAIMS &amp; EFT's</b>	<b>\$</b>	<b>443,035.21</b>	



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### Metro Board Meeting - June 27, 2023

#### Prepay Electronic Funds Transfers

Date	Description	Amount
5/1/2023	Priority Health	32,285.12
5/8/2023	Pension	27,095.33
5/9/2023	Delta Dental	3,217.94
5/12/2023	Payroll	109,576.28
5/12/2023	The Hartford	3,408.97
5/12/2023	First National Bank of Omaha	16,563.34
5/15/2023	Colonial	448.20
5/17/2023	Pension	25,705.99
5/24/2023	Principal	517.86
5/26/2023	Payroll	109,674.78
5/26/2023	Pension	26,798.24
	TOTAL EFT's General Fund	<u>\$ 355,292.05</u>

#### PIF Debt Payments:

5/1/2023	53rd Lease Payment - Engine 1	13,450.27
	TOTAL EFT's PIF	<u>\$ 13,450.27</u>

**GRAND TOTAL EFT'S**

**\$ 368,742.32**



Check Register Report

Date: 06/21/2023  
 Time: 1:30 pm  
 Page: 1

MI/GTFX

BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
20898	06/27/23	Printed			BAY AREA F	BAY AREA FIRE & SAFETY LLC	Equipment Service Station 9	66.00
20899	06/27/23	Printed			BILL MARSH	BILL MARSH	Tire Repair Station 1	115.25
20900	06/27/23	Printed			BOUND TREE	BOUND TREE MEDICAL, LLC	Medical Supplies OPS	858.10
20901	06/27/23	Printed			BRAMER ATO	BRAMER AUTO SUPPLY INC.	Oil Station 11	185.14
20902	06/27/23	Printed			CPSE	CENTER FOR PUBLIC SAFETY	Agency Renewal OPS	615.00
20903	06/27/23	Printed			CHARTER	CHARTER COMMUNICATIONS	Internet Service OPS	999.86
20904	06/27/23	Printed			CINTAS	CINTAS CORPORATION #729	Rug Service OPS	195.89
20905	06/27/23	Printed			CSI EMERGE	CSI EMERGENCY APPARATUS, LLC	Truck Repairs Station 11, 12	18,978.61
20906	06/27/23	Printed			D & W	D & W MECHANICAL	Spring Maintenance OPS, Station 1, 11	3,244.00
20907	06/27/23	Printed			EXCEL SITE	EXCEL SITE RENTALS, LLC	2nd Quarter 2023 Station 8	2,700.00
20908	06/27/23	Printed			MC-5TH 3RD	FIFTH THIRD BANK	Training - Conference OPS	783.97
20909	06/27/23	Printed			GALLS LLC	GALLS, LLC	Uniforms/Gear OPS	893.24
20910	06/27/23	Printed			GILLROY'S	GILLROY'S HARDWARE	Supplies Station 11, 12	53.14
20911	06/27/23	Printed			GT CARPET	GT CARPET CLEANERS	Carpet Cleaning OPS/Admin	224.91
20912	06/27/23	Printed			HENTSCHEL	HENTSCHEL, INC.	Supply for Brush truck Station 9	22.58
20913	06/27/23	Printed			HOME D	HOME DEPOT CREDIT SERVICES	Building Supplies Stations 1, 9, 12	935.29
20914	06/27/23	Printed			INTEGRITY	INTEGRITY BUSINESS SOLUTIONS	Office Supplies OPS	381.01
20915	06/27/23	Printed			MAX'S SERV	MAX'S SERVICE	Dishwasher OPS	1,202.95
20916	06/27/23	Printed			MCCARDEL	MCCARDEL CULLIGAN WATER COND.	Water Deliver Station 8	124.00
20917	06/27/23	Printed			MI LAUNDRY	MICHIGAN LAUNDRY MACHINERY SVC	Machine Repairs Station 1	819.84
20918	06/27/23	Printed			MUNSON OCC	MUNSON OCCUPATIONAL HEALTH &	Yearly Testing OPS	8,925.62
20919	06/27/23	Printed			NFPA	NATIONAL FIRE PROTECTION ASSOC	Subscription Renewal 701	175.00
20920	06/27/23	Printed			NICHOLS	NICHOLS - NETWORK SERVICES	Supplies Various	241.89
20921	06/27/23	Printed			NW LOCK	NORTHWEST LOCK, INC.	Cabinet Lock Repair OPS	100.00
20922	06/27/23	Printed			ORKIN	ORKIN PEST CONTROL	Pest Control Stations 9, 12	273.97
20923	06/27/23	Printed			PERFECT FI	PERFECT FIT, LLC	Equipment Repair Station 12	100.00
20924	06/27/23	Printed			PREMIER	PREMIER SAFETY	Gas Detector Sensor OPS	278.62
20925	06/27/23	Printed			REHMANN	REHMANN ROBSON	Yearly Audit OPS	2,350.00
20926	06/27/23	Printed			SHIFMAN	SHIFMAN FOURNIER, PLC	Legal Services OPS	822.50
20927	06/27/23	Printed			STAR RENT	STAR TRUCK RENTAL	Truck Repairs Station 8	1,833.75
20928	06/27/23	Printed			SUPERIOR S	SUPERIOR SEAMLESS RAIN GUTTERS	Gutter Install Station 9	500.00
20929	06/27/23	Printed			TCAPS	T.C. AREA PUBLIC SCHOOLS	Form Printing FPB	32.26
20930	06/27/23	Printed			TELE-RAD	TELE-RAD, INC.	Radio Repairs OPS	385.70

Total Checks: 33 Checks Total (excluding void checks): 49,418.09

Total Payments: 33 Bank Total (excluding void checks): 49,418.09

Total Payments: 33 Grand Total (excluding void checks): 49,418.09

# Check Register Report

Date: 05/30/2023

Time: 9:33 am

Page: 1

MI/GTFX

BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
20856	05/30/23	Printed			CHARTER	CHARTER COMMUNICATIONS	Internet Services OPS	999.86
20857	05/30/23	Printed			CHERRYLANI	CHERRYLAND ELECTRIC COOP	Electric Utility Station 12	630.24
20858	05/30/23	Printed			CITI CARDS	CITI CARDS	Training OPS	1,000.00
20859	05/30/23	Printed			DTE ENERGY	DTE ENERGY	Heat Utility OPS, Station 12	379.24
20860	05/30/23	Printed			JEN FROEHL	JENNIFER FROEHLICH	Reimburse for registration FPB	41.28
20861	05/30/23	Printed			MACKS	MACKS GARAGE DOOR SERVICE	Garage door repair Station 8	4,553.48
20862	05/30/23	Printed			MCCARDEL	MCCARDEL CULLIGAN WATER COND.	Water Supplies Station 8	33.00

<b>Total Checks: 7</b>	<b>Checks Total (excluding void checks):</b>	<b>7,637.10</b>
<b>Total Payments: 7</b>	<b>Bank Total (excluding void checks):</b>	<b>7,637.10</b>
<b>Total Payments: 7</b>	<b>Grand Total (excluding void checks):</b>	<b>7,637.10</b>

<b>Pre-pays 06/06/2023</b>	<b>\$8,645.26</b>
<b>Pre-pays 06/14/2023</b>	<b>\$2,477.00</b>
<b>Pre-pays 06/20/2023</b>	<b><u>\$4,907.24</u></b>
<b>Total</b>	<b>\$23,666.60</b>

BusinessCard® Mastercard®

Account Number: XXXXXXXXXX

Page 001 of 001



### Account Summary

Previous Balance ..... \$12,641.57  
 Payments ..... -\$12,656.65  
 Other Credits ..... -\$860.00  
 Purchases ..... +\$17,438.42  
 Balance Transfers ..... +\$0.00  
 Cash Advances ..... +\$0.00  
 Fees Charged ..... +\$0.00  
 Interest Charged ..... +\$0.00  
**New Balance ..... \$16,563.34**

Statement Closing Date ..... 05/10/23  
 Days in Billing Cycle ..... 30



### Payment Information

New Balance ..... \$16,563.34  
 Minimum Payment Due ..... \$331.26  
 Past Due Amount ..... \$0.00  
**Payment Due Date ..... June 7, 2023**

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(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

**Visit: [www.card.fnbo.com](http://www.card.fnbo.com)**

Remit to: First National Bank of Omaha, P.O. Box 2818, Omaha, NE 68103-2818



### Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-24	4-24	85411173114007114063370	ONLINE PAYMENT THANK YOU	\$12,641.57 (CR)
CARD THREE		5217	Credit Limit \$13,100	Net Balance \$1,809.25
CARD SIX		0021	Credit Limit \$25,000	Net Balance \$6,716.94
CARD FOUR		9889	Credit Limit \$13,100	Net Balance \$1,652.12
CARD ONE		9842	Credit Limit \$13,100	Net Balance \$592.84
CARD FIVE		3452	Credit Limit \$13,100	Net Balance \$3,808.81
CARD TWO		3346	Credit Limit \$13,100	Net Balance \$1,983.38

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.74% (v)	N/A	\$15,823.22	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

### 2023 Total Year-to-Date

Total fees charged in 2023 ..... \$0.00  
 Total interest charged in 2023 ..... \$0.00

### Additional Information Regarding Your Account

#### An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

BusinessCard® Mastercard®

Account Number:

Page 001 of 002



### Account Summary

Previous Balance .....	\$0.00
Payments .....	-\$0.00
Other Credits .....	-\$0.00
Purchases .....	+\$592.84
Balance Transfers .....	+\$0.00
Cash Advances .....	+\$0.00
Fees Charged .....	+\$0.00
Interest Charged .....	+\$0.00
<b>New Balance .....</b>	<b>\$0.00</b>
Statement Closing Date ..... 05/10/23	
Days in Billing Cycle ..... 30	
Total Credit Limit .....	\$13,100.00
Available Credit .....	\$13,100.00
Cash Limit .....	\$2,620.00
Available Cash .....	\$2,620.00



### Payment Information

New Balance .....	\$0.00
Minimum Payment Due .....	\$0.00
Past Due Amount .....	\$0.00
<b>Payment Due Date .....</b>	<b>June 7, 2023</b>

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Remit to: First National Bank of Omaha, P.O. Box 2818, Omaha, NE 68103-2818

### REWARDS SUMMARY

Earn rewards points everyday - you earn 2 points (equal to 2% back) for each \$1.00 of Net Purchases posted to the Account. Then you can redeem those points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. Review your rewards Terms and Conditions for complete details including limitations.

**Point activity summary for the period covered by this statement:**

22,609	Beginning point balance
1,186	Points earned on Net Purchases
0	Bonus points earned
0	Point adjustments
0	Points redeemed
23,795	Current point balance

You can redeem points online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Time.

### Important Information Regarding Your Account

This is a zero balance statement for your information only. No payment is required.



### Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-10	4-11	55432883100208095736667	INT'L CODE COUNCIL INC 888-422-7233 IL	\$103.00
5-03	5-08	85199173124980002509793	TRAVERSE REPRODUCTION TRAVERSE CITY MI	\$36.84
5-04	5-08	55432863124205467536073	IN *MICHIGAN CHAPTER O 517-8991304 MI	\$350.00
5-05	5-09	85182443127980015142692	IAAI 4104513473 MD	\$103.00



**Account Summary**

Previous Balance .....	\$0.00
Payments .....	-\$0.00
Other Credits .....	-\$0.00
Purchases .....	+\$1,983.38
Balance Transfers .....	+\$0.00
Cash Advances .....	+\$0.00
Fees Charged .....	+\$0.00
Interest Charged .....	+\$0.00
<b>New Balance .....</b>	<b>\$0.00</b>
Statement Closing Date ..... 05/10/23	
Days in Billing Cycle ..... 30	
Total Credit Limit ..... \$13,100.00	
Available Credit ..... \$13,100.00	
Cash Limit ..... \$2,620.00	
Available Cash ..... \$2,620.00	



**Payment Information**

New Balance .....	\$0.00
Minimum Payment Due .....	\$0.00
Past Due Amount .....	\$0.00
<b>Payment Due Date .....</b>	<b>June 7, 2023</b>

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Remit to: First National Bank of Omaha, P.O. Box 2818, Omaha, NE 68103-2818

**REWARDS SUMMARY**

Earn rewards points everyday - you earn 2 points (equal to 2% back) for each \$1.00 of Net Purchases posted to the Account. Then you can redeem those points for travel, gift cards, merchandise, cash back as a statement credit to the designated Account, an ACH deposit to any checking or savings account (ABA routing number required), or as a check sent to you by mail. Review your rewards Terms and Conditions for complete details including limitations.

**Point activity summary for the period covered by this statement:**

40,759	Beginning point balance
3,967	Points earned on Net Purchases
0	Bonus points earned
0	Point adjustments
0	Points redeemed
44,726	Current point balance

You can redeem points online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Time.

**Important Information Regarding Your Account**

This is a zero balance statement for your information only. No payment is required.



**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-18	4-20	55435873109641090754069	MI STATE POLICE PMTS LANSING MI	\$400.00
4-19	4-21	55500803109286888900082	MR APPLIANCE OF WESTER TRAVERSE CITY MI	\$149.95
4-20	4-24	55417343111871112439703	DELTA DELTA.COM CA	\$891.00
Ticket: 00621027676544 Name: HOLLIDAY/TROY				
Date: 23/05/20 Departure: TVC First Destination: DTW				
4-21	4-25	52704873111207557600084	NATIONAL EMERGENCY TRA FAIRFAX VA	\$347.84
5-04	5-08	02305373125000609836738	USPS PO 2593210604 TRAVERSE CITY MI	\$34.20



## Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
5-04	5-08	55429503124717111631248	MEDIC BATTERIES 8004796334 OH	\$160.39

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.74% (v)	N/A	\$0.00	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

## 2023 Total Year-to-Date

Total fees charged in 2023 ..... \$0.00  
 Total interest charged in 2023 ..... \$0.00

## Additional Information Regarding Your Account

## An Easier Way to Pay Your Bills!

Tired of writing checks and spending money on stamps every time you pay a bill? Pay your recurring monthly bills automatically with your credit card! No hassle. No forgetting to send a payment for phone, internet, even utilities. And, no worries about your payment being lost or intercepted in the mail. It's quick and convenient. Start paying your monthly bills with your credit card today!

BusinessCard® Mastercard®

Account Number:

Page 001 of 002

**Account Summary**

Previous Balance ..... \$0.00  
 Payments ..... -\$0.00  
 Other Credits ..... -\$0.66  
 Purchases ..... +\$1,809.91  
 Balance Transfers ..... +\$0.00  
 Cash Advances ..... +\$0.00  
 Fees Charged ..... +\$0.00  
 Interest Charged ..... +\$0.00  
**New Balance ..... \$0.00**

Statement Closing Date ..... 05/10/23  
 Days in Billing Cycle ..... 30

Total Credit Limit ..... \$13,100.00  
 Available Credit ..... \$13,100.00  
 Cash Limit ..... \$2,620.00  
 Available Cash ..... \$2,620.00

**Payment Information**

New Balance ..... \$0.00  
 Minimum Payment Due ..... \$0.00  
 Past Due Amount ..... \$0.00  
**Payment Due Date ..... June 7, 2023**

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(TDD Telecommunications Device for the Deaf: 1-800-925-2833)

**Visit: [www.card.fnbo.com](http://www.card.fnbo.com)**

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**Point activity summary for the period covered by this statement:**

61,714 Beginning point balance  
 3,620 Points earned on Net Purchases  
 0 Bonus points earned  
 0 Point adjustments  
 0 Points redeemed  
 65,334 Current point balance

You can redeem points online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Time.

**Important Information Regarding Your Account**

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**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-06	4-11	55432863098207684331979	POTBELLY #429 BOULDER CO	\$16.47
4-06	4-11	25247803097000411942825	04467 - TRAVERSE CITY TRAVERSE CITY MI	\$44.00
4-06	4-11	55432863097207433224498	RIDGELINE FRONT DESK 716-858-5000 CO	\$258.10
Arrival Date: 23/04/04 Folio-Number: 236078				
4-09	4-11	0558745309900000220056	RBT POTBELLY #429 EasySavings NY	\$0.66 (CR)
4-11	4-14	85431813102575040860565	MILITARY NAMES LLC 573-433-4779 MO	\$33.35

 Transaction Detail

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-14	4-18	75500593104900012300023	KWIK PRINT TRAVERSE CITY MI	\$36.47
4-20	4-24	05314613111000391732407	JIMMY JOHNS # 720 - M TRAVERSE CITY MI	\$76.83
4-30	5-02	55432863120204220036509	TST* Tomato Brothers Howell MI	\$25.15
4-30	5-02	55432863120204220036491	TST* Tomato Brothers Howell MI	\$54.91
4-30	5-02	05436843120300272143756	KROGER #720 HOWELL MI	\$112.84
5-01	5-03	05436843122000357517597	CKE*JONNA S BAR & GR 1 HOWELL MI	\$80.84
5-02	5-04	05314613123000392265924	THE POUND! BAR & GRILL BRIGHTON MI	\$28.02
5-02	5-04	05314613123000392265841	THE POUND! BAR & GRILL BRIGHTON MI	\$44.76
5-03	5-08	85309613124702031001291	AMERICAN LEGION CLUB 1 HOWELL MI	\$46.64
5-04	5-08	05314613125000403549876	JIMMY JOHNS - 764 HOWELL MI	\$12.49
5-04	5-09	52704873125708446953125	HOLIDAY INN EXPRESS HOWELL MI	\$399.84
Arrival Date: 23/04/30 Follo-Number: 11271557				
5-05	5-09	52704873125708448596277	HOLIDAY INN EXPRESS HOWELL MI	\$529.20
Arrival Date: 23/04/30 Follo-Number: 11271559				

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.74% (v)	N/A	\$0.00	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

**2023 Total Year-to-Date**

Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

**Additional Information Regarding Your Account**

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 **Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
5-04	5-08	75500593124900013600013	KWIK PRINT TRAVERSE CITY MI	\$35.08
5-08	5-10	82711163128000012995388	MISHRM TRAVERSE CITY MI	\$775.00

Your Annual Percentage Rate (APR) is the annual interest rate on your account (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.74% (v)	N/A	\$0.00	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

**2023 Total Year-to-Date**

Total fees charged in 2023 ..... \$0.00  
 Total interest charged in 2023 ..... \$0.00

**Additional Information Regarding Your Account**

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BusinessCard® Mastercard®

Account Number:

Page 001 of 002

**Account Summary**

Previous Balance ..... \$0.00  
 Payments ..... -\$0.00  
 Other Credits ..... -\$0.00  
 Purchases ..... +\$3,808.81  
 Balance Transfers ..... +\$0.00  
 Cash Advances ..... +\$0.00  
 Fees Charged ..... +\$0.00  
 Interest Charged ..... +\$0.00  
**New Balance ..... \$0.00**

Statement Closing Date ..... 05/10/23  
 Days in Billing Cycle ..... 30

Total Credit Limit ..... \$13,100.00  
 Available Credit ..... \$13,100.00  
 Cash Limit ..... \$2,620.00  
 Available Cash ..... \$2,620.00

**Payment Information**

New Balance ..... \$0.00  
 Minimum Payment Due ..... \$0.00  
 Past Due Amount ..... \$0.00  
**Payment Due Date ..... June 7, 2023**

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**Point activity summary for the period covered by this statement:**

238,313 Beginning point balance  
 7,618 Points earned on Net Purchases  
 0 Bonus points earned  
 0 Point adjustments  
 0 Points redeemed  
 245,931 Current point balance

You can redeem points online 24/7 by accessing the Account at the web address listed above or by calling the Rewards Service Center at 888-801-7987 during hours of operation Monday through Friday, 8:00 a.m. to 11:00 p.m. Central Time, and Saturday and Sunday, 8:00 a.m. to 4:30 p.m. Central Time.

**Important Information Regarding Your Account**

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**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-07	4-11	55436873098640980664738	STATE OF MI EMS 517-2413025 MI	\$475.00
4-08	4-11	15270213098000401061075	MSFT * E0600MVTS4 MSFT AZURE WA	\$0.30
4-15	4-18	55432863105209805329061	GOOGLE *YouTube TV 650-253-0000 CA	\$64.99
4-15	4-18	8230009310500004687905	HOSTEDFTP.COM KITCHENER ON	\$250.00
4-16	4-18	55310203106083788272019	AMAZON.COM*HV4QP5EF0 A AMZN.COM/BILL WA	\$71.88
4-17	4-19	55310203107083341743737	AMZN MKTP US*HV8CH1NW1 AMZN.COM/BILL WA	\$35.86

 **Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-17	4-19	55432863107200356906819	Amazon.com*HV2J87OV2 Amzn.com/bill WA	\$49.85
4-17	4-19	55429503108852579881173	PP*GOOGLE GOOGLE YOUTU 4029357733 CA	\$64.99
4-17	4-19	55310203107083788100722	AMAZON.COM*HV76A3O32 A AMZN.COM/BILL WA	\$390.54
4-22	4-25	55429503113852796595245	PAYPAL *ZAPIER INC 4029357733 CA	\$29.99
4-24	4-26	55429503114852880620282	PP*ADOBE INC 4029357733 CA	\$22.25
4-27	5-01	75418233117172648388975	DNH*GODADDY.COM TEMPE AZ	\$34.99
4-27	5-01	55310203117083777338570	AMAZON.COM*HM96E6OC0 A AMZN.COM/BILL WA	\$49.95
4-27	5-01	55432863117203244340207	GOOGLE *YouTube TV 650-253-0000 CA	\$72.99
4-27	5-01	55432863117203246157591	AMZN Mktp US*HF2JV8KQ1 Amzn.com/bill WA	\$199.99
4-27	5-01	55432863117203253101953	Amazon.com*HM8VI6OGO Amzn.com/bill WA	\$389.85
4-28	5-02	55432863118203527900841	Amazon.com*HF1H849G2 Amzn.com/bill WA	\$89.76
4-28	5-02	55310203118083754022287	AMAZON.COM*HF2PJ1982 A AMZN.COM/BILL WA	\$106.76
4-28	5-02	55432863118203522714049	AMZN Mktp US*HF3R76902 Amzn.com/bill WA	\$127.96
4-29	5-02	82305093119000014006954	ZOOM.US 888-799-9666 SAN JOSE CA	\$220.34
5-01	5-03	55429503121852163296302	PAYPAL *GOOGLE LLC GOO 4029357733 CA	\$6.24
5-01	5-03	55429503121715557224901	ADOBE *PS CREATIVE CL 4085366000 CA	\$38.15
5-01	5-03	82305093121000008287566	DIGITALOCEAN.COM NEW YORK CITY NY	\$39.45
5-01	5-03	55429503121852187839897	PP*GOOGLE GOOGLE YOUTU 4029357733 CA	\$72.99
5-04	5-05	55131583124400819016498	MSFT * E0700NDWV7 MSBILL.INFO WA	\$5.00
5-04	5-05	15270213124000002853076	MSFT * E0700NDWV8 MSBILL.INFO WA	\$10.00
5-04	5-05	15270213124000001745075	MSFT * E0700NDWV9 MSBILL.INFO WA	\$12.00
5-04	5-05	15270213124000104558078	MSFT * E0700NDUWR MSBILL.INFO WA	\$44.00
5-04	5-05	15270213124000300435071	MSFT * E0700NDUWQ MSBILL.INFO WA	\$52.00
5-04	5-05	15270213124000404685076	MSFT * E0700NE0KN MSBILL.INFO WA	\$110.00
5-04	5-08	55429503124745076624676	ADOBE *ACROPRO SUBS 4085366000 CA	\$21.19
5-04	5-08	75418233124173279094909	MSFT * E0700NE7XW REDMOND WA	\$24.38
5-05	5-08	15270213125000301771077	MSFT * E0700NE89U MSBILL.INFO WA	\$8.00
5-05	5-08	15270213125000401214077	MSFT * E0700NE7XX MSBILL.INFO WA	\$10.00
5-05	5-08	15270213125000400832077	MSFT+* 3cE0700NE7XV 3e 8006427676 WA	\$17.38
5-05	5-08	15270213125000400836078	MSFT * E0700NE89W MSBILL.INFO WA	\$40.00
5-05	5-08	1527021312500000395079	MSFT * E0700NE8ZF MSBILL.INFO WA	\$47.70
5-05	5-08	15270213125000600286074	MSFT * E0700NE0KM MSBILL.INFO WA	\$48.00
5-05	5-08	15270213125000600826077	MSFT * E0700NE89V MSBILL.INFO WA	\$359.75
5-08	5-09	15270213128001300998072	MSFT * E0600NAJMI MSFT AZURE WA	\$0.30
5-08	5-10	55432863128206582117844	Amazon.com*KU2826683 Amzn.com/bill WA	\$94.04

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Used	Rate Interest Charge
Purchases	24.74% (v)	N/A	\$0.00	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

**2023 Total Year-to-Date**

Total fees charged in 2023	\$0.00
Total interest charged in 2023	\$0.00

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BusinessCard® Mastercard®

Account Number: XXXXXXXXXX

Page 001 of 002



**Account Summary**

Previous Balance ..... \$0.00  
 Payments ..... -\$0.00  
 Other Credits ..... -\$860.00  
 Purchases ..... +\$7,576.94  
 Balance Transfers ..... +\$0.00  
 Cash Advances ..... +\$0.00  
 Fees Charged ..... +\$0.00  
 Interest Charged ..... +\$0.00  
**New Balance ..... \$0.00**

Statement Closing Date ..... 05/10/23  
 Days in Billing Cycle ..... 30

Total Credit Limit ..... \$25,000.00  
 Available Credit ..... \$25,000.00  
 Cash Limit ..... \$5,000.00  
 Available Cash ..... \$5,000.00



**Payment Information**

New Balance ..... \$0.00  
 Minimum Payment Due ..... \$0.00  
 Past Due Amount ..... \$0.00  
**Payment Due Date ..... June 7, 2023**

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**Point activity summary for the period covered by this statement:**

26,398 Beginning point balance  
 13,434 Points earned on Net Purchases  
 0 Bonus points earned  
 0 Point adjustments  
 0 Points redeemed  
 39,832 Current point balance

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**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-18	4-20	55436873109641090754051	MI STATE POLICE PMTS LANSING MI	\$400.00
4-18	4-20	82711163108000012874546	SP OHD, LLLP HOOVER AL	\$1,010.00
4-18	4-20	82305093108000014664953	PI-LIT TUSTIN CA	\$1,485.00
4-19	4-21	55429503109719670887251	TRAFFICSAFETYSTORE.COM 6107010844 PA	\$4,441.94
4-20	4-24	82711163110000009850042	WWW.IAFC.ORG MCLEAN VA	\$240.00
4-25	4-27	82711163116000006042571	SP OHD, LLLP HOOVER AL	\$675.00 (CR)

**Transaction Detail**

Trans Date	Post Date	Reference Number	Transaction Description	Credits (CR) and Debits
4-26	4-28	82711163117000003290685	SP OHD, LLLP HOOVER AL	\$185.00 (CR)

Your Annual Percentage Rate (APR) is the annual interest rate on your account. (v) Variable Rate (f) Fixed Rate

Charge Summary	Annual Percentage Rate (APR)	Special Offer or Eligible Purchase APR Expiration Date	Balance Subject to Interest Rate	Days Rate Used	Interest Charge
Purchases	24.74% (v)	N/A	\$0.00	30	\$0.00
Cash Advance	29.99% (v)	N/A	\$0.00	30	\$0.00

**2023 Total Year-to-Date**

Total fees charged in 2023 ..... \$0.00  
 Total interest charged in 2023 ..... \$0.00

**Additional Information Regarding Your Account****An Easier Way to Pay Your Bills!**

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Amazon Orders, April - May 2023

4/16/2023	Amazon	\$ 71.88	Water spot remover for truck detailing	934.1	OPS
4/17/2023	Amazon	\$ 35.86	Tail Lights for Brush 9	934.1	9
4/17/2023	Amazon	\$ 49.85	Truck Detailer Spray	934.1	OPS
4/17/2023	Amazon	\$ 390.54	Truck Wax Detailer	934.1	OPS
4/27/2023	Amazon	\$ 49.95	Speakers	956.001	9
4/27/2023	Amazon	\$ 199.99	Printer Fuser	932	11
4/27/2023	Amazon	\$ 389.85	Hazmat absorbant socks	745.002	OPS
4/28/2023	Amazon	\$ 89.76	Hazmat absorbant pads	743	OPS
4/28/2023	Amazon	\$ 106.76	Printer Belt	932	11
4/28/2023	Amazon	\$ 127.96	Wireless Laptop Mouses	956.001	OPS
5/3/2023	Amazon	\$ 11.64	Investigation Supplies	743	FPB

# Monthly Totals for Grand Traverse Metro

## May 2023

Dear Pat Parker,

This monthly status report gives you a quick snapshot (as of 2023-05-31) of the claims which have been submitted and paid in the previous month.

	Last Month (May)		All Year (2023)	
	# Claims	\$ Amount	# Claims	\$ Amount
<b>Claims Submitted</b>	14	\$8,617.68	59	\$42,971.97
<b>Payments Received By FRUSA</b>	9	\$4,129.58	86	\$38,780.24
<b>Claims Denied</b>	0	\$0.00	1	\$167.20
<b>Non-Billable (Other)</b>	0	-	4	-
<b>In Progress</b>	7	-	13	-
<b>NON-BILLABLE - (INADEQUATE INFO PROVIDED BY FD)</b>	0	≅ \$0.00	2	≅ \$933.56



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

5/16/2023

Dear Michigan Township Participating Plan Member:

We are excited to announce that on April 17, 2023, the Michigan Township Participating Plan Board of Directors approved a dividend to be processed pro rata and distributed to the members of our program.

As members share responsibility for risk management, they also share in the rewards. Dividends are made possible by the consistent efforts of our membership to mitigate risk and reduce the frequency and severity of claims. The MTPP Risk Control team is available to support you in these efforts – feel free to contact your local risk control representative to learn more about how you can further mitigate risk and reduce exposure.

If you have any questions regarding this distribution, please contact your Michigan Township Participating Plan agent.

We appreciate your continued membership and loyalty to the Par Plan program.

Sincerely,

Linda Preston  
MTPP Chairperson

# 1,447.29

Check # 19021  
Received 05/30/23





# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

From the Desk of CHIEF PAT PARKER

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [pparker@gtmetrofire.org](mailto:pparker@gtmetrofire.org)

*Omnis Cedo Domus - "everyone goes home"*

## June 2023 Highlights

- 🔧 **Cost Recovery** See Report in Correspondence
- 🔧 **Metro 2024 Budget** Staff spent considerable time working on the 2024 Budget. The budget was presented to the Finance Committee, with no recommended changes. The budget will be presented to the authority board as a whole.
- 🔧 **Brighton Area Fire Authority – Deputy Chief** Chief Parker sat on an oral board for the retirement vacancy of BAFA's Deputy Chief. Chief O'Brian has sat on two of our oral boards in the past.
- 🔧 **Health & Safety Officer (HSO)** HR & Chief interviewed two (2) internal candidates for the position of HSO. This position was vacated when Matt Adamek left to be the EM in Antrim County. Happy to announce that Heather Newkirk has accepted the position. She has education in and worked has safety in the construction industry.
- 🔧 **NW Region Airport Commission – ARFF** Chief & HR met with airport executives to discuss the airport's need for a permanent solution to provide ARFF. We communicated that we could not meet their mid-August needs, nor were we ready to give a proposal. We would continue to support their operations as a mutual aid partner. The lines of communication remain open.

↓ **GTCRC EV Preemption** Meeting with the Road Commission to discuss traffic signal preemption for Emergency Vehicles. Cost is the issue, plus we only run lights and sirens about 40% of the time.

↓ **Legal Issues**

1. Human Resources

Chief Parker



# GRAND TRAVERSE METRO FIRE DEPARTMENT

From the Desk of Assistant Chief Tony Posey

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [tposey@gtmetrofire.org](mailto:tposey@gtmetrofire.org)

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## ASSISTANT CHIEF OF OPERATIONS REPORT JUNE 2023

### APPARATUS & EQUIPMENT

Our Apparatus Committee met to discuss some of the equipment needs, both present and future. We are actively working on a specification for a new ladder truck to present to the board. We are also working to consolidate / liquidate some of our equipment to reduce current maintenance costs and future replacement costs.

### PERSONNEL

FF Jameson Pigeau has begun full time suppression duties with Metro Fire effective last week. We are excited to welcome him to the department. We also hired FF Adam Farthing part time (who had tested for a full-time position). FF Farthing is actively working through the probationary process. Both are licensed EMTs as well. We are still working through additional part time hires for our internship program. We've offered PC Aidan Kamp the first of three available internship slots.

### TRAINING

Our firefighters worked over the previous month training on duty in Hazmat plugging / patching / containment, water point locations / operations, vehicle fires, basic rope rescue, ladder and roof operations. We completed several vehicle extrication trainings / demonstrations for the Career Tech Center Public Safety Class.

FF Austin Miner attended Hazmat Highway Cargo Specialist training in Diamondale at MSP Academy

Our Training Officer, Capt. Holliday, attended the National Fire Academy in Emmitsburg, MD for the Training Program Management class.

Captains Drewery and Holliday completed the Detection of Arson Fires training at the Regional Training Center in Grawn.

Lt. Scanlon, Lt. Sprenger, and FF Alworden attended the Active Assailant Conference in Troy, MI.

Lt. Sicotte attended ICS 300 command training at the GT County Emergency Operations Center.

FF Snyder and FF Young attended Structural Collapse Operations training in Howell, MI at MUSAR.

Pre-plans were completed at the Beach Haus Hotel and the Bayview Apartments / Townhomes.

We continue to train in Special Operations in-house with both Haz-Mat and Technical Rescue to remain proficient in both disciplines.

## **RECENT CALLS OF INTEREST**

### **6/19/23 – Silver Lake Road – Garfield Twp. – Overheated Motor**

Metro Fire crews responded to a fire alarm at Glen Eagle. Crews find smoke within a corridor of the building upon arrival, with the building evacuated. The cause of the smoke was an overloaded washing machine which burned the motor and belt up. Crews were able to quickly evacuate the smoke from the structure and return residents inside to the unaffected portion. Damage was limited to the washer unit itself.



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## **6/17/23 – Chartwell Drive – East Bay Twp – Electrical Issue**

Metro Fire responded to a report of smoke within the Centre Ice complex. Due to a loss of a phase coming into the building, some of the equipment within the building began to malfunction. Crews were able to quickly isolate and shut down power within the building. Smoke was evacuated from the structure.

## **5/25/23 – Harbor Court – Garfield Twp. – Building Fire**

Metro Fire units responded to a report of a house fire. Crews arrived on scene to find a fire from a grill / propane tank that had spread to the house. Crews were able to quickly knock the fire down and limit extension. No injuries reported.

**There were also several instances of smaller brush fires and illegal burns within the three townships last month. Even with the small amount of rain we've had, fire danger is still extremely high. Use high caution even with recreational fires and fireworks in the coming weeks.**

## **QUICK STATS**

**Total calls for the month of May – 470**

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**EMS CALLS – 397**

**Priority 1 (174) – Priority 2 (44) – Priority 3 (180)**

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**Total May training hours – 484.5 Hours**

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**Total Overtime (Voluntary) hours worked in May – 633 Hrs.**

**Increase of 29 hrs. from previous month**

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**Total Mandated (May) Hours – 109 Hrs.**

**Increase of 1 hr. from previous month**

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**Staff / Equipment Move Ups (May 2023) – 12**

**Station 1 – 4**

**Station 8 – 2**

**Station 9 – 2**

**Station 11 – 2**

**Station 12 – 2**

***\*See below for definition of move ups***

**Overlapping Incidents % Metro Wide – 64% (303 Calls)**

***\* This is the percentage of time we are on simultaneous calls in the entire Metro district.***

**Mutual Aid Given – 8**

**Blair Fire / EMS – 3**

**Traverse City Fire Department – 1**

**Whitewater Township Fire Department – 1**

**Haring Township – 1**

**Paradise Emergency Services - 2**

**Mutual Aid Received – 5**

**Traverse City Fire Department – 3**

**Blair Fire / EMS – 2**

***\* Move ups in Metro Fire are defined as a station moving up into a more central location while other stations are busy on longer duration calls. Move ups could be due to building / woods fire, prolonged vehicle accidents that may involve extrication, search and rescue or marine calls, hazardous materials calls, or longer duration medical calls (IE – CPR). This allows our remaining available duty personnel to be strategically located and ready for the next call.***



# GRAND TRAVERSE METRO FIRE DEPARTMENT

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## Customer Satisfaction Surveys

Surveys Distributed – 7

Surveys Collected – 6

Return Rate – 85%

6/6 had 5-star ratings.

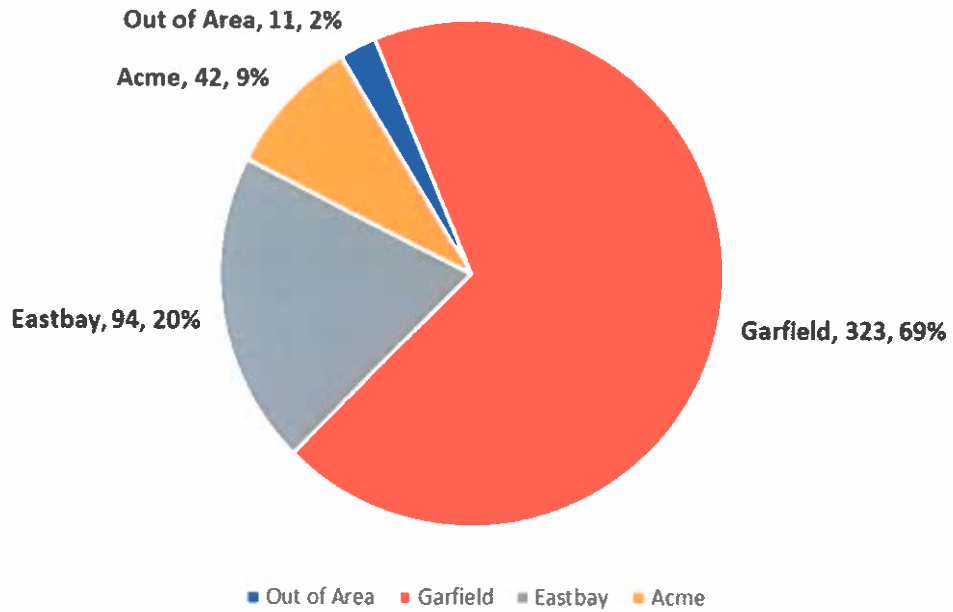
“I very much appreciated that your firefighters took the extra step to make sure the problem would be resolved. They stayed with my mother while she called to get the company to come fix it as well as spoke with them on the phone regarding the carbon monoxide leak. Your firefighters did exactly what I would have done. I live in the upper peninsula of Michigan in Negaunee, five hours away. Thank you for taking care of my mom.”

“Metro went above and beyond taking care of my mother. They did an outstanding job and were very compassionate. Very appreciated”

“The EMTs who came so quickly to help were very kind, gentle, & reassuring. They were a tremendous comfort. Everyone was so efficient, clear headed, good humored & practical. It was so cool they had the equipment on board to determine whether or not it was a heart attack. We are truly very grateful.”

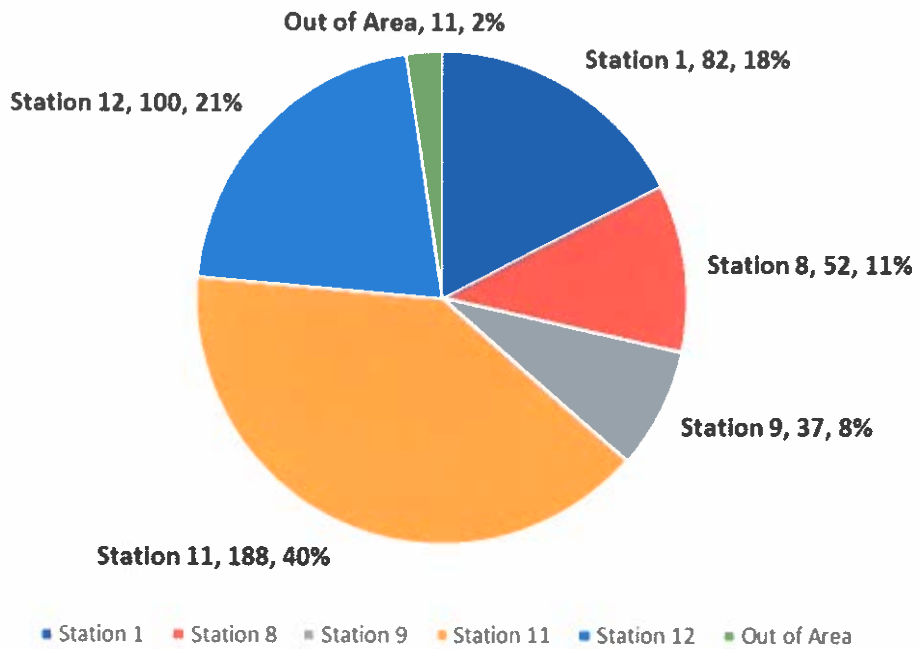
### GTMESA - May 2023 Incidents

470 Total



### GTMESA - May 2023 Incidents by Station

470 Total







## GRAND TRAVERSE METRO FIRE DEPARTMENT FIRE PREVENTION BUREAU

897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

### **Assistant Chief/ Fire Marshal and Fire Prevention Bureau Activity report 5/16/23 thru 6/19/23**

- Annual inspections of hotel, motel, public assembly and commercial cooking operations continue
- Inspector/Investigator test 6/19 & 6/22. 5 candidates. Job description and test changed per agreement with Local 5288. Work schedules may also change.
- IROL- Live 5/29/23.
- Several fire code enforcement cases

### **Plan Reviews**

19 plan reviews completed. 19 in district, 0 out of district.

### **Inspections**

54 annual inspections  
116 re inspections  
1 special events  
0 complaint investigation  
27 in-district permit construction inspections

### **Fire Cause/ Investigation**

- Residential single family- Garfield Twp- Accidental- Grill too close to combustibles
- Several brush/grass fires across district – various accidental causes
- Incendiary fire in Garfield 5/23, arrest made, sent to preliminary hearing, adjourned for psych eval



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- Incendiary fire in Acme 4/23. No charges filed.  
GTSO trying to locate suspect for interview.

### **Safe Neighborhoods Program**

- We received a shipment of 216 smoke alarms and 96 combination smoke/ CO alarms from the state. We will be planning a blitz day in the near future and are excited to ramp up the program to pre covid levels.

### **Youth Fire Setter program**

- Woods fire caused by group of youth in Kings Court. Exact individual not identified.

**Public Education/ Life Safety-** See attached report



# GRAND TRAVERSE METRO FIRE DEPARTMENT

From the desk of Jennifer Froehlich

Fire and Life Safety Public Educator

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## Public Education Board Report June 2023

### COMMUNITY

#### **Birthday Party – secured from Cherry Knoll Silent Auction, Sta. #1**

- 27 youth, 20 adults
- Conducted Firefighters are Friends, Station Tour and Introduction to Equipment

#### **Matter of Balance, YMCA (8-week program)**

- Session #7: am 11 attendees, pm 11 attendees
- Session #8: am 9 attendees, pm 9 attendees
- Currently working on compiling a testimonial video

#### **Allie Baker Fundraiser, Traverse City West High School**

- Truck Tours, Car Seat Checks

#### **AAA Community Appreciation Day, AAA of Michigan**

- Over 80 attendees
- Manned education table regarding child passenger safety, teen driving, mature drivers, fire safety, smoke and CO alarms, disability alarms

#### **Heroes Weekend, Timber Ridge Resort**

- Over 45 attendees
- Truck Tours
- Chalk activity w/youth – had them draw a house in parking lot, gave different kids the opportunity to add exits from each room, smoke and CO alarms in the proper places and a safe meeting place

#### **Car Seat Fitting Station, Sta. #11**

- 17 caregivers attended
- 12 seats checks, 0 correct upon arrival, 2 seats distributed through referral program
- CPST's assisted from General Motors

#### **CHOICES presentation by Impact Teen Drivers, TC West Middle School**

- 583 students attended – 7 sessions held
- Co-presented by FLSE Froehlich, Dep. Makowski



# GRAND TRAVERSE METRO FIRE DEPARTMENT

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- 
- Program part of a grant opportunity through Safe Kids Worldwide
  - Program involves discussion about who influences us, who we seek advice from, who has positive and negative influences in your life, do you look forward to driving, how good/poor influencers can impact your life, choices, choices when you start driving and how those choices can have lifelong repercussion if they are poor ones.

## **Fire Facts and YOUth presentation, TC West Middle School**

- 583 students attended – 7 sessions held
- Presentation about fire science, fire facts, misconceptions about fire, why home escape drills and working smoke alarms are important, what happens if a youth is involved with a fire in Grand Traverse County, overview of the GT Region Youth Fire Intervention & Education Team

## **Car Seat Fitting Station, Sta. #2**

- 6 caregivers attended
- 5 car seats checked, 0 correct upon arrival, 1 distributed through referral program
- ½ day, due to staging at Sta. #2 for Chief Soffrendine's graveside service

## **BUSINESSES**

### **Fire Extinguisher Training**

- Grand Beach Resort Hotel, 17 employees participated
- Sugar Beach Resort Hotel, 17 employees participated
- Camp Arbutus Hayo-Went-Ha, 75 counselors participated (from all over the world)

### **Fire Evacuation Planning, Green Space Pre-school**

- Preliminary discussion
- Introduction to other public education services available

### **Fire Evacuation Drill, Promedica Hospice**

- 13 employees in building at time of (requested) drill
- Crews responded as they would for a fire alarm call.
- Debriefing afterward with crew/staff – much improved drill from previous one

## **YOUTH FIRE INTERVENTION & EDUCATION (YFIE)**

No new cases.

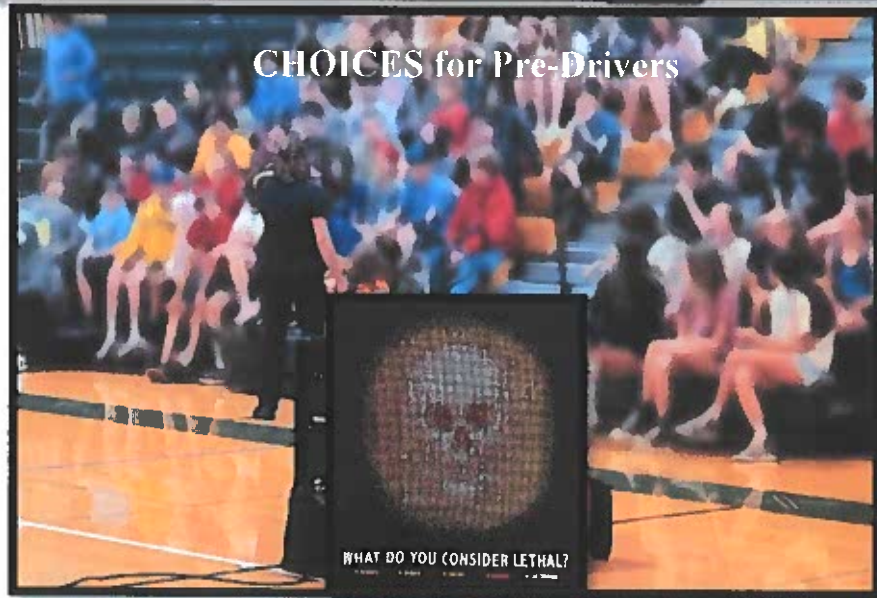


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# Grand Traverse Metro Emergency Services Authority

## 2024 Budget Proposal





## Mission Statement

To serve our community by safeguarding life and property from fire, hazards and medical emergencies; through education, intervention, and quality response.

## Our Vision

Be a proactive, innovative, and progressive leader in providing high quality services to the community.

- A work environment where all employees live our values every day on the job.
- Respected, valued, and supported by the community.
- Recognized as a progressive leader and innovator.
- Enthusiastic, highly motivated, trained, and skilled people providing superior emergency services and prevention activities.
- Continued reduction in fires and other emergencies due to effective Community Risk Reduction.
- Lives are saved due to our actions (endeavors).

## Strategic Goals

- Attract, Develop, and Retain top talent
- Strengthen Quality and Levels of Service
- Position GT Metro for future
- Ensure Financial Viability

# 2022/23 Accomplishments

- Purchased Squad 1 – 2022 Super-Duty.
- Purchased 2010 Rescue from Glen Lake - \$150,000.
- Purchased new command vehicle – 2022 Tahoe.
- Received grant funding totaling \$103,915.50 from the following:
  1. Michigan Township Participating Plan for the purchase of 10 dash cameras in apparatus.
  2. Grand Traverse Band of Ottawa & Chippewa for upgrades to the technical resource trailer including equipment.
  3. Cosgrove Foundation (matching grant) to purchase rescue task force equipment.
  4. Region 7 Homeland Security to purchase a Savox Rescue Kit for special operations.
  5. Grand Traverse County (ARPA) for Haz-Mat decon equipment.
  6. AAA for traffic safety equipment.
- Provided MABAS response to the Gaylord tornado and Memonimee paper mill fire (wage reimbursements received).
- Remembrance ceremony held for the 21<sup>st</sup> anniversary of September 11, 2001.
- Hired three additional full-time firefighters.
- Negotiated a three-year labor agreement with the Grand Traverse Metro Firefighters IAFF Local 5288, resulting in a competitive wage and benefit package.
- Firefighters and Fire Officers completed training in Special Operations (Haz-Mat & Technical Rescue – Structural Collapse), Blue Card Incident Command, National Fire Academy courses, Peer Support and Critical Incident Stress Management, and various leadership and command level courses. As a department, we completed over 8,000 hours of training in all disciplines.
- Continued to update and add Standard Operating Guidelines to include mission critical equipment and ensure we are conforming to the latest standards and laws.
- Submitted SAFER Grant for \$850,000 for 3 new full-time firefighters.



# 2024 Challenges

- 9.6% increase in taxable values equates to \$547,000 increase in revenue to GT Metro at 2.75 mils, which does not adequately cover debt obligations and other inflation increases.
- Recruiting and retaining quality firefighters. The need to attract additional part-time firefighters.
- Providing employees with wage increases commensurate with rising inflation.
- Metro's vision remains to have a minimum of 2 FF's in all Metro stations by 2024 and we have applied for the SAFER grant to help pay for this.
- Plan for the purchase of a new Fire Engine in 2024 and a new ladder truck in 2025. New fire apparatus costs have increased due to inflation as well as safety standards and constantly evolving technology.
- Aging fire truck fleet resulting in the purchase of new apparatus averaging \$800,000 per year over the next 8 years. The average age of existing apparatus is 15 years old.
- Funding Metro's Public Improvement Fund to help pay for future apparatus purchases.
- Reacting and responding to the increase in building of homes, apartments, assisted living facilities, and businesses in the 3 townships covered by Metro.
- Metro's aging buildings and parking lots require additional improvement costs.
- Continued impact of inflation unknown.

# 2024 Budget Timeline

June 27, 2023	Distribute 2024 Budget at Board Meeting
July, 2023	Possible Budget Workshop with Board
July 25, 2023	Metro's Board approves 2024 Budget
July 31, 2023	Metro Budget to Township Offices
August, 2023	Take Metro Budget to Township Boards
September, 2023	Public Hearings and Final Township Approval
September 30, 2023	Notify GT County of Metro millage rate

## Fund Balance and Millage History (last 5 years – GF + PIF)

Year	Millage Rate	Fund Balance
2019	2.35	\$ 2,282,637
2020	2.45	\$ 2,742,145
2021	2.45	\$ 2,282,370
2022	2.60	\$ 2,100,024
2023 Budget	2.75	\$ 1,775,521
2024 Draft Budget	2.75	\$ 1,684,493

Note: A healthy fund balance goal of 3.5 months of expenses equates to \$1,915,000.



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
2024 BUDGET  
NET TAXABLE VALUE ALLOCATION**

**DRAFT**

TOTAL BUDGETED EXPENDITURES:  
Less: Other Revenue Items  
NET EXPENDITURES TO BE ALLOC.

METRO	
2024	
\$	6,566,677
	226,000
\$	6,340,677
	2,273,182,933
Millage rate to breakeven	2.79
Less: use of fund balance	0.04
Proposed 2024 Millage Rate	2.75

TOWNSHIP ASSESSED VALUES, net

Millage rate to breakeven  
Less: use of fund balance  
Proposed 2024 Millage Rate

ALLOCATION BASED ON TAXABLE VALUE - 2.75 MILLS				
	2024 BUDGETED TWP REVENUE	2023 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	1,147,958	1,049,947	98,011	9.33%
EAST BAY	2,024,870	1,851,951	172,919	9.34%
GARFIELD	3,078,425	2,802,160	276,265	9.86%
<b>TOTAL</b>	<b>6,251,253</b>	<b>5,704,058</b>	<b>547,195</b>	<b>9.59%</b>

	2024 TAXABLE VALUE <small>(net of personal prop)</small>	2023 TAXABLE VALUE <small>(net of personal prop)</small>	DIFFERENCE	% CHANGE
ACME	417,439,337	381,798,953	35,640,384	9.33%
% of total	18.4%	18.4%		
EAST BAY	736,316,218	673,436,810	62,879,408	9.34%
% of total	32.4%	32.5%		
GARFIELD	1,119,427,378	1,018,967,304	100,460,074	9.86%
% of total	49.2%	49.1%		
<b>TOTAL</b>	<b>2,273,182,933</b>	<b>2,074,203,067</b>	<b>198,979,866</b>	<b>9.59%</b>

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2024 Budgeted Revenue/Expenditure Report

**DRAFT**



GRAND TRAVERSE METRO FIRE	Actual	Budget	YTD actual	% Bud	2024	Notes
	2022	2023	May, 2023	2023	BUDGET	
<b>Fund: 206 - METRO FIRE</b>						
<b>Revenues</b>						
528.000 Other Federal Grants	0	0	0	0.0%	0	
600.001 Acme Township - Cont.	931,328	1,049,947	1,049,947	100.0%	1,147,958	2.75 Mills
600.002 East Bay Twp. Contr	1,627,245	1,851,951	1,851,951	100.0%	2,024,870	2.75 Mills
600.003 Garfield Charter Twp.	2,457,006	2,802,160	2,803,160	100.0%	3,078,425	2.75 Mills
664.000 Earned Interest	19,472	15,000	43,362	289.1%	25,000	
668.500 Cost Recovery Revenue	53,600	55,000	32,000	58.2%	65,000	
668.700 Public Education Receipts	597	0	0	0.0%	0	
669.000 Plan Reviews	63,002	65,000	22,046	33.9%	65,000	
669.001 Refunds and Donations	83,249	45,000	45,287	100.6%	45,000	
669.002 Sale of Surplus Equipment	41,500	15,000	22,099	147.3%	15,000	
669.006 Misc. Grant Receipts	27,072	10,000	5,000	50.0%	10,000	
<b>TOTAL REVENUES</b>	<b>5,304,070</b>	<b>5,909,058</b>	<b>5,874,852</b>	<b>99.4%</b>	<b>6,476,253</b>	
<b>EXPENDITURES</b>						
<b>Dept: 336 OPERATIONS</b>						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	2,480,818	2,980,520	1,073,099	36.0%	3,116,170	
702.001 Longevity	33,797	36,000	0	0.0%	36,000	
703.000 Metro Firefighters Response	54,995	56,000	24,261	43.3%	56,000	
703.200 Metro FF Wages - part-time	163,399	258,000	47,007	18.2%	231,000	
703.300 Part-time Administrative	3,062	25,000	0	0.0%	25,000	
705.000 Personal Day Payout	40,345	50,000	0	0.0%	50,000	
715.000 FICA/Medicare	40,282	49,482	15,118	30.6%	51,815	
716.000 Health/Dental/Optical Ins.	501,641	598,000	269,542	45.1%	640,000	
716.003 Life Ins./LTD/STD	20,208	27,000	13,534	50.1%	28,000	
717.001 AD&D Insurance	8,484	12,000	0	0.0%	12,000	
718.000 Retirement	378,862	477,488	157,909	33.1%	500,392	
719.000 Workers Comp. Insurance	80,427	91,000	78,625	86.4%	95,000	
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,806,319</b>	<b>4,660,490</b>	<b>1,679,094</b>	<b>36.0%</b>	<b>4,841,377</b>	
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	9,907	13,000	6,092	46.9%	13,000	
729.000 Printing and Binding	4,255	6,000	1,903	31.7%	6,000	
730.000 Postage and Freight	1,798	3,000	1,219	40.6%	3,000	
743.000 Other Supplies	22,968	30,000	6,924	23.1%	30,000	
745.000 Uniforms and Accessories	24,195	28,000	8,120	29.0%	38,000	
745.002 Fire Gear	33,327	35,000	8,522	24.3%	45,000	
748.000 Fuel, Oil, Grease	58,763	60,000	15,529	25.9%	60,000	
760.000 Medical Supplies	20,431	27,000	7,193	26.6%	27,000	
<b>TOTAL SUPPLIES</b>	<b>175,644</b>	<b>202,000</b>	<b>55,501</b>	<b>27.5%</b>	<b>222,000</b>	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	15,229	25,000	893	3.6%	25,000	
810.000 Subscriptions	4,305	7,500	3,316	44.2%	7,500	
810.001 Dues	7,621	8,500	2,590	30.5%	8,500	
818.000 Contract Services	62,466	52,000	22,330	42.9%	65,000	
830.000 Fire Hydrant Rental	21,240	25,000	0	0.0%	25,000	
850.001 Telephone	41,319	46,000	17,508	38.1%	46,000	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>152,180</b>	<b>164,000</b>	<b>46,637</b>	<b>28.4%</b>	<b>177,000</b>	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	67,613	68,000	74,741	109.9%	80,000	
920.000 Heat Utilities	27,544	35,000	17,142	49.0%	35,000	
921.000 Electric Utilities	41,236	47,000	16,458	35.0%	47,000	
923.000 Sewer and Water Utilities	13,256	16,000	4,504	28.1%	16,000	
924.000 Waste Disposal	1,565	2,100	719	34.3%	2,100	

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2024 Budgeted Revenue/Expenditure Report

**DRAFT**



	Actual	Budget	YTD actual	% Bud	2024	
GRAND TRAVERSE METRO FIRE	2022	2023	May, 2023	2023	BUDGET	Notes
930.000 Bldg. Repair and Maintenance	76,020	100,000	38,852	38.9%	100,000	
932.000 Equipment Repair & Maint.	36,358	30,000	18,666	62.2%	30,000	
932.100 SCBA Repair/Maintenance	3,052	10,000	1,283	12.8%	10,000	
934.000 Vehicle R&M - labor	54,998	85,000	17,202	20.2%	85,000	
934.100 Vehicle R&M - parts	62,477	65,000	15,713	24.2%	65,000	
935.000 Ground Care and Maintenance	27,516	36,000	18,836	52.3%	36,000	
955.000 Employee Physicals & Wellness	41,342	40,000	15,370	38.4%	40,000	
956.000 Employee Train. and Develop.	75,951	70,000	24,375	34.8%	70,000	
956.001 Computer Support	67,155	65,000	27,288	42.0%	65,000	
<b>TOTAL OTHER SERVICES AND CHARGES</b>	<b>596,082</b>	<b>669,100</b>	<b>291,150</b>	<b>43.5%</b>	<b>681,100</b>	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	28,258	115,000	34,155	29.7%	75,000	
977.000 Machinery and Equipment	153,006	85,000	41,782	49.2%	90,000	Thermal imaging cameras
980.100 Computer Replacement	10,779	15,000	4,871	32.5%	15,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>192,043</b>	<b>215,000</b>	<b>80,807</b>	<b>37.6%</b>	<b>180,000</b>	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	550,000	300,000	300,000	0.0%	455,000	
992.000 Contingency	1,849	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
<b>TOTAL OTHER</b>	<b>551,849</b>	<b>310,200</b>	<b>300,000</b>	<b>96.7%</b>	<b>465,200</b>	
<b>TOTAL EXPENDITURES</b>	<b>5,474,118</b>	<b>6,220,790</b>	<b>2,453,190</b>	<b>39.4%</b>	<b>6,566,677</b>	2.68 mils (net of other revenue's)
<b>NET REVENUE/EXPENDITURES</b>	<b>(170,048)</b>	<b>(311,732)</b>	<b>3,421,662</b>		<b>\$ (90,424)</b>	
<b>Fund Balance</b>	<b>2,157,381</b>	<b>1,987,333</b>			<b>1,675,601</b>	
<b>Net Fund Balance</b>	<b>\$ 1,987,333</b>	<b>\$ 1,675,601</b>			<b>\$ 1,585,177</b>	

# GRAND TRAVERSE METRO FIRE DEPARTMENT 2024 Budgeted Revenue/Expenditure Report

**DRAFT**



GRAND TRAVERSE METRO FIRE	Actual	Budget	YTD actual	% Bud	2024	Notes
	2022	2023	May, 2023	2023	BUDGET	
<b>PUBLIC IMPROVEMENT FUND</b>						
664.000 Earned Interest	310	1,000	5	0.5%	1,000	
675.000 Debt Proceeds	0	0	0	0.0%	-	
699.100 Transfer In - Fund Balance	550,000	300,000	300,000	100.0%	455,000	Debt pymts/vehicle purchase
<b>TOTAL REVENUES</b>	<b>550,310</b>	<b>301,000</b>	<b>300,005</b>	<b>99.7%</b>	<b>456,000</b>	
<b>EXPENDITURES</b>						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	0.0%	0	
977.000 Machinery and Equipment	0	0	0	0.0%	0	
978.000 Vehicles Acquisition	248,845	0	0	#DIV/0!	90,000	Squad & boat
<b>TOTAL CAPITAL OUTLAY</b>	<b>248,845</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>90,000</b>	
Acct Class: OTHER						
990.000 Debt Payment	281,870	288,289	71,463	24.8%	332,208	
990.005 Interest Expense	26,894	20,481	5,728	28.0%	29,396	
992.000 Contingency	5,000	5,000	0	0.0%	5,000	
<b>TOTAL DEBT SERVICE &amp; OTHER</b>	<b>313,764</b>	<b>313,770</b>	<b>77,191</b>	<b>24.6%</b>	<b>366,604</b>	
<b>TOTAL EXPENDITURES</b>	<b>562,609</b>	<b>313,770</b>	<b>77,191</b>	<b>24.6%</b>	<b>456,604</b>	0.15 mils
<b>REVENUES OVER EXPENDITURES</b>	<b>-12,299</b>	<b>-12,770</b>	<b>222,814</b>		<b>-604</b>	
Fund Balance	124,989	112,690	-		99,920	
<b>Net Fund Balance</b>	<b>112,690</b>	<b>99,920</b>			<b>\$ 99,316</b>	
<b>Total Fund Balance (General and PfF)</b>	<b>\$ 2,100,024</b>	<b>\$ 1,775,521</b>			<b>\$ 1,684,493</b>	
<b>Maintain Fund Balance = to 3 months expenses:</b>	<b>\$ 1,368,529</b>	<b>\$ 1,555,197</b>			<b>\$ 1,641,669</b>	



**GT METRO FIRE DEPARTMENT  
PROJECTED DEBT OBLIGATIONS THRU 2033  
2024 BUDGET**

**DRAFT**



YEAR	DESCRIPTION ITEM	AMOUNT	Projected													
			Budget 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033			
<b>Vehicle Replacement Plan - Cash payments</b>																
	Admin Vehicles				45,000					50,000			100,000	60,000	60,000	60,000
	Station Squad Vehicles		90,000		70,000	70,000	70,000	70,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
<b>Capital Purchases - Financing</b>																
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 0.0%	\$ 200,000 Principal Interest Total	33,333 25,002 33,333	25,002												
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 3.55	\$ 300,000 Principal Interest Total	53,094 2,641 55,735	41,071 732 41,803												
2020	Engine 1 6 yrs @ 2.24%	\$ 575,000 Principal Interest Total	95,764 6,922 102,686	97,927 4,759 102,686	100,140 2,546 102,686	50,915 428 51,343										
2020	Station 11 Remodel 7 yrs at 2.05%	\$ 350,000 Principal Interest Total	48,947 4,857 53,804	49,958 3,846 53,804	50,990 2,814 53,804	52,044 1,760 53,804	53,119 685 53,804									
2021	New Tanker 6 yrs at 2.61%	\$ 350,000 Principal Interest Total	57,151 6,061 63,212	58,658 4,554 63,212	60,203 3,009 63,212	61,791 1,421 63,212	15,700 103 15,803									
2024	New Engine 9 6 yrs @ 4.0%	\$ 800,000 Principal Interest Total		59,592 15,505 75,097	122,812 27,381 150,193	127,816 22,378 150,194	133,024 17,170 150,194	150,194 75,097								
2025	New Ladder Truck 6 yrs @ 4.5%	\$ 1,400,000 Principal Interest Total		102,801 30,540 133,341	212,661 54,023 266,684	222,430 44,254 266,684	266,684 133,341 400,025									
2026	New Engine 8 6 yrs @ 4.5%	\$ 900,000 Principal Interest Total		66,088 19,633 85,721	136,710 34,729 171,439	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878	171,439 171,439 342,878



# GT METRO FIRE DEPARTMENT PROJECTED DEBT OBLIGATIONS THRU 2033 2024 BUDGET

**DRAFT**



YEAR	DESCRIPTION ITEM	AMOUNT	Projected										
			Budget 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
2027	New Tanker 11 6 yrs at 4.5%	\$ 500,000 Principal Interest Total					36,715 10,907 47,622	95,245 95,244	95,244	95,244	95,244	95,244	47,622
2027	New Station 8 20 yrs at 4%	\$ 4,500,000 Principal Interest Total					74,231 89,384 163,615	327,229 327,229	327,229	327,229	327,229	327,229	327,229
2028	New Tanker 9 6 yrs @ 4.5%	\$ 500,000 Total					47,622	95,245	95,244	95,244	95,244	95,244	95,244
2028	Land for new Metro Station in Garfield Twp 10 yrs at 4.5%	\$ 750,000 Principal Interest Total					-	46,776	93,551	93,551	93,551	93,551	93,551
2029	New Tanker 8 6 yrs @ 4.5%	\$ 500,000 Total						47,622	95,245	95,554	95,554	95,554	95,554
2030	New Engine 11 6 yrs @ 4.5%	\$ 1,000,000 Total							95,554	191,108	191,108	191,108	191,108
2030	New Station LaFramier 20 yrs @ 4.5%	\$ 6,000,000 Total						228,279	456,557	456,557	456,557	456,557	456,557
2023-2032	Capital Fund -	Total	308,770	361,604	503,236	670,958	869,161	1,105,189	1,247,208	1,543,566	1,659,267	1,440,208	1,306,855
	Cash Pay												
	Principal	288,289	90,000	115,000	70,000	70,000	150,000	75,000	175,000	135,000	135,000	135,000	135,000
	Interest	20,481	332,208	436,946	571,315	717,565	731,184	826,428	1,543,566	1,659,267	1,440,208	1,306,855	1,306,855
	Total	308,770	451,604	615,422	739,198	877,737	881,184	901,428	1,718,566	1,794,267	1,575,208	1,441,865	1,441,865
	Mills: (6% increase in taxable value 2023-2032)	0.1489	0.1987	0.2554	0.2922	0.3304	0.3159	0.3078	0.5588	0.5834	0.4878	0.4253	0.4253
		2,074,203,067	2,273,182,933	2,409,573,909	2,530,052,604	2,656,555,235	2,799,362,996	2,928,852,146	3,075,294,754	3,075,294,754	3,075,294,754	3,228,059,491	3,390,512,466
	<b>Ave. Millage over 10 yrs.</b>												<b>0.3321</b>



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
BUILDINGS & VEHICLES  
2024 Budget**



DRAFT

	Current Year										
DESCRIPTION	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
VEHICLES		890,000	1,515,000	970,000	570,000	645,000	575,000	1,175,000	140,000	140,000	140,000
BUILDINGS AND LAND	70,000	25,000	55,000	765,000	5,130,000	775,000	30,000	6,095,000	15,000	15,000	-
	\$ 70,000	\$ 915,000	\$ 1,570,000	\$ 1,735,000	\$ 5,700,000	\$ 1,420,000	\$ 605,000	\$ 7,270,000	\$ 155,000	\$ 155,000	\$ 140,000
		\$ 985,000	\$ 2,555,000	\$ 4,290,000	\$ 9,990,000	\$ 11,410,000	\$ 12,015,000	\$ 19,285,000	\$ 19,440,000	\$ 19,595,000	\$ 19,735,000
						Annual average over 10 years					\$ 1,973,500
Taxable value (in thousands)	2,074,203	2,273,182	2,409,573	2,554,147	2,707,396	2,869,840	3,042,030	3,224,552	3,418,025	3,623,107	3,840,493
0.06 millage	0.03	0.40	0.65	0.68	2.11	0.49	0.20	2.25	0.05	0.04	0.04
						Annual Average Millage Rate					0.62
<b>VEHICLES</b>											
General Fund/PIF (cash pay)		90,000	115,000	70,000	70,000	150,000	75,000	175,000	135,000	135,000	135,000
Public Improvement Fund (debt)		800,000	1,400,000	500,000	900,000	900,000	600,000	1,000,000			
<b>Total</b>	\$0	\$890,000	\$1,515,000	\$570,000	\$970,000	\$1,050,000	\$675,000	\$1,175,000	\$135,000	\$135,000	\$135,000
<b>BUILDINGS AND LAND</b>											
General Fund (cash pay)	70,000	25,000	55,000	765,000	630,000	25,000	30,000	95,000	15,000	15,000	15,000
Public Improvement Fund (debt)					4,500,000	750,000		6,000,000			
<b>Total</b>	\$70,000	\$25,000	\$55,000	\$765,000	\$5,130,000	\$775,000	\$30,000	\$6,095,000	\$15,000	\$15,000	\$15,000

GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2024 Budget - VEHICLES



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ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Current year															
				2023	2024	2026	2026	2027	2028	2029	2030	2031	2032	2033					
<b>VEHICLES:</b>																			
2022	Chevy Tahoe (701)	Admin	46,138																
2020	Chevy Tahoe (703)	Admin	41,754																
2021	Chevy Tahoe (702)	Admin	45,808																
2009	Chevy Sub Lt1 - PubEd	FPB	34,658					45,000											
2016	Ford Escape - 738	FPB	24,764							50,000									
2020	GMC Pick up FPB	FPB	37,205										50,000						
2020	GMC Pick up FPB	FPB	37,205										50,000						
	<b>Admin Vehicle Replacement Fund</b>							45,000					100,000					65,000	
2020	Pierce Enforcer - (E1)	Station 1	575,000																
2007	Pierce Ladder - (Truck 1)	Station 1	648,172																
2021	Freightliner/Pierce - (TK1)	Station 1	350,000			1,400,000													
2011	ORV Trailer Kelley	Station 1	2,195																
2012	RTV 1 - Kubota RTV900	Station 1	11,295																
2016	15' Seawolf - Marine 1	Station 1	21,332							25,000									
2015	Ford Pick Up - Metro Captain	Station 1	55,522																
2018	Ford - Squad 18	Station 1	48,770						70,000										
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162																
2014	MTI - Hazmat Trailer	Station 1	7,015																
2016	MTI - Technical Rescue Trailer	Station 1	12,128																
2016	Continental Marine 1 Trailer	Station 1	1,600																
2010	Pierce Rescue - (R1)	Station 1	150,000																
2013	Rosenbauer - (E8)	Station 8	600,022																
2001	Tanker - Freightliner - (TK8)	Station 8	162,350												900,000				
2019	Kubota Unit #3	Station 8	13,700																
2019	Kubota Trailer - Liberty	Station 8	2,257																
2016	Ford - Squad 16	Station 8	48,300																
1995	Wildfire - Chevrolet (Brush 8)	Station 8	17,600																
2005	Snowmobile and trailer	Station 8	6,023																
1993	Pierce - (E13) - Reserve	Station 9	45,000																
2012	Freightliner - (TK9)	Station 9	300,000																
2019	Kubota Unit #4	Station 9	13,700																
2019	Kubota Trailer	Station 9	2,257																
1993	Water Supply- Ford 1 ton (9WS)	Station 9	17,704																
2001	Wildfire - Ford (Brush 9)	Station 9	26,833																
2017	Arctic Cat Bearcat 3000 LT	Station 9	9,750																
2007	LaFrance - (E14) - Reserve	Station 11	482,796																
2017	Pierce Impel - (E11)	Station 11	517,252																
2001	Tanker - Freightliner - (TK11)	Station 11	124,406																
2019	Kubota Unit #2	Station 11	13,700																
2019	Kubota Trailer	Station 11	2,257																
2017	Ford - Squad 17	Station 11	47,732																
1991	SIM 1 tractor - Freightliner	Station 11	15,000																
2008	SIM 2 Playmor Simulator	Station 11	130,000																
2009	Spencer - (E12)	Station 12	480,916																
2007	Sterling Tanker - (TK12)	Station 12	187,942																
2011	15' Seawolf - Marine 12	Station 12	16,637																



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2024 Budget - BUILDINGS & Other**



DRAFT

ACQUIRE DATE	DESCRIPTION	LOCATION	Current Year															
			2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033					
	60 New SCBA's	Various				\$700,000												
	Asphalt/Parking Lot repairs	Various	\$25,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements (33 doors)	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building																	
	Training Tower							600,000										
	Generator	Admin			25,000													
	Roof Top Unit/HVAC	Admin				10,000												
	Replace Apparatus Floor	Admin	25,000															
2008	Station 1																	
	Roof Top Unit/HVAC	Sta1						10,000										
	New Roof	Sta1											70,000					
	Station 8																	
	New Station	Sta8						\$4,500,000										
	Station 9																	
	New Roof	Sta9																
	Roof Top Unit/HVAC	Sta9				10,000							10,000					
	Station 11																	
	Roof Top Unit/HVAC	Sta11					10,000											
2011	Station 12																	
	Roof Top Unit/HVAC	Sta12																
	Roof Repairs	Sta12																
	Land for new Metro Station in Garfield Twp (LaFranier/Hammond/Garfield)																	
	New Station - (LaFranier/Hammond/Garfield)																	
	<b>Total Building Improvements:</b>		\$ 70,000	\$ 25,000	\$ 55,000	\$ 765,000	\$ 5,130,000	\$ 4,500,000	\$ 775,000	\$ 30,000	\$ 6,095,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## RESOLUTION 2023

### A RESOLUTION TO APPROVE THE 2023 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority (“Metro”), held on the 25th day of July, 2023, at 9:00 o-clock am.

PRESENT: \_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the “Incorporating Townships”, and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board “shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year”, and

WHEREAS, the 2024 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro’s annual budget will be funded by contributions from each Incorporating Township. In accordance with the calculation provided for in the Articles of Incorporation, the Township contributions calculate to be the following for the 2024 Budget:

Acme Township	\$1,147,958
East Bay Township	\$2,024,870
Garfield Township	\$3,078,425

**NOW, THEREFORE,**

BE IT RESOLVED, that the members of the Metro Board adopt the 2024 Metro Budget by cost center as detailed on the attached, with budgeted expenditures totaling \$7,023,281.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent and Excused: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

By: \_\_\_\_\_  
Board Chairman Doug White

By: \_\_\_\_\_  
Board Secretary Chris Barscheff

Dated: July 25, 2022

**GTMESA  
2024 BUDGET - 2.75 Mils  
BY COST CENTERS**



\*\*Budget to be approved by the Metro Board\*\*

**DRAFT**

<b>GRAND TRAVERSE METRO FIRE</b>	<b>Actual 2022</b>	<b>Budget 2023</b>	<b>Budget 2024</b>	<b>Incr/ (Decr)</b>	<b>% Incr/ (Decr)</b>
<b>GENERAL FUND</b>					
<b>TOTAL REVENUES</b>	<b>5,304,070</b>	<b>5,909,058</b>	<b>6,476,253</b>	<b>567,195</b>	<b>11.6%</b>
<b>EXPENDITURES</b>					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	<b>3,806,319</b>	<b>4,660,490</b>	<b>4,841,377</b>	<b>180,888</b>	<b>5.2%</b>
Acct Class: 726 SUPPLIES	<b>175,644</b>	<b>202,000</b>	<b>222,000</b>	<b>20,000</b>	<b>14.2%</b>
Acct Class: 800 CONTRACTUAL SERVICES	<b>152,180</b>	<b>164,000</b>	<b>177,000</b>	<b>13,000</b>	<b>9.8%</b>
Acct Class: 900 OTHER SERVICES/CHARGES	<b>596,082</b>	<b>669,100</b>	<b>681,100</b>	<b>12,000</b>	<b>2.0%</b>
Acct Class: 970 CAPITAL OUTLAY	<b>192,043</b>	<b>215,000</b>	<b>180,000</b>	<b>(35,000)</b>	<b>-19.1%</b>
Acct Class: OTHER	<b>551,849</b>	<b>310,200</b>	<b>465,200</b>	<b>155,000</b>	<b>51.9%</b>
<b>TOTAL EXPENDITURES</b>	<b>5,474,118</b>	<b>6,220,790</b>	<b>6,566,677</b>	<b>345,888</b>	<b>7.2%</b>
<b>NET REVENUE/EXPENDITURES</b>	<b>(170,048)</b>	<b>(311,732)</b>	<b>(90,424)</b>	<b>(267,049)</b>	<b>-275.3%</b>
Fund Balance	<b>2,157,381</b>	<b>1,987,333</b>	<b>1,675,602</b>		
<b>Net Fund Balance</b>	<b>1,987,333</b>	<b>1,675,602</b>	<b>1,585,177</b>		

**GTMESA  
2024 BUDGET - 2.75 Mils  
BY COST CENTERS**



\*\*Budget to be approved by the Metro Board\*\*

**DRAFT**

	Actual 2022	Budget 2023	Budget 2024	Incr/ (Decr)	% Incr/ (Decr)
<b>GRAND TRAVERSE METRO FIRE</b>					

**PUBLIC IMPROVEMENT FUND**

<b>TOTAL REVENUES</b>	\$ 550,310	\$ 301,000	\$ 456,000	(98,742)	-15.2%
<b>EXPENDITURES</b>					
Acct. Class: 970 CAPITAL OUTLAY	\$ 248,845	\$ -	\$ 90,000	90,000	9.9%
				-	
Acct. Class: 990 DEBT SERVICE	\$ 308,764	\$ 308,770	\$ 361,604	52,834	18.0%
				-	
Acct Class: 992 CONTINGENCY	\$ 5,000	\$ 5,000	\$ 5,000	-	#DIV/0!
				-	
<b>TOTAL EXPENDITURES</b>	\$ 562,609	\$ 313,770	\$ 456,604	142,834	11.8%
<b>EXPENDITURES OVER REVENUES</b>	\$ (12,299)	\$ (12,770)	\$ (604)	12,166	-2.2%
Fund Balance	\$ 124,989	\$ 112,690	\$ 99,920		
<b>Net Fund Balance</b>	\$ 112,690	\$ 99,920	\$ 99,316		



2024 BUDGET RESOLUTION FOR  
CHARTER TOWNSHIP OF \_\_\_\_\_  
COUNTY OF GRAND TRAVERSE, MICHIGAN  
2024-

Minutes of a regular meeting of the Board of East Bay Charter Township, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, at \_\_\_\_\_ o'clock pm.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority (“Metro”), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro’s annual budget will be funded by contributions from each Incorporating Township.

**NOW, THEREFORE,**

BE IT RESOLVED that the Township hereby commits to fund Metro’s 2021 Budget year with a financial contribution equal to 2.75 mills times the Townships ad valorem real property tax value, which equates to \$6,251,253 (*\$3,078,425 for Garfield; \$2,024,870 for East Bay; \$1,147,958 for Acme*);

BE IT FURTHER RESOLVED, that the Township agrees to distribute all of this revenue to Metro by May 15, 2024.

BE IT FURTHER RESOLVED, that the Township can fund Metro’s 2024 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent and Excused: \_\_\_\_\_

CERTIFICATE

I, \_\_\_\_\_, the duly elected and acting Clerk of East Bay Charter Township, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Township of East Bay, adopted during a meeting of the East Bay Charter Township Board, Grand Traverse County, Michigan held on \_\_\_\_\_, at which meeting \_\_\_\_\_ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk, Township of \_\_\_\_\_  
Grand Traverse County, Michigan